



Resolution No. 48/2023
of the Senate of Lodz University of Technology
of 28 June 2023

Admission rules to first and second cycle studies at Lodz University of Technology
in the academic year 2024/2025

Chapter 1
General provisions

§ 1

1. Legal basis: Art. 28(1) and (10) and (13), Art. 69(1), Art. 70(1), Art. 71, Art. 323, art. 324, art. 326 and art. 327 of the Act of 20 July 2018 -Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742).
2. Admission of Polish nationals and candidates who are not Polish nationals, hereinafter referred to as "foreigners", to full-time and part-time first-cycle and second-cycle studies at Lodz University of Technology may take place by way of the qualification procedure, confirmation of learning outcomes or transfer from other university or foreign higher education institution.

§ 2

1. The admission procedure by way of qualification and confirmation of learning outcomes for full-time and part-time first- and second-cycle studies is conducted by Lodz University of Technology via the Rector's Admissions Proxy acting under his authority and the University Admissions Committee
2. The admission procedure by way of transfer from another university or foreign higher education institution is conducted by the Rector of Lodz University of Technology via the Vice Dean competent for the field of study to which a candidate wishes to transfer, acting under his authority.
3. The structure, composition and tasks of the University Admissions Committee are set forth by the Rector of Lodz University of Technology.
4. Admission of candidates to full-time and part-time first- and second-cycle studies by way of recruitment is conducted by the University Admissions Committee, and in the case of foreign candidates, the admission of candidates to full-time and part-time first- and second-cycle studies is conducted by the Rector of Lodz University of Technology by way of recruitment.
5. Admission of candidates to full-time and part-time first-cycle and second-cycle studies by confirming learning outcomes is carried out by the University Admissions Committee, and in the case of foreign candidates, the admission of candidates to full-time and part-time first- and second-cycle studies is carried out by the Rector of Lodz University of Technology.
6. Admission of candidates to full-time and part-time first- and second-cycle studies by way of transfer from another university or a foreign higher education institution is carried out by the Vice Dean responsible for the field of study to which the candidate wishes to transfer.
7. The administrative service of the admissions procedure is provided by the Admissions Office (in the case of Polish citizens), the Student Mobility Section at the International Cooperation Centre of Lodz University of Technology (in the case of foreigners) and deans' offices at the faculties.
8. Administrative service for the admissions procedure by way of confirming learning outcomes is provided by the Admissions Office and the deans' offices at the faculties.
9. Administrative service for the admissions procedure in case of transfer from another university or foreign higher education institution is provided by the dean's office of the faculty to which the candidate wishes to transfer.

§ 3

1. Admission of candidates to full-time and part-time first- and second-cycle studies by way of recruitment and confirmation of learning outcomes takes place within the admission limits set for individual fields of study and modes of study. Enrolment limits for studies commencing in the winter semester of the academic year 2024/2025 will be specified by the Senate of Lodz University of Technology by 31 March 2024, and enrolment limits for studies commencing in the summer semester of the academic year 2024/2025 will be specified by the Senate of Lodz University of Technology by 31 November 2024.
2. Separate admission limits are set for Polish and foreign nationals.
3. Lists of qualified candidates for admission, lists of reserve candidates, and lists of admitted and unaccepted Polish and foreign nationals are drawn up.
4. If the minimum limit of places set by the Senate of Lodz University of Technology is not met, Lodz University of Technology may decide not to open a degree programme in a given field of study. A candidate qualified for admission to a field of study that is not open will be able to study in another field at Lodz University of Technology chosen by the candidate at the time of registration or, if there is no choice, in another field at Lodz University of Technology, provided that the maximum number of places is not exceeded. The criterion for admission to another field of study will be meeting by the candidate the eligibility requirements for the specific field of study.

5. Admission procedure for full-time and part-time first- and second-cycle studies by way of recruitment and the procedure of confirming learning outcomes will be conducted in accordance with the admissions schedule determined by the Senate of Lodz University of Technology until 30 April 2024. Admissions for first-cycle studies starting in the winter semester for Polish nationals will commence no earlier than 31 May 2024 and no later than 21 June 2024, and will end no earlier than 9 September 2024 and no later than 30 September 2024. Admissions for second-cycle studies starting in the winter semester for Polish nationals will start no earlier than 1 August 2024 and no later than 2 September 2024, and will end no earlier than 9 September 2024 and no later than 15 October 2024. Admissions for first-cycle and second-cycle studies beginning in the winter semester for foreigners will begin no earlier than 1 April 2024 and no later than 21 June 2024, and will end no earlier than 9 September 2024 and no later than 30 September 2024.
Admissions for studies starting in the summer semester for Polish nationals and foreigners will begin no earlier than 2 December 2024 and no later than 3 February 2025, and will end no earlier than 17 February 2025 and no later than 10 March 2025.
6. Admissions procedure for full-time and part-time first- and second-cycle studies by way of transfer from another university or a foreign higher education institution will be carried out within the following time limits: for studies starting from the winter semester for foreigners studying outside the Polish educational system until 19 July 2024.; for candidates studying in the Polish educational system until 16 September 2024; for studies starting from the summer semester for foreigners studying outside the Polish educational system until 20 December 2024; for candidates studying in the Polish educational system until 24 February 2025.
7. In the case of foreign certificates, Lodz University of Technology may conduct entrance examinations for candidates applying for admission to first-cycle studies on the basis of a certificate, diploma or other document referred to in Article 69(2)(4)-(7) of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742) due to the need to verify a scope not covered by the results of the foreign examination or the educational results included in that certificate, diploma or document.
8. The candidate is obliged to familiarise himself/herself with the harmful, arduous or hazardous to health factors occurring in the individual fields of study available at rekrutacja.p.lodz.pl.
9. Aptitude tests for first-cycle studies and entrance examinations for second-cycle studies as well as examinations confirming language competences in Polish or English for foreigners are conducted by Examination Boards appointed by the Rector's Proxy for Admissions.
10. Participation in aptitude tests for first-cycle studies, entrance examinations for second-cycle studies and examinations confirming language competences in Polish and English for foreigners is possible upon payment of the application fee referred to in § 14.
11. Persons admitted to studies are obliged to submit the required documents in accordance with the schedule of the admissions procedure. Failure to submit the documents by the deadline is tantamount to resignation from the studies in the field of study and faculty for which the candidate has been qualified.
12. A person enrolled on a degree programme who has resigned from enrolment or who has not taken the oath by the date specified by Lodz University of Technology and thus has not acquired student rights shall be struck off the list of students.
13. The decision is deemed to have been effectively delivered on the day it is downloaded from the *Candidate Portal*. Decisions not downloaded are deemed to have been automatically delivered within 14 days from the date of issue on the *Candidate Portal*.
14. In cases justified by extraordinary circumstances threatening the life or health of Lodz University of Technology staff or candidates, the University Admissions Committee, by way of a communication, may announce a different method of submitting documents required for admission to first- or second-cycle studies, taking into account the emergency situation.

Chapter 2

Admissions to first-cycle studies by way of recruitment

§ 4

1. A person may be admitted to full-time and part-time first-cycle studies at Lodz University of Technology if he/she has:
 - 1) secondary school leaving certificate or secondary school leaving certificate and a transcript of records of the secondary school leaving examination in individual subjects referred to in the provisions on the education system,
 - 2) secondary school leaving certificate and a diploma confirming professional qualifications in the profession taught at the technician level, referred to in the provisions on the education system,
 - 3) secondary school leaving certificate and a certificate of professional title in a profession taught at the technician level, referred to in the provisions on the education system
 - 4) secondary school leaving certificate and a transcript of records of the secondary school leaving examination in individual subjects and a diploma confirming professional qualifications in the profession taught at the technician level, referred to in the provisions on the education system,
 - 5) secondary school leaving certificate and a transcript of records of the secondary school leaving examination in individual subjects and a certificate of professional title in the profession taught at the technician level, referred to in the provisions on the education system,
 - 6) certificate or another document recognised by an administrative decision of the competent education officer in the Republic of Poland as a document entitling to apply for admission to university studies pursuant to Article 93(3) of the Act of 7 September 1991 on the Education System (i.e. Journal of Laws of 2022, item 2230),

- 7) certificate and other document or diploma referred to in Article 93(1) of the Act of 7 September 1991 on the Education System,
 - 8) certificate or diploma recognised in the Republic of Poland as a document entitling the holder to apply for admission to studies in accordance with a bilateral agreement on the mutual recognition of education,
 - 9) certificate or other document recognised as equivalent to the Polish secondary school leaving certificate pursuant to the provisions in force until 31 March 2015 and meets the admission criteria set out in § 5.
2. Foreign nationals may undertake and pursue studies on the basis of:
- 1) international agreements, under the terms specified in these agreements;
 - 2) agreements concluded with foreign entities by Lodz University of Technology, in accordance with the rules laid down in those agreements;
 - 3) the minister's decision;
 - 4) the decision of the Director of the National Agency for Academic Exchange, hereinafter referred to as the NAWA, with regard to its scholarship holders;
 - 5) administrative decision of the Rector of Lodz University of Technology.
3. Documents issued abroad should either be legalised or bear an apostille or be recognised by an education officer's decision. Documents issued in a language other than Polish or English shall be submitted by the candidate together with a translation into Polish or English certified by a sworn translator at the candidate's expense.
 4. A candidate may only be admitted to one field of study, but is entitled to declare up to four fields for which a separate qualification procedure will be held.
 5. The fields of study declared by the candidate must not include the field of study which he/she is currently pursuing or which he/she graduated from at the same faculty of Lodz University of Technology within the same degree programme.
 6. The basis for qualification for all first-cycle studies at Lodz University of Technology is the number of points obtained in the qualification procedure LP, determined in accordance with the principles set out in § 5, on the basis of which ranking lists of candidates are drawn up.
 7. Places vacated by candidates who have not submitted the required set of documents or who have resigned from studies will be filled with candidates from the reserve lists.
 9. The possibility of a supplementary admissions procedure is established for candidates passing the secondary school leaving exam in the Polish education system for first-cycle studies whose result in this exam in a given subject or subjects has been increased, as a result of verification of the sum of points or an appeal lodged with the District Examination Board, by re-conducting the admissions procedure and obtaining at least the lowest number of points achieved by a person admitted to a given field and level of study in the qualification process.

§ 5

Qualification of candidates for first cycle studies

1. Qualification for full-time and part-time first-cycle studies for Polish and foreign nationals follows the same conditions.
2. The candidate is obliged to comply with the deadlines given in the schedule of the admissions procedure published at: rekrutacja.p.lodz.pl.
3. Admission to first-cycle studies for candidates who have obtained documents in the Polish education system is based on:
 - 1) the results of the written parts of the maturity examination or
 - 2) the results of the written parts of the secondary school leaving examination subject to paragraphs 5 and 6.
4. Admission to first-cycle studies for candidates who have obtained documents outside the Polish education system is based on:
 - 1) the results from an examination equivalent to the Polish secondary school leaving examination or
 - 2) educational results attested by a certificate, diploma or other document subject to paragraphs 5 and 6.
5. In the case of foreigners qualifying for first-cycle studies, the candidate must confirm knowledge of the language of instruction at the appropriate level referred to in § 6.
6. In the case of qualification for first-cycle studies in *Architecture, Design and Advanced Design and Technology*, the result of an aptitude test is also taken into account. Detailed information on the rules of the aptitude test is described in § 7.
7. Winners and finalists of central-level olympiads and winners of international and national competitions are released from the admissions procedure based on the result of the secondary school leaving examination in accordance with § 8.
8. Candidates applying for admission to first-cycle studies on the basis of **the secondary school leaving examination** (the so-called New Matura) taken in the Polish education system will be qualified on the basis of the number of points calculated according to the following rules:

For fields of study run in Polish (other than *Architecture, Design and Advanced Design and Technology*):

$$LP = 6 * k * LP_{mathematics} + 2 * k_{foreign_language} * LP_{foreign_language} + 4 * k * LP_{additional} \quad (1)$$

where:

LP – number of points in the qualification procedure;

$LP_{mathematics}$ – number of points (%) obtained in mathematics;

$LP_{foreign_language}$ – number of points (%) obtained from a modern foreign language;
 $LP_{additional}$ – number of points (%) obtained from one additional subject taken into account for a given field of study as per Appendix 1 to this Resolution;
 $k = 0.5$ for the basic level;
 $k = 1$ for the extended level;
 $k_{foreign_language} = 0.5$ for the basic level;
 $k_{foreign_language} = 1$ for the extended level;
 $k_{foreign_language} = 1.5$ for the bilingual level.

If more than one result from a given exam is provided on the candidate's secondary school leaving certificate, the result giving the candidate the highest number of points will be taken into consideration for qualification.

A failing grade in an examination in an additional subject does not exclude a candidate from the admission procedure, but is equivalent to zero points in this subject.

For the fields of Architecture, Design and Advanced Design and Technology in Polish:

$$LP = 6 * k * LP_{mathematics} + 2 * k_{foreign_language} * LP_{foreign_language} + 4 * k * LP_{additional} + LP_{artistic_aptitude} \quad (2)$$

where:

LP – number of points in the qualification procedure;
 $LP_{mathematics}$ – number of points (%) obtained in mathematics;
 $LP_{foreign_language}$ – number of points (%) obtained from a modern foreign language;
 $LP_{additional}$ – the number of points (%) obtained from one additional subject taken into account for a given field of study as per Appendix 1 to this Resolution;
 $LP_{artistic_aptitude}$ – the number of points obtained from the artistic aptitude test (see §7 for details);
 $k = 0.5$ for the basic level;
 $k = 1$ for the extended level;
 $k_{foreign_language} = 0.5$ for basic level;
 $k_{foreign_language} = 1$ for the extended level;
 $k_{foreign_language} = 1.5$ for the bilingual level.

If more than one result from a given exam is provided on the candidate's secondary school leaving certificate, the result giving the candidate the highest number of points will be taken into consideration for qualification.

A failing grade in an examination in an additional subject does not exclude a candidate from the admission procedure, but is equivalent to zero points in this subject.

For fields of study run in English or French and English:

$$LP = 6 * k * LP_{mathematics} + 2 * k_{foreign_language} * LP_{foreign_language} + 4 * k * LP_{additional} + 2 * k_{foreign_language2} * LP_{foreign_language2} + LP_{artistic_aptitude} \quad (3)$$

where:

LP – number of points in the qualification procedure;
 $LP_{mathematics}$ – number of points (%) obtained in mathematics;
 $LP_{foreign_language}$ – number of points (%) obtained from the foreign language of instruction for a given field (extended or bilingual level);
 $LP_{additional}$ – the number of points (%) obtained from one additional subject taken into account for a given field of study as per Appendix 1 to this Resolution
 $LP_{foreign_language2}$ – the number of points (%) obtained from a foreign language other than $LP_{foreign_language}$;
 $LP_{artistic_aptitude}$ – the number of points obtained from the test of artistic aptitude in the case of passing the test for *Architecture*; 0 for other fields
 $k = 0.5$ for the basic level;
 $k = 1$ for the extended level;
 $k_{foreign_language} = 1$ for the extended level;
 $k_{foreign_language} = 1.5$ for the bilingual level;
 $k_{foreign_language2} = 0.5$ for the basic level;
 $k_{foreign_language2} = 1$ for extended level;
 $k_{foreign_language2} = 1.5$ for the bilingual level

If more than one result from a given exam is provided on the candidate's secondary school leaving certificate, the result giving the candidate the highest number of points will be taken into consideration for qualification.

A failing grade in an examination in an additional subject or in a second foreign language does not exclude a candidate from the admission procedure, but is equivalent to zero points in that subject.

9. In the case of candidates holding a vocational diploma or a diploma confirming a vocational qualification in an occupation taught at technician level, as referred to in the provisions on the education system, they are inserted in the $LP_{additional}$ in formula (1), (2) or (3) respectively, with a coefficient k for the extended level.

10. For candidates with a vocational qualification diploma, the number of $LP_{additional}$ points in the qualification procedure is defined by the formula:

$$LP_{additional} = \frac{\Sigma(0,3*W_{pn}+0,7*W_{prn})}{n} \quad (4)$$

where:

$LP_{additional}$ – the number of points from one additional subject taken into account for a given field of study as per Appendix 1 to this Resolution;

W_{pn} – number of points (%) obtained in the written part of the vocational examination for the given profession for qualification n ;

W_{prn} – the number of points (%) obtained in the practical part of the vocational examination for the given profession for qualification n ;

n – the number of qualifications assigned to a profession.

11. Qualification of candidates for admission to first cycle studies on the basis of the **International Baccalaureate (IB)**, which entitles candidates to apply for admission to higher education studies on the basis of Article 93(2) of the Act of 7 September 1991 on the education system (i.e. Journal of Laws of 2022, item 2230) issued by the International Baccalaureate Organisation in Geneva will be conducted on the basis of the results obtained in the IB Baccalaureate examination in the subjects required for a given field of study converted into $LP_{subject}$ points according to the formula (5) taking into account the weights, subjects and levels referred to in paragraph 8:

$$LP_{subject} = 50 + 50 * [(O_{subject} - O_{min}) / (O_{max} - O_{min})] \quad (5)$$

where:

$LP_{subject}$ – the number of points after conversion from a qualified subject (Appendix 1) inserted in formula (1), (2) or (3) as appropriate;

$O_{subject}$ – the grade in a subject obtained by a candidate provided it is greater than or equal to O_{min} ;

O_{min} – the lowest pass grade on a given grading scale, i.e. grade 2;

O_{max} – the highest pass grade on a given grading scale, i.e. grade 7;

$k = 1$ for the SL basic level in formulas (1), (2) or (3);

$k = 1.5$ for the HL extended level in formulas (1), (2) or (3).

12. Qualification of candidates for admission to first cycle studies on the basis of **European Baccalaureate (EB)**, which entitles candidates to apply for admission to higher education studies on the basis of Article 93(2) of the Act of 7 September 1991 on the Education System (i.e. Journal of Laws of 2022, item 2230) issued by the European Schools in accordance with the Convention on the Statute of the European Schools drawn up in Luxembourg on 21 June 1994 (Journal of Laws of 2005. No. 3, item 10) will be conducted on the basis of the results obtained in the EB Baccalaureate examination in the subjects required for a given field of study converted into $LP_{subject}$ points according to the formula (6) taking into account the weights, subjects and levels referred to in section 8:

$$LP_{subject} = 50 + 50 * [(O_{subject} - O_{min}) / (O_{max} - O_{min})] \quad (6)$$

where:

$LP_{subject}$ – the number of points after conversion from a qualified subject (Appendix 1) inserted in formula (1), (2) or (3) as appropriate (3);

$O_{subject}$ – the grade in a subject obtained by a candidate provided it is greater than or equal to O_{min} ;

O_{min} – the lowest pass grade on a given grading scale, i.e.; before 2021 grade 5, after 2021 grade 4

O_{max} – the highest pass mark on a given grading scale, i.e. a mark of 10;

$k = 1$ for *mathematics* with a number of hours per week equal to 3 in formulas (1), (2) or (3);

$k = 1.5$ for *mathematics* with a number of hours per week equal to 5 or 5+3 in formulas (1), (2) or (3);

$k_{foreign_language}, k_{foreign_language2} = 0.5$ for *foreign language* for level L1, L4 or L5 in formulas (1), (2) or (3);

$k_{foreign_language}, k_{foreign_language2} = 1$ for *foreign language* for Advanced level L1 (L1+3), L2 or L3 in formulas (1), (2) or (3);

$k_{foreign_language}, k_{foreign_language2} = 1.5$ for *foreign language* for Advanced L2 level (L3+3) in formulas (1), (2) or (3);

$k = 0.5$ for other subjects with a number of hours per week equal to 2 in formulas (1), (2) or (3);

$k = 1$ for other subjects with a number of hours per week equal to 4 in formulas (1), (2) or (3).

13. The qualification of candidates applying for admission to first-cycle studies on the basis of the **secondary school leaving examination** (the so-called old Matura exam) taken in the Polish education system will be carried out on the basis of grades converted into $LP_{subject}$ points in the subject in accordance with formula (7), taking into account the weights, subjects and levels referred to in section 8:

$$LP_{subject} = 30 + 70 * [(O_{subject} - O_{min}) / (O_{max} - O_{min})] \quad (7)$$

where:

$LP_{subject}$ – the number of points after conversion from a qualified subject (Appendix 1) inserted in formula (1), (2) or (3) as appropriate;

$O_{subject}$ – the grade for a subject on the secondary school leaving certificate provided it is greater than or equal O_{min} ;

O_{min} – the lowest pass grade on the scale applicable to the school or institution that issued the certificate;

O_{max} – the highest pass grade on the scale applicable to the school or institution that issued the certificate;

$k = 0.5$ for the secondary school leaving certificate grades in formulas (1), (2) or (3);

$k = 1$ for grades from the secondary school leaving examination in formulas (1), (2) or (3).

14. Candidates who hold a secondary school leaving certificate or an equivalent document obtained outside the Polish education system giving entitlement to apply for admission to first-cycle studies issued abroad other than those mentioned in sections 11 and 12 will be qualified on the basis of grades converted into $LP_{subject}$ points according to the formula (8), taking into account the weights, subjects and levels referred to in section 8:

$$LP_{subject} = 30 + 70 * [(O_{subject} - O_{min}) / (O_{max} - O_{min})] \quad (8)$$

where:

$LP_{subject}$ – the number of points after conversion from a qualified subject (Appendix 1) inserted in formula (1), (2) or (3) as appropriate;

$O_{subject}$ – the grade for a subject on a secondary school leaving certificate or equivalent document provided it is greater than or equal to O_{min} ;

O_{min} – the lowest pass grade on the scale applicable to the school or institution that issued the certificate;

O_{max} – the highest pass grade on the scale applicable to the school or institution that issued the certificate;

indexes k , $k_{foreign_language}$, $k_{foreign_language2}$ in formulas (1), (2) or (3) are considered individually depending on the education system.

15. Candidates with a certificate equivalent to a secondary school leaving certificate obtained outside the Polish education system applying for admission to studies run in English or in English and French, whose knowledge of the said language of instruction has been confirmed by graduating from a school or department in which this language was the language of instruction, and who did not pass the secondary school leaving examination in this language receive the maximum number of points in this language at the extended level.
16. Candidates with a certificate equivalent to a secondary school leaving certificate obtained outside the Polish education system applying for admission to studies run in English or in English and French, whose knowledge of the said language of instruction has been confirmed by a language certificate as specified in Appendix 2(2) and (3) with a minimum B2 proficiency level in accordance with the requirements of the Common European Framework of Reference for Languages, and who have not taken the secondary school leaving examination in that language, shall be awarded the maximum number of points for that language at the extended level.
17. In special cases not covered by sections 1-16, the method of calculating LP points for individual subjects is determined by the University Admissions Committee.

§ 6

Examination confirming language competence for foreigners

1. A foreigner may be admitted to first-cycle studies conducted in either Polish or English or English and French if he or she confirms knowledge of the language of instruction at an appropriate level. Proof of proficiency in the language of instruction may be provided on the basis of the documents listed in Appendix 2 to this Resolution or by graduation from a school or department in which that language was the language of instruction or by taking an examination confirming linguistic competence organised by the Lodz University of Technology Language Centre.
2. A foreigner may be admitted to second-cycle studies run in either Polish or English if he or she can confirm knowledge of the language of instruction at an appropriate level. Proof of proficiency in the language of instruction may be provided on the basis of the documents listed in Appendix 2 to this Resolution or by graduation from a school or department in which that language was the language of instruction or by taking an examination confirming linguistic competence organised by the Lodz University of Technology Language Centre.
3. The procedure of the examination to confirm language competence for foreigners is set out in Appendix 3 to this Resolution.
4. A candidate whose language competence has been confirmed takes part in the qualification procedure for the field of study in question.
5. A candidate whose language competence has not been confirmed but who has paid the fee referred to in §14 is not admitted and receives a decision of non-admission.

§ 7

Artistic aptitude test

1. The purpose of the artistic aptitude test for the field of *Architecture* is to test the candidate's aesthetic sensitivity, ability to perceive reality, spatial imagination, ability to represent and transform space.
2. The purpose of the artistic aptitude test for the fields of *Design* and *Advanced Design and Technology* is to test abstract thinking skills and to demonstrate knowledge of composition on a plane, proportion, chiaroscuro treatment of solids and perspective.
3. The procedure for the artistic aptitude test, together with the range of grades a candidate can obtain, is set out in Appendix 3.
4. The results of the aptitude test will not be taken into account for the qualification of candidates for fields of study in which the above-described form of the test is not required.
5. The candidate may apply to have the form of the aptitude test adapted to own needs as a result of disability. To this end, the candidate should submit a written request to the Admissions Office to adapt the form of the aptitude test no later than five days before the end of the recruitment deadline specified in the admissions schedule. The adaptation of the form of the test is determined individually on the basis of a detailed interview with the candidate and documentation of the specific disability by the Office for People with Disabilities.

§ 8

Participants in Olympiads and competitions

1. In order to be admitted to the first year of first-cycle studies at Lodz University of Technology without the qualification procedure based on the results of the secondary school leaving examination, students must register in the *Candidate Portal* and pay the application fee referred to in § 14 and submit a certificate stating that they have been awarded the title of winner or finalist of a given Olympiad or winner of international and national competitions within the dates specified in the schedule of the admission procedure for the 2024/2025 academic year.
2. The entitlements available to participants of olympiads and competitions for admission to first-cycle studies at Lodz University of Technology, as referred to in section 1, are defined in Resolution No. 86/2019 of the Senate of Lodz University of Technology of 26 June 2019 "Rules for the admission of laureates and finalists of central level olympiads, laureates of international and national competitions for admission to the first year of first cycle studies at Lodz University of Technology in 2020 - 2024", as amended.
3. The entitlements referred to in section 2, irrespective of their date of acquisition, may be exercised by candidates in the year in which they obtain their secondary school leaving certificate.

Chapter 3

Admissions to second cycle studies by way of recruitment

§ 9

1. A person may be admitted to second cycle studies if he or she holds a graduate degree issued:
 - 1) in the Republic of Poland,
 - 2) abroad and recognised in the Republic of Poland in accordance with Articles 326 and 327 of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742) and meets the admission criteria set out in Appendix 4 to this Resolution.
2. Foreign nationals may take up and pursue studies on the basis of
 - 1) international agreements, under the terms specified in these agreements;
 - 2) contracts concluded with foreign entities by Lodz University of Technology, in accordance with the rules laid down in those contracts;
 - 3) the Minister's decision;
 - 4) the decision of the Director of the National Agency for Academic Exchange, hereinafter referred to as the NAWA, with regard to its scholarship holders;
 - 5) administrative decision of the Rector of Lodz University of Technology.
3. Documents issued abroad should either be legalised or bear an apostille or be nostrified/recognised. Documents issued in a language other than Polish or English shall be submitted by the applicant together with a translation into Polish or English certified by a sworn translator at the applicant's expense.
4. A candidate may only be admitted to one field of study, but is entitled to declare up to four fields for which a separate qualification procedure will be held.
5. Among the fields of study declared by the candidate, there cannot be a field of study in which the person is currently studying or has graduated from the same faculty of Lodz University of Technology, within the same degree programme.
6. The basis for qualification for all second-cycle study programmes at Lodz University of Technology is the number of points obtained in the *LP* qualification procedure, determined in accordance with the rules set out in § 10, on the basis of which ranking lists of candidates are drawn up.
7. Places vacated by candidates who have not submitted the required set of documents or who have resigned from studies will be supplemented with candidates from the reserve lists.

§ 10

Qualification of candidates for second cycle studies

1. Qualification for full-time and part-time second-cycle studies for Polish and foreign nationals follows the same conditions.
2. The candidate is obliged to comply with the deadlines given in the schedule of the admissions procedure, published on the website: rekrutacja.p.lodz.pl.
3. The list of professional titles, and fields of study as well as academic disciplines for which graduates may apply for admission to the second cycle studies in the academic year 2024/2025 is set out in Appendix 4 to this Resolution.
4. In the case of qualification for second-cycle studies for foreigners, the candidate must confirm knowledge of the language of instruction at the appropriate level as referred to in § 6.
5. Candidates' qualification for full-time and part-time second-cycle programmes is based on the sum of points calculated according to the following formula:

For fields of study without entrance examinations

$$LP = O_{diploma} / O_{max} * 100 \quad (9)$$

where:

LP – the number of points in the qualification procedure;

$O_{diploma}$ – the grade entered on the diploma of completion of a first cycle, second cycle, long master's studies or equivalent;

O_{max} – the maximum grade applicable at the HEI that awarded the diploma.

For fields of study with an entrance exam, where verification of artistic aptitude is mandatory:

$$LP = O_{diploma} / O_{max} * 100 + R_1 \quad (10)$$

where:

LP – the number of points in the qualification procedure;

$O_{diploma}$ – the grade entered on the diploma of completion of a first cycle, second cycle, long master's studies or equivalent;

O_{max} – the maximum grade applicable at the HEI that awarded the diploma;

R_1 – a grade from the entrance examination on a scale of 0 to 40 - details described in §9 of Appendix 3 to this resolution.

For fields of study with an entrance examination conducted in English:

$$LP = O_{diploma} / O_{max} * 100 + R_2 \quad (11)$$

where:

LP – the number of points in the qualification procedure;

$O_{diploma}$ – the grade entered on the diploma of completion of a first cycle, second cycle, long master's studies or equivalent;

O_{max} – the maximum grade applicable at the HEI that awarded the diploma;

R_2 – a grade from the entrance examination on a scale of 0 to 40 - details described in §9 of Appendix 3 to this resolution.

For fields of study run in English with an entrance exam where verification of artistic aptitude is mandatory:

$$LP = O_{diploma} / O_{max} * 100 + R_3 \quad (12)$$

where:

LP – the number of points in the qualification procedure;

$O_{diploma}$ – the grade entered on the diploma of completion of a first cycle, second cycle, long master's studies or equivalent;

O_{max} – the maximum grade applicable at the HEI that awarded the diploma;

R_3 – a grade from the entrance examination on a scale of 0 to 50 - details described in §9 of Appendix 3 to this resolution.

6. In the absence of a grade from the graduation diploma, the grade from the diploma examination for first-cycle studies, second-cycle studies, long Master's studies or equivalent shall be taken into account as the $O_{diploma}$ in formulas (9), (10), (11), (12).
7. The conditions, form and scope of the entrance examination will be determined by the head of the organisational unit responsible for education in the field of study and published by 30 June 2023 (available at: rekrutacja.p.lodz.pl).
8. The entrance examination is conducted by the Examination Board in accordance with the procedure set out in Appendix 3 to this Resolution.
9. Only candidates with a score greater than or equal to the minimum value specified in Appendix No. 3 to this Resolution for a given group of entrance examinations are admitted to further stages of the qualification procedure.
10. In special cases, the manner in which LP points are calculated shall be determined by the University Admissions Committee.

Chapter 4
Qualification procedure

§ 11

1. Admission of candidates for full-time and part-time first cycle studies takes place between April and September, in accordance with the admissions schedule set out in a separate resolution.
2. Admission of candidates for full-time and part-time second-cycle studies takes place in two cycles, in accordance with the admissions schedule set out in a separate Resolution:
 - 1) Between April and September – first cycle;
 - 2) Between April and September – second cycle.
3. The candidate is obliged to comply with the deadlines given in the schedule of the admissions procedure, published on the website: rekrutacja.p.lodz.pl.
4. The list of fields of study, together with the quotas for Polish nationals and foreigners, for which the qualification procedure will be held, will be published in a separate resolution of the Senate of Lodz University of Technology and published on the website rekrutacja.p.lodz.pl.
5. The qualification procedure for candidates for full-time and part-time first- and second-cycle programmes is carried out as follows:
 - 1) the candidate sets up an individual online account in the *Candidate Portal* available at: rekrutacja.p.lodz.pl;
 - 2) the candidate completes the required personal and contact information and provides Lodz University of Technology with the results of the secondary school leaving certificate or diploma or other documents confirming eligibility for admission and allowing to determine the results of the qualification procedure, in accordance with § 5(8-16) in the case of first-cycle studies or in accordance with § 10(5) in the case of second-cycle studies;
 - 3) the candidate attaches a recent photograph which meets the requirements for the issue of an identity card;
 - 4) the candidate submits scans of the required documents; these documents are formally verified; failure to submit scans of documents, illegible scans of documents or formal errors and to rectify them by the deadline specified in the schedule is tantamount to withdrawal from the admission procedure;
 - 5) the candidate selects the fields of study he or she wishes to apply for;
 - 6) the candidate pays the application fee specified in §14 in a timely manner; failure to pay the application fee by the deadline specified in the schedule is tantamount to withdrawal from the admission procedure;
 - 7) the candidate accepts the terms and conditions of the admission procedure, including:
 - a) declares that he/she has read and accepts the terms and conditions of the admission procedure for studies at Lodz University of Technology,
 - b) declares that he/she has read the information on the processing of personal data,
 - c) declares that he/she is familiar with the admissions schedule and the required documents,
 - d) acknowledges that the admission procedure is conducted on the basis of data submitted electronically and accepts full responsibility for any incomplete, erroneous or false data provided in the *Candidate Portal* and for any consequences thereof, including possible removal from the list of students or refusal of admission;
 - e) acknowledges that all information on admissions is provided to candidates via the *Candidate Portal* or the admissions website (rekrutacja.p.lodz.pl), which act as a guide for candidates. It is the candidate's responsibility to keep up to date with the information provided to the candidate's account on the *Candidate Portal* and is liable for the consequences of failing to do so;
 - f) verifies the correctness of the calculated LP in § 5 or § 10. In the event that the result of the qualification procedure or any part of it with respect to him/her is inconsistent due to inaccuracies, clerical errors or other obvious mistakes, he/she may submit to the University Admissions Committee, within two days from the date of publication of the calculated scores, a request for its rectification.
6. The candidate, if applicable to him/her, attends the designated aptitude tests or entrance examinations at the date, time and place specified in the *Candidate Portal*.
7. The candidate, if he/she is interested, participates in the designated examinations to prove his/her linguistic competence. at the date and time and place specified in the *Candidate Portal*.
8. Upon completion of the qualification procedure, the candidate will receive information to his/her account in the *Candidate Portal* that he/she has qualified for admission to studies, has been placed on the reserve list or has not been admitted within each of the declared and paid fields of study.
9. The candidate decides which field of study he/she chooses from the fields for which he/she has qualified. For the selected field of study, he/she prints out the application form. Choosing a particular field of study is tantamount to not applying for the other fields, regardless of which list you are on in the other fields of study.
10. The candidate on the dates indicated in the admissions schedule, as well as in the *Candidate Portal*, is provided with information on the place, date and times at which the required documents, referred to in Appendix No. 5 to this Resolution, must be delivered.
11. In the case of candidates with Polish citizenship, the University Admissions Committee verifies: the completeness of the documents provided by the candidate and their conformity with the data entered by the candidate in the *Candidate Portal*.
12. In the case of foreigners, the Student Mobility Section at the International Cooperation Centre of Lodz University of Technology verifies:
 - 1) the identity of the candidate on the basis of an identity card or passport;

- 2) the completeness of the documents provided by the candidate and their conformity with the data entered by the candidate in the *Candidate Portal*.
13. As a result of correct verification of a candidate with Polish citizenship, the University Admissions Committee will enrol the student. The enrolment document will be available for candidates to download from the *Candidate Portal* on the dates specified in the admissions schedule.
In the case of correct verification of the foreigner, the Rector will issue the admission decision and it will be delivered to the candidate by the Student Mobility Section at the International Cooperation Centre of Lodz University of Technology.
 14. In the event of a negative result of the admission procedure, the University Admissions Committee in the case of Polish citizens or the Rector in the case of foreigners issues a decision to refuse admission.
 15. If inconsistencies in the data are found, the University Admissions Committee in the case of Polish citizens or the Rector in the case of foreigners, depending on the type and extent of the discrepancies found, may issue a decision to refuse admission.
 16. In the case of the IB International Baccalaureate, EB European Baccalaureate, documents from other education systems, in the event that the originals cannot be submitted (they have not been issued) within the dates specified in the schedule, a conditional enrolment or conditional admission decision is issued. Original documents must be submitted before the start of the academic year with the exception of section 17. Failure to submit the original documents results in a decision of the University Admissions Committee, in the case of Polish citizens, or of the Rector, in the case of foreigners, to declare the enrolment decision invalid.
 17. In the case of admission of a foreigner applying without nostrification (if applicable), a conditional admission decision is issued and only after the nostrification is completed will the student receive an admission decision. Failure to deliver the original documents within the time limit specified in the conditional decision, results in the issuance of a decision by the authority on the termination of the admission decision.
 18. After the deadline specified in the qualification schedule, the qualified persons and reserve lists are updated, after which documents are again accepted from candidates and verified within the deadlines specified in the schedule.
 19. A minor candidate must submit, together with the required documents, the written consent of his/her legal representative for the candidate to study in the chosen field of study at Lodz University of Technology. The presence of the legal representative when the candidate submits the documents is required. If the legal representative is not present when the documents are submitted, it is necessary to present this consent in notarised form. At the time of submission of the documents, the candidate must present a copy of the identity card or passport of the legal representative.
 20. Lists of qualified candidates, reserve candidates, admitted and unadmitted candidates are published on the website rekrutacja.p.lodz.pl.
 21. Candidates with disabilities are provided with assistance and facilities in the admissions process according to their individual needs. The Office for Persons with Disabilities determines the form of assistance in the admissions process individually for each candidate with a disability.
 22. Once a candidate has been entered on the list of those admitted, in the case of certain fields of study, the candidate will receive a referral for medical tests, which he/she must provide to the Dean's Office by the deadline set by Lodz University of Technology. In the case of a contraindication shown on the medical certificate, the candidate must have an interview with the Vice Dean relevant to the field and a representative of the Office for Persons with Disabilities to make arrangements for study. The candidate will be able to take up studies in another field of study, conducted by Lodz University of Technology, in case of not exhausting the limits of places in it. The criterion for admission to the proposed field of study will be the number of points obtained by the candidate.

Chapter 5

Admission to studies by way of confirming learning outcomes

§ 12

1. Admission of candidates to full-time and part-time first- and second-cycle studies by way of confirming learning outcomes, follows the qualification procedure based on the decision on recognition of learning outcomes, in accordance with Resolution No. 18/2021 of the Senate of Lodz University of Technology, dated 26 May 2021, on determining the method of confirmation of learning outcomes at Lodz University of Technology. The list of fields of study for which candidates may apply for enrolment by way of confirming learning outcomes is set out in Article 71 of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742).
2. The candidate is obliged to comply with the deadlines, given in the schedule of the admissions procedure published on the website: rekrutacja.p.lodz.pl.
3. A candidate who, as a result of undergoing the procedure for confirming learning outcomes, has received a positive decision on the recognition of learning outcomes and has obtained the number of ECTS credits required in § 6(1) of the aforementioned Resolution, submits an application for admission to study at Lodz University of Technology under the procedure for confirmation of learning outcomes, according to the specimen defined in Appendix No. 6 to this Resolution. Admission to studies by means of confirming learning outcomes can be applied for within one year of the decision on the recognition of learning outcomes and only in the field of study, level of study and profile to which the decision applies.
4. Persons who, as a result of the confirmation of learning outcomes, have obtained a number of ECTS credits lower than the number of ECTS credits referred to in section 3 may apply for admission under the general rules for admission to the first year of study.

5. The application for admission to study at Lodz University of Technology under the procedure of confirming learning outcomes referred to in section 3, together with the documents specified in Appendix No. 5 to this Resolution, shall be submitted by the candidate within the deadlines specified in the admissions procedure schedule.
6. The University Admissions Committee draws up a ranking list of candidates entitled to apply for admission to a degree programme by way of confirming learning outcomes who have achieved the best results in the process of their confirmation.
7. The result obtained in the process of confirming learning outcomes is the value of the index, which is the sum of the product of the number of ECTS credits and the grades obtained from the confirmation of learning outcomes for the individual courses.
8. Admission to studies by way of confirmation of learning outcomes is made based on the ranking list until the number of vacant places referred to in § 3 (1) runs out.

Chapter 6

Admission as a transfer student from another university or foreign higher education institution

§ 13

1. Candidates for admission to full-time first-cycle and part-time first-cycle and second-cycle studies by transfer from another university or from a foreign institution are admitted following an admission procedure based on verification of the documentation of their previous studies at another university or a foreign higher education institution.
2. The candidate is obliged to comply with the deadlines set out in § 3(6).
3. A candidate may apply for admission by way of transfer from another university or from a foreign higher education institution if he/she has completed at least the first semester at his/her home university or has obtained at least 30 ECTS credits in the course of his/her studies to date.
4. A candidate submits a request for consideration for admission to study at Lodz University of Technology under the procedure transfer from another university or higher education institution abroad, as specified in Appendix No. 7 to this Resolution, together with the documents enabling the analysis and confirmation of the previous course of study. The application is submitted to the Vice Dean responsible for the field of study to which the candidate wishes to transfer.
5. The decision on admission to studies at Lodz University of Technology by transfer from another university or higher education institution abroad is taken by the Vice Dean appropriate to the field of study to which the candidate wishes to transfer.
6. When considering a request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI, the Dean responsible for the field of study takes into account in particular:
 - 1) the results obtained during the course of study at the home university to date;
 - 2) possibility to confirm learning outcomes achieved in the course of study to date and to make up curriculum differences;
 - 3) additional documents attached at the request of the Vice Dean.
7. The prerequisite for the successful consideration of a request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI is:
 - 1) existence of technical and organisational possibilities to increase the number of students at Lodz University of Technology in a given field of study;
 - 2) submission of documentation confirming the previous course of study.
8. Following a positive decision regarding the request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI by the Vice Dean for the relevant field of study, a candidate submits an application for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI, as specified in Appendix No. 8 to this Resolution.
9. In the case of a negative opinion regarding the request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI by the Vice Dean in charge of the field of study, a candidate may submit an application for admission to studies at Lodz University of Technology by way of from another university or a foreign HEI, as specified in Appendix No. 8 to this Resolution. Lodz University of Technology is not responsible for the consequences of a candidate's failure to collect documents from his/her home university at the stage of lacking a decision on admission to studies by transfer from another university or a foreign HEI.
10. The Vice Dean, after reviewing the application, decides whether to admit the candidate by transfer from another university or a foreign HEI after taking into account:
 - 1) the consent of the Rector or his/her equivalent at the university the candidate is leaving;
 - 2) documents submitted, as set out in Appendix 9 to this Resolution.
11. The decision on admission to studies by transfer from another university or foreign HEI specifies the field of study, level, profile and mode of study, the year and semester of study for which the first registration for a degree programme at Lodz University of Technology takes place, and confirms the learning outcomes obtained during the course of study in the previous program of study and specifies the curriculum differences to be completed by the candidate along with the deadlines for their completion and the financial conditions.
12. Refusal of admission to studies at Lodz University of Technology by transfer from another university or a foreign HEI is made by an administrative decision.
13. A decision of the Vice Dean to refuse admission to studies by transfer from another university or higher education institution abroad may be appealed against to the Rector of Lodz University of Technology within 14 days of the receipt of the decision.

14. In the event that due to sudden fortuitous reasons, e.g. acts of war or natural disasters, it is not possible to submit documents that allow verification of the data referred to in paragraph 6 and paragraph 7, in particular, documents certifying periods of study, examinations passed, credits or internships, issued by the home university, the decision on admission to studies by transfer is made after a procedure for confirming learning outcomes, carried out in accordance with the rules laid down in separate regulations. In the aforementioned circumstances, the provisions of § 3(6) shall not apply when deciding on admission to studies by transfer from another university or a foreign higher education institution.

Chapter 7 Fees and charges

§ 14 Application fee

1. The candidate pays an admissions fee for the qualification procedure and for the recognition of learning outcomes for first- and second-level studies.
2. Non-payment of the admissions fee is tantamount to withdrawal from the qualification procedure and from the recognition of learning outcomes for first- and second-level studies.
3. The amount of the application fee by way of recruitment is as follows:
 - 1) PLN 150 – for the following fields of study: *Architecture, Design, Advanced Design and Technology*;
 - 2) PLN 100 – for second-cycle studies where an entrance exam is mandatory;
 - 3) PLN 85 – for other first- and second-level cycle studies.
4. The application fee for confirmation of learning outcomes is PLN 85.
5. The candidate pays an application fee for each field of study.
6. Foreigners pay an application fee expressed in PLN or its equivalent in euros, converted according to the average euro exchange rate published by the National Bank of Poland on the last working day of the calendar year preceding the academic year for which the enrolment is conducted, rounded up to the nearest whole zloty.
7. The candidate pays the application fee using the electronic payment method provided in the *Candidate Portal*.
8. A condition for considering a candidate's application is payment of the application fee by the last day of registration of candidates, as specified in the admissions schedule.
9. Lodz University of Technology shall not be liable for the consequences of a payment being incorrectly classified or not classified due to circumstances on the part of the paying candidate.
10. The application fee may be refunded to the candidate if the field of study is not opened. A model application for the refund of the application fee is set out in Appendix 11 to this Resolution.
11. A candidate's failure to submit documents in accordance with the schedule published on the admissions page or a candidate's withdrawal of documents will not give rise to a claim and refund of the application fee.

§ 15 Fees related to university education for foreigners

1. For foreigners not listed in Article 324(2) of the Act of 20 July 2018 – Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742), the condition for admission is payment of the fee for the first semester of studies by the date specified by Lodz University of Technology.
2. In justified cases that do not allow the candidate to undertake studies, the fee for the first semester may be refunded at the candidate's request. A model application is set out in Appendix 12 to this Resolution.
3. In a given academic year, Lodz University of Technology may offer places in full-time first- and second-cycle studies to which foreigners referred to in section 1 may be admitted on a competitive basis. The rules of the fee waiver admission competition are set out in Appendix 13 to this Resolution.

Chapter 8 Final provisions

§ 16

1. The results of the admissions procedure by way of recruitment and by way of confirming learning outcomes are open to the public.
2. Admission to studies by way of recruitment and by confirming learning outcomes is made by enrolment in the list of students, signed by representative of the University Admissions Committee or an administrative decision of the Rector of Lodz University of Technology on enrolment in the case of foreigners.
3. Refusal of admission to studies is made by an administrative decision of the University Admissions Committee, and in the case of foreigners, an administrative decision on refusing admission is made by the Rector of Lodz University of Technology.
4. A decision of the University Admissions Committee refusing admission to studies may be appealed to the Rector of Lodz University of Technology through the University Admissions Committee, and in the case of the Rector's decision in the first instance (applies to foreigners), an application for reconsideration of the case may be submitted within 14 days of the service of the decision. The candidate's appeal is reviewed by the University Admissions Committee. After consideration of the appeal, the Rector will make a decision. This decision is final.

§ 17

1. Lodz University of Technology shall not be liable for failure to comply with the qualification procedure referred to in §11, as well as for the consequences of a candidate's failure to familiarise himself/herself with the information posted on his/her account in the *Candidate Portal* and on the admissions website at rekrutacja.p.lodz.pl.
2. Lodz University of Technology is not responsible for any inability to register or make changes due to internet network failures beyond the control of Lodz University of Technology.
3. In situations not provided for in this Resolution, the Rector will make a decision.

§ 18

The Resolution comes into force on 28 June 2023.

Prof. dr hab. inż. Krzysztof Józwiak
Rector of Lodz University of Technology

/- signed with a qualified digital signature/

**List of applicable qualifying n subjects and recognised professional diplomas
for a given field of study under the admissions procedure
to first-cycle studies in the academic year 2024/2025**

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Advanced Biobased and Bioinspired Materials	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma second foreign language 	311103 analytical technician 311603 chemical technology technician 325511 environmental protection technician
Actuary and Financial Analysis	Polish	<ul style="list-style-type: none"> mathematics foreign language 		
Chemical Analytics	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311103 analytical technician 311603 chemical technology technician 325511 environmental protection technician
Architecture	Polish	<ul style="list-style-type: none"> mathematics foreign language artistic aptitude test 	<ul style="list-style-type: none"> vocational diploma 	311210 architectural restoration technician 314202 landscape architecture technician
Architecture	English	<ul style="list-style-type: none"> mathematics English* artistic aptitude test 	<ul style="list-style-type: none"> vocational diploma second foreign language 	311210 architectural restoration technician 314202 landscape architecture technician
Automation and Robotics	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or computer science or vocational diploma 	311303 electrical technician 311408 electronics technician 311410 mechatronics technician 311413 robotics technician 311504 mechanical technician 311909 automation technician 315317 aircraft mechanic technician 333107 logistics technician 351203 IT technician 351406 programming technician 522305 commerce technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Automation and Robot Control	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or computer science or vocational diploma 	311302 rail transport electrical technician 311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 311413 robotics technician 311909 automation technician 311929 refrigeration and air conditioning technician 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 351103 ICT technician 351203 IT technician 351406 programming technician 352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Biomedical Engineering and Technologies	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or chemistry or biology or computer science or vocational diploma second foreign language 	311909 automation technician 311413 robotics technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 352203 telecommunications technician 351103 ICT technician 311303 electrical technician 311307 power engineering technician 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 311929 technician of refrigeration and air conditioning 311302 rail transport electrical technician 351203 IT technician 351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Biotechnology	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or vocational diploma 	311103 analytical technician 311603 chemical technology technician 314403 food technology technician
Civil Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311104 surveying technician 311204 construction technician 311205 hydraulic engineering technician 311216 road construction technician 311220 railroad construction technician 311221 roofing technician 311942 marine construction technician 351203 IT technician 351406 programming technician
Business Society and Technology	English/English-French	<ul style="list-style-type: none"> mathematics English (for English path)* English or French (for English-French bilingual pathway) 	<ul style="list-style-type: none"> physics or chemistry or geography or computer science or vocational diploma second foreign language 	311410 mechatronics technician 311413 robotics technician 311504 mechanical technician 311513 motor vehicle technician 311909 automation technician 331403 economist technician 333107 logistics technician 522305 commerce technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Business Studies	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or chemistry or geography or computer science or vocational diploma second foreign language 	331403 economist technician 333107 logistics technician 522305 commerce technician
Chemistry	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311103 analytical technician 311603 chemical technology technician 325511 environmental protection technician

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Chemistry of Building Materials	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311103 analytical technician 311204 construction technician environmental engineering and land improvement technician 311210 architectural restoration technician 311216 road construction technician 311219 finishing works technician in construction 311603 chemical technology technician 311925 glass technology technician 311944 ceramics technician 325511 environmental protection technician
Computer Science	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or computer science or vocational diploma second foreign language 	311302 rail transport electrical technician 311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 311413 robotics technician 311909 automation technician 311929 technician of refrigeration and air conditioning 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 351103 ICT technician 351203 IT technician 351406 programming technician 352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Ecotechnologies and Bioprocesses	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or vocational diploma 	311103 analytical technician 311603 chemical technology technician 314403 food technology technician 325511 environmental protection technician
Electronic and Telecommunication Engineering	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or computer science or vocational diploma second foreign language 	311302 rail transport electrical technician 311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 311413 robotics technician 311909 automation technician 311929 technician of refrigeration and air conditioning 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 351103 ICT technician 351203 IT technician 351406 programming technician 352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Electronics and Telecommunications	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or computer science or vocational diploma 	311909 automation technician 311413 robotics technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 352203 telecommunications technician 351103 ICT technician 311303 electrical technician 311307 power engineering technician 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 311929 technician of refrigeration and air conditioning 311302 rail transport electrical technician 351203 IT technician 351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Electrical Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or computer science or vocational diploma 	311302 rail transport electrical technician 311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 311413 robotics technician 311909 automation technician 311929 refrigeration and air conditioning technician 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 351103 ICT technician 351203 IT technician 351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Power Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311413 robotics technician 311504 mechanical technician 311909 automation technician 311929 refrigeration and air conditioning technician 311930 technician of renewable energy renewable energy technician automation and robotics (decision Ministry of Education and Science of 09.07.2019)
Technical Physics	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or computer science or vocational diploma 	311408 electronics technician 311410 mechatronics technician 351203 IT technician 351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Industrial Biotechnology	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or chemistry or biology or vocational diploma second foreign language 	311103 analytical technician 311603 chemical technology technician 314403 food technology technician
Information Technology	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or chemistry or computer science second foreign language 	
Computer Science	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or computer science or vocational diploma 	311302 rail transport electrical technician 311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 311413 robotics technician 311909 automation technician 311929 technician of refrigeration and air conditioning 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 351103 ICT technician 351203 IT technician 351406 programming technician 352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Applied Computer Science	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or computer science or vocational diploma 	311412 broadband electronic communication techniques 311413 robotics technician 351103 ICT technician 351203 IT technician 351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Information Technology in Environmental Protection	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or geography or vocational diploma 	311103 analytical technician 311412 broadband electronic communication techniques 311603 chemical technology technician 321406 programming technician 325511 environmental protection technician 351203 IT technician
Occupational Safety Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or geography or computer science or vocational diploma 	311603 chemical technology technician 311919 fire safety technician 325509 occupational health and safety technician 325511 environmental protection technician

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Biomedical Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or computer science or biology or vocational diploma 	311302 rail transport electrical technician 311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 311413 robotics technician 311909 automation technician 311929 refrigeration and air conditioning technician 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 351103 ICT technician 351203 IT technician 351406 programming technician 352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Chemical and Biochemical Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or geography or vocational diploma 	311103 analytical technician 311208 environmental engineering and land reclamation technician 311218 sanitary engineering technician 311603 chemical technology technician 325511 environmental protection technician
Materials Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311220 railroad construction technician 311410 mechatronics technician 311413 robotics technician 311504 mechanical technician 311513 motor vehicle technician 311516 welding technician 311518 rail vehicle technician 311705 foundry technician 311708 metallurgical industry technician 311909 automation technician 311927 road transport technician 311928 rail transport technician 311930 technician of renewable energy equipment and systems 315105 marine engineer technician 315317 aircraft mechanic technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Environmental Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or geography or vocational diploma 	311103 analytical technician environmental engineering and land improvement technician 311218 sanitary engineering technician 311603 chemical technology technician 311929 technician of refrigeration and air conditioning 314403 food technology technician 325511 environmental protection technician

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Environmental Engineering in Civil Construction	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311104 surveying technician 311204 construction technician environmental engineering and land improvement 311218 sanitary engineering technician 311913 gas technician 311929 refrigeration and air conditioning technician 311930 technician of renewable energy equipment and systems 325511 environmental protection and land reclamation technician
Advanced Design and Technology	Polish	<ul style="list-style-type: none"> mathematics foreign language artistic aptitude test 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311219 technician of finishing works in construction 311601 papermaking technician 311912 tanning technician 311916 shoemaker technician 311922 wood technology technician 311926 leather products technician 311931 decorative textiles technician 311932 textile technician 311935 printing process technician 311936 bookbinding process technician 311943 graphics and digital printing technician 311946 stylist technician 311941 fashion industry technician 333907 advertising technician 343105 photography and multimedia technician
Logistics	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or geography or computer science or vocational diploma 	311927 road transport technician 311928 rail transport technician 331403 economist technician 333106 port operation technician 333107 logistics technician 333108 freight forwarding technician 522305 commerce technician
Marketing in Industry	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or geography or computer science or vocational diploma 	331403 economist technician 333907 advertising technician 522305 commerce technician
Mathematical Methods in Data Analysis	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or chemistry or computer science or vocational diploma second foreign language 	351203 IT technician 351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Applied Mathematics	Polish	<ul style="list-style-type: none"> mathematics foreign language 		

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Mechanical Engineering	English	<ul style="list-style-type: none"> • mathematics • English* 	<ul style="list-style-type: none"> • physics or chemistry or vocational diploma • second foreign language 	311408 electronics technician 311410 mechatronics technician 311413 robotics technician 311504 mechanical technician 311513 motor vehicle technician 311515 technician of agricultural mechanisation and agrotechnics 311516 welding technician 311518 rail vehicle technician 311705 foundry technician 311708 metallurgical industry technician 311909 automation technician 311940 lifting equipment technician 311942 marine construction technician 315105 marine engineer technician 315317 aircraft mechanic technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Mechanical Engineering	Polish	<ul style="list-style-type: none"> • mathematics • foreign language 	<ul style="list-style-type: none"> • physics or chemistry or vocational diploma 	311408 electronics technician 311410 mechatronics technician 311413 robotics technician 311504 mechanical technician 311513 motor vehicle technician 311515 technician of agricultural mechanisation and agrotechnics 311516 welding technician 311518 rail vehicle technician 311705 foundry technician 311708 metallurgical industry technician 311909 automation technician 311940 lifting equipment technician 311942 marine construction technician 315105 marine engineer technician 315317 aircraft mechanic technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Mechatronics	Polish	<ul style="list-style-type: none"> • mathematics • foreign language 	<ul style="list-style-type: none"> • physics or computer science or vocational diploma 	311302 rail transport electrical technician 311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 311413 robotics technician 311909 automation technician 311929 technician of refrigeration and air conditioning 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 351103 ICT technician 351203 IT technician 351406 programming technician 352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Food and Nutrition Manger	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or vocational diploma 	314403 food technology technician 343404 nutrition and catering services technician
Modelling and Data Science	English	<ul style="list-style-type: none"> mathematics English* 	<ul style="list-style-type: none"> physics or chemistry or computer science or vocational diploma second foreign language 	351203 IT technician 351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Nanotechnology	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311103 analytical technician 311603 chemical technology technician 325511 environmental protection technician
Papermaking and Printing	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or computer science or geography or biology or vocational diploma 	311601 papermaking technician 311603 chemical technology technician 311922 wood technology technician 311935 printing process technician (flexography and offset) 311936 bookbinding process technician 311943 graphics and digital printing technician 314301 forestry technician 333907 advertising technician 343105 photography and multimedia technician
Urban Planning	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or geography or vocational diploma 	311104 surveying technician 311204 construction technician 311216 road construction technician 314202 landscape architecture technician 325511 environmental protection technician
Intelligent Building Control Systems	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or computer science or vocational diploma 	311302 rail transport electrical technician 311303 electrical technician 311307 power engineering technician 311408 electronics technician 311410 mechatronics technician 311412 broadband electronic communication techniques 311413 robotics technician 311909 automation technician 311929 technician of refrigeration and air conditioning 311930 technician of renewable energy equipment and systems 311940 lifting equipment technician 351103 ICT technician 351203 IT technician 351406 programming technician 352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019)
Chemical Technology	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311103 analytical technician 311603 chemical technology technician 325511 environmental protection technician
Food Technology and Human Nutrition	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or biology or vocational diploma 	311103 analytical technician 314403 food technology technician 343404 nutrition and catering services technician

Field of study	Language of instruction	Qualifying subjects		
		mandatory	additional	additional -- Vocational diploma Code and name of occupation
Transport	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311220 railroad construction technician 311302 rail transport electrical technician rail traffic control automation technician 311513 motor vehicle technician 311518 rail vehicle technician 311927 road transport technician 311928 rail transport technician 311940 lifting equipment technician 311942 marine construction technician 315105 marine engineer technician 315317 aircraft mechanic technician 333107 logistics technician 333108 freight forwarding technician
Textiles and Fashion Industry	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma 	311912 tanning technician 311916 shoemaker technician 311926 leather products technician 311931 decorative textiles technician 311932 textile technician 311941 fashion industry technician 311946 stylist technician
Textiles and Fashion Industry	English	<ul style="list-style-type: none"> mathematics English^{1*} 	<ul style="list-style-type: none"> physics or chemistry or vocational diploma second foreign language 	311912 tanning technician 311916 shoemaker technician 311926 leather products technician 311931 decorative textiles technician 311932 textile technician 311941 fashion industry technician 311946 stylist technician
Design	Polish	<ul style="list-style-type: none"> mathematics foreign language artistic aptitude test 		
Management	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or geography or computer science or vocational diploma 	331403 economist technician 333107 logistics technician 522305 commerce technician
Management and Production Engineering	Polish	<ul style="list-style-type: none"> mathematics foreign language 	<ul style="list-style-type: none"> physics or chemistry or geography or computer science or vocational diploma 	331403 economist technician 333107 logistics technician 522305 commerce technician

it is required to pass an exam in a foreign language of instruction for a given field of study at the secondary school leaving examination at the extended level with a minimum score of 50% or bilingual (in accordance with § 5(8)).

Information on certificates, attestations and other documents confirming knowledge of a foreign language

1. A foreigner may be admitted to studies conducted in Polish if:
 - 1) he/she completed a one-year preparatory course in Polish in units designated by the minister responsible for higher education, or
 - 2) holds a Polish language certificate issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language (certyfikatpolski.pl) at B1-C2 level, or
 - 3) completed a Polish language course at a language school and received a B1 language certificate.
2. A foreigner may be admitted to studies conducted in English if he or she holds a certificate or attestation of English language proficiency:
 - 1) First Certificate in English (FCE), Certificate in Advanced English (CAE), Certificate of Proficiency in English (CPE), Business English Certificate (BEC) Vantage - at least Pass, Business English Certificate (BEC) Higher, Certificate in English for International Business and Trade (CEIBT), Cambridge English - ECCE level B2, or
 - 2) International English Language Testing System IELTS (IELTS Academic or General Training) - 6.0 or higher - certificate issued by the University of Cambridge ESOL Examinations, or
 - 3) British Council, IDP IELTS Australia, or
 - 4) Educational Testing Service (ETS) - in particular certificates: Test of English as a Foreign Language (TOEFL) - at least 87 points in the Internet-Based Test (iBT) version; Test of English as a Foreign Language (TOEFL) - at least 180 points in the Computer-Based Test (CBT) version supplemented by at least 50 points from the Test of Spoken English (TSE); Test of English as a Foreign Language (TOEFL) with at least 510 Paper-Based Test (PBT) points, supplemented by at least 3.5 points from the Test of Written English (TWE) and at least 50 points from the Test of Spoken English (TSE); Test of English for International Communication (TOEIC) with at least 700 points, or
 - 5) Edexcel, Pearson Language Tests, Pearson Language Assessments - in particular certifications: London Tests of English, from Level 3 (Edexcel Level 1 Certificate in ESOL International), Pearson Test of Academic English level B2-C2 (59-90 points).
3. A foreigner may be admitted to studies conducted in French if he or she has, in addition to a certificate in English, a certificate or attestation of knowledge of French:
 - 1) Diplôme d'Etudes de Langue Française (DELFL), Diplôme Approfondi de Langue Française (SAFL) - issued by the French Ministry of Education (National Commission for DELF and DALF examinations), or
 - 2) Certificat d'accès au DALF organised by the Institut Français, or
 - 3) Diplôme de Langue Française (DL), Diplôme Supérieur d'Etudes Françaises Modernes (DS.), Diplôme des Hautes Etudes Françaises (DHEF) - issued by the Alliance Française.
4. A certificate shall not be submitted if the candidate holds a university degree or a certificate confirming that he or she is in the process of studying for a degree in foreign language philology or applied linguistics in the language concerned;
5. It is also acceptable to submit another certificate confirming the acquired competences, issued by another Polish university. The decision to recognise these documents is taken by the University Admissions Committee after consultation with the Lodz University of Technology Language Centre.
6. In the course of the admission activities, Lodz University of Technology reserves the right to hold additional interviews with selected candidates in order to confirm their language proficiency at the required level.

Chapter 1
Procedure for the artistic aptitude test

§ 1

1. The artistic aptitude test for candidates for *Architecture* consists of two hand-drawn imaginative pencil drawings on given subjects. One of the drawings should be made on a sheet measuring 50 cm x 70 cm (large format), the other drawing on a sheet measuring 35 cm x 50 cm (small format).
2. The artistic aptitude test for *Architecture* candidates lasts a total of five hours, during which the candidate decides how to divide his or her time between two freehand pencil drawings on given subjects.
3. The maximum number of points possible to be obtained from the aptitude test in the field of *Architecture* is 500. In order to qualify for studies in *Architecture*, candidates must obtain at least 250 points from the test.
4. The result of the artistic aptitude test *Architecture* is composed of grades in the following categories:
 - 1) Evaluation of relevance to the assigned topic (0 - 150 points);
 - 2) Evaluation of compositional solutions (0 - 100 points);
 - 3) Assessment of technical drawing skills (0 - 100 points);
 - 4) Evaluation of the visual sensitivity presented (0 - 150 points).For each grade, the weight distribution of scores is: small format 35%, large format 65%.
5. The candidate for the field of *Architecture* brings pencils and erasers with him/her to the artistic aptitude test.

§ 2

1. The artistic aptitude test for candidates for *Design* and *Advanced Design and Technology* consists of a drawing from nature - still life (on a sheet measuring 50 cm x 70 cm) and a black and white composition measuring 30 cm x 30 cm and a colour composition measuring 30 cm x 30 cm (on a sheet measuring 50 cm x 70 cm) on given subjects.
2. The artistic aptitude test for candidates to the *Design* and *Advanced Design and Technology* lasts a total of 4 hours, during which still life drawing is done for the first 2 hours, black and white composition for 1 hour and colour composition for 1 hour.
3. The maximum number of points possible to be obtained from the aptitude test for *Design* and *Advanced Design and Technology* is 400. In order to qualify for studies in *Design* and *Advanced Design and Technology*, a candidate must obtain at least 200 points from the test.
4. The result of the artistic aptitude test for *Design* and *Advanced Design and Technology* is composed of grades in the following categories:
 - 1) Drawing from nature - still life (0 - 200 points), including:
 - a) Assessment of the ability to correctly identify the principles of perspective and proportion of the observed reality (0 - 50 points),
 - b) Assessment of solid building skills using valence gradation (0 - 50 points),
 - c) Assessment of the ability to build up light and evoke relationships between observed objects, this refers to the valence interaction of objects with each other as well as the phenomenon of so-called reflexes (0 - 50 points),
 - d) Evaluation of the ability to build foreground, middle ground and background in the presented composition (0 - 50 points);
 - 2) Black and white composition (0 - 100 points), including:
 - a) Evaluation of the ability to consciously organise a plane with elements cut out of black bristol board (0 - 30 points),
 - b) Evaluation of the ability to evoke rhythm on a plane (0 - 30 points),
 - c) Evaluation of the author's solution to the problem posed (0 - 40 points);
 - 3) Colour composition (0 - 100 points), including:
 - a) Evaluation of the ability to consciously organise a plane with elements cut from coloured paper (0 - 30 points),
 - b) Assessment of the ability to use the simplest system of colour relationships, based on the three basic colours (0 - 30 points),
 - c) Evaluation of the author's solution to the problem posed (0 - 40 points).
5. For the artistic aptitude test for *Design* and *Advanced Design and Technology*, the candidate brings pencils and erasers (for freehand drawing), blue, yellow, red, grey, black papers (minimum size 210 mm x 297 mm), scissors, glue, ruler, compass.

§ 3

1. The Rector appoints persons who are members of the technical and organisational team at the University Admissions Committee who, together with the Admissions Office, carry out organisational supervision of the artistic aptitude test.
2. The Admissions Office, in consultation with the heads of the units, appoints the teachers who will supervise the aptitude test.
3. Designated teachers are not allowed to supervise on the artistic aptitude test for a field of study with which they are directly involved.
4. The Rector's Proxy for Admissions appoints designated teachers to supervise the test of artistic aptitude in a given room.
5. The Rector's Proxy for Admissions appoints the Examination Boards that prepare the examination topics and assess the artistic aptitude test papers.
6. The composition of the Examination Boards is not public.
7. The Dean of the Faculty of Civil Engineering, Architecture and Environmental Engineering and the Faculty of Materials Technology and Textile Design, the members of the Examination Board are obliged to maintain the confidentiality of the information obtained about the composition of the Examination Board.

§ 4

1. The tasks of the technical and organisational team include:
 - 1) organisation of an aptitude test;
 - 2) preparation of rooms and stands for candidates.
2. The duties of the teachers providing supervision in the room include:
 - 1) verification of prepared positions for candidates;
 - 2) making the relevant sheets available with a prepared space for entering the candidate's data;
 - 3) checking the list of candidates assigned to a particular room;
 - 4) coding of works;
 - 5) drawing up of group protocols.
3. The tasks of the Examination Board include:
 - 1) development of examination topics for artistic aptitude tests;
 - 2) checking the works from artistic aptitude tests;
 - 3) entering the points obtained in the system, together with their justification.
4. During the artistic aptitude test, only candidates assigned to a particular room, supervising teachers with an appointment to a particular room, members of the technical and organisational team responsible for organising the test, staff of the Admissions Office and the Rector's Proxy for Admissions may be present in a particular room.
5. In justified cases, another person not mentioned in section 4 may be present.

§ 5

1. The Examination Board prepares examination topics in accordance with the rules and scope of the aptitude tests, as defined by the relevant resolution of the Senate on the rules for admission to university.
2. The Examination Board prepares three sets of examination topics each for the individual aptitude examinations held in June/July and three sets each for the aptitude examinations held in September, if there is one.
3. The Examination Board hands over the sets of examination topics secured in a sealed envelope to the members of the technical and organisational team on the day of the aptitude test.
4. The drawing of exam topics, is carried out with the Proxy for Admissions and members of the technical and organisational team.
5. Members of the technical and organisational team hand over the topics drawn in secure envelopes to the staff supervising in the individual rooms. The supervising teachers open the sealed envelope next to the candidates and hand over the topics to the candidates

§ 6

1. The teachers supervising in a particular room record in the records all moments when the candidate leaves the room and returns to the room.
2. After the artistic aptitude test is completed, the teachers supervising in the room will code the works in their room.
3. The coded and anonymised papers are forwarded to the Examination Board for evaluation.
4. At the end of the test, a protocol of the artistic aptitude test is made by the appointed teachers supervising in the room.
5. The protocols of the artistic aptitude tests are handed over by the supervising teachers in the room to the members of the organisational and technical team, who deliver all the protocols of the artistic aptitude tests to the Admissions Office at the end of the test.

§ 7

1. The Examination Board after evaluating the papers:
 - 1) enters the scores obtained from the coded works into the system, together with their justification;
 - 2) draws up group protocols for coded works.
2. The protocols, once printed and signed by the Examination Board, are forwarded to the Admissions Office.
3. The Admissions Office prints out the individual evaluation protocols of the individual works decoded by the system.
4. The individual protocols are attached to the candidates' files

Chapter 2

Procedure for the entrance examination at second-cycle studies

§ 8

1. The Rector's Proxy for Admissions, in agreement with the Deans of the faculties responsible for fields of study in which the entrance examination is to be conducted, appoints Examination Boards which prepare the examination topics in accordance with the rules and scope defined by the head of the organisational unit organising education in the field of study and which assess the candidates during the examination.
2. The Examination Board for the field of study is composed of:
 - 1) Member of the Study Field Council for the field of study concerned;
 - 2) an academic staff member teaching in the field of study at a minimum of doctoral level;
 - 3) the teacher of the language in which the examination will be conducted, in the case of fields taught in English or English and French.
3. One Examination Board is appointed for the entrance examination for the field of study.
4. The composition of the Examination Boards is not public until the start of the entrance examinations.
5. The Dean of the Faculty, the members of the Examination Board are obliged to maintain the confidentiality of the information acquired about the composition of the Examination Board.

§ 9

1. The maximum number of points from the entrance examination for fields of study conducted in the Polish language in which there is no verification of artistic aptitude is 60 points. To qualify, a minimum of 31 points must be obtained from the entrance exam.
2. The result of the entrance examination for fields of study run in Polish in which the verification of artistic aptitude is not mandatory is composed of grades in the following criteria:
 - 1) presentation of achievements in the context of the studied field (0-20 points);
 - 2) discussion and argumentation skills (0-20 points);
 - 3) substantive assessment of the candidate's knowledge and skills in the area of the field (0-20 points).
3. The maximum number of points from the entrance examination for fields of study run in English is 80 points. To qualify, a minimum of 41 points must be obtained from the entrance examination, including at least 12 points in language competence.
4. The result of the entrance examination for courses run in English is composed of grades in the following criteria:
 - 1) presentation of achievements in the context of the studied field (0-20 points);
 - 2) discussion and argumentation skills (0-20 points);
 - 3) substantive assessment of the candidate's knowledge and skills in the area of the field (0-20 points);
 - 4) assessment of linguistic competence (0-20 points).
5. The maximum number of points from the entrance examination for fields of study run in Polish for which verification of artistic aptitude is required is 80 points. To qualify, a minimum of 41 points must be obtained from the entrance examination, including at least 12 points from the portfolio
6. The result of the entrance examination for fields of study run in Polish for which verification of artistic aptitude is mandatory is composed of grades in the following criteria:
 - 1) presentation of achievements in the context of the studied field (0-20 points);
 - 2) discussion and argumentation skills (0-20 points);
 - 3) substantive assessment of the candidate's knowledge and skills in the area of the field (0-20 points);
 - 4) portfolio assessment (0-20 points).
7. The maximum number of points from the entrance examination for fields of study taught in English for which verification of artistic aptitude is mandatory is 100 points. To qualify, a minimum of 51 points must be obtained from the entrance examination, including at least 12 points in language competence and at least 12 points from the portfolio.
8. The result of the entrance examination for fields of study run in Polish for which verification of artistic aptitude is mandatory is composed of grades in the following criteria:
 - 1) presentation of achievements in the context of the studied field (0-20 points);
 - 2) discussion and argumentation skills (0-20 points);
 - 3) substantive assessment of the candidate's knowledge and skills in the area of the field (0-20 points);
 - 4) assessment of linguistic competence (0-20 points);
 - 5) portfolio assessment (0-20 points).

§ 10

1. The tasks of the Examination Board include:
 - 1) organisation of the entrance examination;
 - 2) preparation of rooms;
 - 3) development of examination topics;
 - 4) conducting an entrance examination;
 - 5) assessing the candidate's answers during the entrance examination;
 - 6) entering the points obtained in the system, together with the reasons for them;
 - 7) drawing up of individual protocols.
2. Only members of the Examination Board and the candidate are allowed in the room concerned during the entrance examination.
3. In justified cases, another person not mentioned in section 2 may be present.
4. Where appropriate, it is possible to conduct the entrance examination online.

§ 11

1. The Examination Board after assessment:
 - 1) enters the points obtained into the system, together with the reasons for them;
 - 2) draws up individual protocols.
2. The protocols, once printed and signed by the Examination Board, are forwarded to the Admissions Office.
3. The individual protocols are attached to the candidates' files.

Chapter 3

Procedure for testing language competence of foreigners

§ 12

1. The Rector's Proxy for Admissions in consultation with the Director of the Language Centre of Lodz University of Technology appoints Examination Boards verifying language competences of foreigners.
2. The Examination Board consists of an English language teacher for the exam confirming language competence in English and a Polish language teacher for the exam confirming language competence in Polish.
3. The composition of the Examination Boards is not public until the start of the examination to confirm language competence.
4. The Director of the Lodz University of Technology Language Centre, the members of the Examination Board are obliged to maintain the confidentiality of the information obtained about the composition of the Examination Board.

§ 13

1. The examination confirming language competence for foreigners consists of a written test and an oral part; candidates who obtain a positive result in the test are admitted to the oral part.
2. The examination confirming language competences takes place on the dates specified in the admissions schedule published at rekrutacja.p.lodz.pl.
3. The candidate will receive information about the time of the language competence test with a link to the test via the *Candidate Portal*. The oral part of verifying language competences takes place via Skype (ID must be provided in the relevant section of the *Candidate Portal*) at the designated time specified in the announcement in the *Candidate Portal*.
4. The examination confirming language competence for foreigners in English tests knowledge of English at B2 level according to the requirements of the Common European Framework of Reference for Languages.
5. The maximum number of points from the English language competence test that can be obtained from the written part is 80 points, from the oral part 20 points. In order to qualify, candidates must obtain at least 44 points in the written test and at least 12 points in the oral part. In order to be admitted to the oral part, a candidate must obtain at least 44 points from the written test.
6. The result of the written test of the English language competence examination for foreigners is composed of grades in the following criteria:
 - 1) Listening comprehension (0-20 points);
 - 2) Reading comprehension (0-20 points);
 - 3) Grammatical correctness and vocabulary (0-20 points);
 - 4) Writing 150-200 words (0-20 points).
7. The result of the oral part of the English language competence test for foreigners is composed of a grade from a 12-15-minute conversation on a given topic. Topics include issues related to everyday life. A minimum score of 12 points is required to pass the oral part of the English language competence examination.
8. The examination confirming language competences for foreigners in Polish tests knowledge of Polish at B1 level in accordance with the requirements of the Common European Framework of Reference for Languages.
9. The maximum number of points possible to get in the written test of the Polish language competence examination is 100 points, in the oral part 20 points. In order to qualify, candidates must obtain at least 55 points in the written test of this

examination and at least 12 points in the oral part. In order for a candidate to be admitted to the oral part of this examination, he or she must score at least 55 points in the written test.

10. The result of the examination confirming language competences in Polish for foreigners in the test part is composed of grades in the following criteria:
 - 1) Listening comprehension (0-20 points);
 - 2) Reading comprehension (0-20 points);
 - 3) Grammatical correctness and vocabulary (0-60 points).
11. The outcome of the oral part of the Polish language test for foreigners is composed of a grade from a 12-15-minute conversation on a given topic. Topics include issues related to everyday life. A minimum of 12 points is required to pass the oral part of the examination to confirm competence in Polish.

§ 14

1. The tasks of the Examination Board include:
 - 1) development of a set of test questions for the examination to confirm language competence;
 - 2) developing a set of questions for discussion;
 - 3) conducting an exam to confirm language competence;
 - 4) assessing the candidate's answers during the test of language competence;
 - 5) entering the points obtained in the system, together with the reasons for them;
 - 6) drawing up of individual protocols.
2. The examination to prove language competence takes place in two stages - an online test verifying knowledge of language structures and an oral part in the form of an online interview during which communicative competence is verified.
3. The candidate who obtains at least the minimum number of points for the language will be admitted to the oral part.

§ 15

1. The Examination Board after assessment:
 - 1) enters the points obtained into the system, together with the reasons for them;
 - 2) draws up individual protocols.
2. The protocols, once printed and signed by the Examination Board, are forwarded to the Admissions Office.
3. The individual protocols are attached to the candidates' files.

List of professional titles and fields of study giving rise to applying for admission to second-cycle programmes in the academic year 2024/2025

Field of study	The following university graduates can apply for admission:
Architecture	holding a bachelor of science in architecture
Architecture (English)	holding a bachelor of science in architecture
Automation and Robotics	holding a bachelor of science, master of science or equivalent
Automation and Robot Control	holding a bachelor's, bachelor of science, master's or an equivalent in a field in which there is a discipline of automation, electronics, electrical engineering and space technology and/or technical IT and telecommunications
Sustainable Bioeconomy	holding a bachelor of science, master of science or equivalent in the following disciplines: forest sciences, agriculture and horticulture, food and nutrition technology, veterinary science, zootechnics and fisheries, biological sciences, chemical sciences, physical sciences, earth and environmental sciences, biomedical engineering, chemical engineering, materials engineering and environmental engineering, mining and energy sciences
Biotechnology (3-semester studies)	holding a bachelor of science, master of science or equivalent in the following disciplines: forest sciences, agriculture and horticulture, food and nutrition technology, veterinary science, zootechnics and fisheries, biological sciences, chemical sciences, physical sciences, earth and environmental sciences, biomedical engineering, chemical engineering, materials engineering and environmental engineering, mining and energy sciences
Biotechnology (4-semester studies)	holding a bachelor's, bachelor of science, master's, master of science or equivalent, in agricultural sciences, sciences and life sciences, engineering sciences, medical sciences and health sciences and veterinary sciences
Civil Engineering	holding a bachelor of science in civil engineering
Chemistry	holding a bachelor of science, master of science, a master's or equivalent or a bachelor's, a master's degree in disciplines such as biomedical engineering, chemical engineering, materials engineering, environmental engineering, mining and energy, pharmaceutical sciences, medical sciences, health sciences, food and nutrition technology, biological sciences, chemical sciences, physical sciences
Chemistry of Building Materials	holding a bachelor of science, master of science or equivalent
Chemistry in Forensic Science	holding a bachelor's, a bachelor of science, a master's, a master of science degree or the equivalent
Computer Science and Information Technology	holding a bachelor's, a bachelor's of science, a master of science or the equivalent in engineering sciences or natural sciences
Electronics and Telecommunications	having a bachelor's, a bachelor of science, master of science or equivalent degree in a field in which there is a discipline of automation, electronics, electrical engineering and space technology and/or technical IT and telecommunications
Electronics and Telecommunications (Applied Electronics, English)	holding a bachelor's, a bachelor of science, master of science or equivalent degree

Field of study	The following university graduates can apply for admission:
Electrical Engineering	holding a bachelor of science, master of science or equivalent
Energy Systems in the Built Environment	holding a bachelor of science, master of science or equivalent
Technical Physics	holding a bachelor of science, a master of science or the equivalent in technical fields, or having at least a bachelor's degree in astronomy, biology, chemistry, physics, computer science, mathematics, applied mathematics
Future Mobility	holding a bachelor of science, master of science or equivalent
Human-Computer Interaction	holding a bachelor's, a bachelor of science, a master's, a master's of science degree or the equivalent
Industrial Biotechnology	holding a bachelor of science, master of science or equivalent in a field in which there are the following disciplines: forest sciences, agriculture and horticulture, food and nutrition technology, veterinary science, zootechnics and fisheries, biological sciences, chemical sciences, physical sciences, earth and environmental sciences, biomedical engineering, chemical engineering, materials engineering and environmental engineering, mining and energy sciences
Computer Science	holding a bachelor of science, master of science degree or equivalent in a field in which there are the following disciplines: technical informatics and telecommunications; computer science; automation, electronics, electrical engineering and space technology; biomedical engineering; mathematics; physical sciences; economics and finance; management and quality sciences or related disciplines.
Applied Computer Science	holding a bachelor of science, master of science or equivalent
Biomedical Engineering	holding a bachelor of science, master of science or equivalent
Chemical and Biochemical Engineering (3-semester studies)	holding a bachelor of science, master of science or equivalent
Materials Engineering	holding a bachelor of science, master of science or equivalent
Environmental Engineering (3-semester studies)	holding a bachelor of science, master of science or equivalent
Environmental Engineering in Civil Construction	holding a bachelor of science in the following fields: environmental engineering, chemical and process engineering, oil and gas engineering, water engineering and management, construction, power engineering, spatial management, mechanics and machine construction, environmental protection, environmental technologies, oil and gas drilling, networks and installations in environmental engineering, environmental engineering in construction, intelligent building control systems
Master in Mechanical Engineering	holding a bachelor of science, master of science or equivalent
Master of Business Studies	holding a bachelor, a bachelor of science, a master's, a master's of science degree or the equivalent
Applied Mathematics	holding at least a bachelor of science degree or equivalent in a technical field or at least a bachelor's degree in mathematics, applied mathematics, economics, management, computer science, physics, chemistry, logistics, data analysis
Mechanical Engineering	holding a bachelor of science, master of science or equivalent
Mechatronics	holding a bachelor of science, master of science or equivalent

Field of study	The following university graduates can apply for admission:
Nanotechnology	holding a bachelor of science, master of science or equivalent
Nanotechnology (English)	holding a bachelor of science, master of science or equivalent
Papermaking and Printing	holding a bachelor's, a bachelor of science, a master's, a master's of science degree or the equivalent
Urban Planning	holding a bachelor of science degree in spatial management, urban planning, architecture, civil engineering, environmental engineering, networks and installations in environmental engineering
Smart Manufacturing	holding a bachelor of science, master of science or equivalent
Artificial Intelligence and Machine Learning	holding a bachelor's, bachelor of science, master's, master of science degree or equivalent in fields being part of engineering sciences or sciences and natural sciences
Chemical Technology	holding a bachelor of science, master of science or equivalent
Cosmetics Technology (3-semester studies)	holding a bachelor of science, master of science or equivalent in a field in which there are the following disciplines: forest sciences, agriculture and horticulture, food and nutrition technology, veterinary science, zootechnics and fisheries, biological sciences, chemical sciences, physical sciences, earth and environmental sciences, biomedical engineering, chemical engineering, materials engineering and environmental engineering, mining and energy sciences
Cosmetics Technology (4-semester studies)	holding a bachelor's, bachelor of science, master's, master of science or equivalent, in agricultural sciences, sciences and life sciences, engineering sciences, medical sciences and health sciences and veterinary sciences
Food Technology and Human Nutrition (3rd semester studies)	holding a bachelor of science, master of science or equivalent in a field in which there are the following disciplines: forest sciences, agriculture and horticulture, food and nutrition technology, veterinary science, zootechnics and fisheries, biological sciences, chemical sciences, physical sciences, earth and environmental sciences, biomedical engineering, chemical engineering, materials engineering and environmental engineering, mining and energy sciences
Food Technology and Human Nutrition (4-semester studies)	holding a bachelor's, bachelor of science, master's, master of science or equivalent, in agricultural sciences, sciences and life sciences, engineering sciences, medical sciences and health sciences and veterinary sciences
Technologies of Modern Functional Materials	holding a bachelor of science, master of science or equivalent
Textiles Engineering	bachelor's, a bachelor of science, a master's, a master of science degree or the equivalent
Textiles Engineering (English)	bachelor's, a bachelor of science, a master's, a master of science degree or the equivalent
Design	at least a bachelor's degree in design or other fine arts studies or at least a bachelor of science in the fields of: textiles and fashion industry, Advanced Design and Technology, interior design, graphic design
Design (English)	at least bachelor's degree in design or other fine arts studies or at least a bachelor of science in the fields of: textiles and fashion industry, Advanced Design and Technology, interior design, graphic design
Management	bachelor's, a bachelor of science, a master's, a master of science degree or the equivalent
Production Management	bachelor of science, master of science or equivalent

Documents required from candidates for studies under the recruitment procedure

§ 1

Candidates for first cycle studies by way of recruitment who are Polish nationals are required to submit:

- 1) A completed and signed form "Application for admission to study at Lodz University of Technology" downloaded from the *Candidate Portal*;
- 2) document entitling a candidate to apply for admission to university:
 - a) secondary school leaving certificate obtained in the Polish education system (original secondary school leaving certificate or original copy of the secondary school leaving certificate);
 - b) a certificate or other document obtained outside the Polish education system entitling the holder to apply for admission to university:
 - the original secondary school leaving certificate or any other document obtained outside the Polish education system entitling a candidate to apply for studies, legalised or accompanied by an apostille;
 - a certificate stating that the certificate submitted entitles the candidate to apply for admission to university in the country in whose education system the institution issuing the certificate operates, or a decision of the education officer confirming the acquisition of rights to continue higher education in Poland;
 - a sworn translation into Polish of the certificate and other aforementioned documents.
- 3) in the case of candidates who are under 18 years of age, the consent of their legal guardians for the minor to study at Lodz University of Technology downloaded from the *Candidate Portal*.

§ 2

Candidates for first cycle studies under the recruitment procedure who are foreigners are required to submit:

- 1) A completed and signed form "Application for admission to study at Lodz University of Technology" downloaded from the *Candidate Portal*;
- 2) the original secondary school leaving certificate or diploma entitling the holder to pursue higher education, stamped with an apostille or legalised in the country of issue, or confirmation from the competent institution that the candidate has initiated the procedure to obtain an apostille or legalisation;
- 3) a sworn translation of the secondary school leaving certificate or diploma entitling the holder to pursue higher education into Polish or English;
- 4) a certificate of proficiency in the foreign language (Appendix 2) in which the studies are conducted;
- 5) a copy of passport;
- 6) confirmation of payment of the application fee;
- 7) nostrification of the secondary school leaving certificate or diploma giving access to higher education – if required;
- 8) a certificate stating that the certificate/diploma gives access to higher education in the country in which it was issued;
- 9) a copy of visa or residence card, or other document authorising the candidate's stay in the Republic of Poland (if already issued) – before the beginning of the academic year;
- 10) confirmation of payment of the fee for the first semester of studies in the case of admission on a fee-paying basis - before the beginning of the academic year;
- 11) health insurance within the meaning of the provisions of the Act of 27 August 2004 on health care services financed from public funds, i.e. Journal of Laws of 2022, item 2561, as amended) or travel medical insurance with a minimum sum insured of €30,000 – before the start of the academic year;
- 12) in the case of candidates who are under 18 years of age, the consent of their legal guardians for the minor to study at Lodz University of Technology downloaded from the *Candidate Portal*.

§ 3

Candidates for second cycle studies who are Polish nationals are required to submit:

- 1) A completed and signed form "Application for admission to study at Lodz University of Technology" downloaded from the *Candidate Portal*;
- 2) the original or a copy of the higher education diploma together with the original and a photocopy of the supplement;
- 3) candidates who have completed their studies and who have not yet received a diploma for those studies may submit an appropriate certificate issued by the dean's office. The certificate ceases to be valid thirty days after issue. The basis for admission to second-cycle studies is a higher education diploma. In the case of a diploma obtained outside the Polish education system, its legalisation or apostille is required. A translation into Polish of all the above-mentioned documents is also required.

§ 4

Candidates for second-cycle studies who are foreigners are required to submit scans:

- 1) A completed and signed form "Application for admission to study at Lodz University of Technology" downloaded from the *Candidate Portal*;
- 2) the original diploma* of completion of the first-cycle studies together with the transcript of records entitling the candidate to undertake higher education studies with an apostille or legalisation in the country of issue, or a confirmation from the competent institution that the candidate has initiated the procedure for obtaining the apostille or legalisation;
- 3) sworn translation of the diploma of graduation into Polish or English;
- 4) a certificate of proficiency in the foreign language (Appendix 2) in which the studies are conducted;
- 5) portfolio (in the case of candidates for *Architecture*);
- 6) copy of passport;
- 7) confirmation of payment of the application fee;
- 8) a copy of the visa or residence card, or other document entitling the holder to stay in the Republic of Poland (if already issued) – before the beginning of the academic year;
- 9) confirmation of payment of the fee for the first semester of studies in the case of admission on a fee-paying basis - before the beginning of the academic year;
- 10) health insurance within the meaning of the Act of 27 August 2004 on health care services financed from public funds (i.e. Journal of Laws of 2022, item 2561, as amended) or travel medical insurance with a minimum sum insured of €30,000 - before the start of the academic year.

§ 5

Candidates for first- and second-cycle studies by way of confirming learning outcomes are required to submit:

- 1) A completed and signed form "Application for admission to study at Lodz University of Technology by confirming learning outcomes" (Appendix no. 6);
- 2) the decision to recognise learning outcomes achieved as a result of undergoing a procedure for the recognition of learning outcomes;
- 3) in the case of first cycle studies, the document entitling the student to apply for admission:
 - a) a secondary school leaving certificate obtained in the Polish education system (original secondary school leaving certificate or original copy of the secondary school leaving certificate),
 - b) a certificate or other document obtained outside the Polish educational system entitling the holder to apply for admission to university:
 - the original secondary school leaving certificate or any other document obtained outside the Polish educational system entitling the applicant to apply for studies, legalised or accompanied by an apostille,
 - a certificate stating that the certificate submitted entitles the candidate to apply for admission to university in the country in whose education system the institution issuing the certificate operates, or a decision of the education officer confirming the acquisition of rights to continue higher education in Poland,
 - a Polish or English translation of the certificate and other documents mentioned above;
- 4) the original or a copy of the higher education diploma together with the original and a photocopy of the supplement. In the case of a diploma obtained outside the Polish education system, its legalisation or apostille is required. A translation into Polish of all the above-mentioned documents is also required;
- 5) one recent photograph meeting the requirements for the issue of an identity card;
- 6) proof of payment of the application fee to the bank account of Lodz University of Technology;
- 7) in the case of foreigners, additionally:
 - a) a certificate of proficiency in the foreign language (Appendix 2) in which the studies are conducted,
 - b) copy of passport,
 - c) a copy of the visa or residence card, or other document entitling the holder to stay in the Republic of Poland (if already issued) – before the beginning of the academic year,
 - d) confirmation of payment of fees in the case of admission on a fee-paying basis – before the start of the academic year,
 - e) health insurance within the meaning of the Act of 27 August 2004 on health care services financed from public funds (i.e. Journal of Laws 2022, item 2561, as amended) or travel medical insurance with a minimum sum insured of €30,000 – before the start of the academic year.

§ 6

Withdrawal of documents by a candidate after registration has closed will not be grounds for a refund of the application fee paid.

§ 7

Withdrawal of all or part of the documents by a candidate admitted to studies at Lodz University of Technology after the publication of the list of those admitted to studies is tantamount to striking out of the candidate from the list.

* candidates who have completed their studies and have not yet obtained a diploma may submit an appropriate diploma, provided that such a document, in the country in which it was issued, entitles them to enter higher education institutions and is endorsed with an apostille or is legalised (the certificate must be replaced by a diploma)

Application for admission to Lodz University of Technology by confirming learning outcomes

PESEL

Personal questionnaire of the candidate

Surname		Name		Father's name		Gender Male/Female*	
Date of birth (yyyy-mm-dd)	Place of birth	Name of birth country		Passport series and number	Country of passport issue		
Candidate's family name		Middle name			Mother's name		
Nationality		Citizenship		Second citizenship		The Card of the Pole Yes/No*	

Address of residence

Street	Building number	Flat no.	Postcode	City/village*	Post office (town/city)
Place	Voivodeship				Country
Phone			E-mail address		

Correspondence address (if different from address) of residence

Street	Building number	Flat no.	Postcode	City/village*	Post office (town/city)
Place	Voivodeship				Country
Phone			E-mail address		

I request to be admitted to studies

Field of study	<i>Level of studies</i>	Mode of study	Profile of studies
		<i>first/second cycle studies</i>	full-time/ part-time

I state that I am familiar with the rules for admission to studies at Lodz University of Technology contained in the Resolution No. 48/2023 of the Senate of Lodz University of Technology of 28 June 2023. Rules of admissions to first- and second-cycle studies at Lodz University of Technology in the academic year 2024/2025 and in the Resolution No. 18/2021 of the Senate of Lodz University of Technology of 26 May 2021 on the definition of the method of confirming learning outcomes at Lodz University of Technology.

I agree to receive information electronically, in accordance with the Act of 18 July 2002 on the provision of services by electronic means (i.e. Journal of Laws of 2020, item 344).

I attach to my application:

- proof of payment
- for Polish citizens: Secondary school-leaving certificate/graduation diploma with supplement
- for foreigners: a certificate or other document obtained outside the Polish educational system giving entitlement to apply for admission to studies, legalised or accompanied by an apostille/diploma obtained outside the Polish educational system requires its legalisation or apostille
- one recent photograph which complies with the requirements for the issue of an identity card
- other required documents as specified in Appendix 5 to the Resolution No. 48/2023 of the Senate of Lodz University of Technology of 28 June 2023- Rules of admission to first- and second-cycle studies at Lodz University of Technology in the academic year 2024/2025

Aware of the criminal liability under Article 233 of the Act of 6 June 1997 Criminal Code (i.e. Journal of Laws of 2022, item 1138, as amended) on making false statements, I state that the above data are true.

....., on.....

signature of the candidate

date of application

signature of the registrant



.....
(name and surname)
.....
.....
.....
(address of permanent residence)

Vice Dean of the Faculty

.....
.....

Request for admission to studies at Lodz University of Technology by way of transfer from another university or foreign higher education institution

I kindly request to be considered for admission to first/second* cycle studies at Lodz University of Technology by way of transfer from another university or a foreign higher education institution
to the field of study,
specialisation,
level of studies,
semester/year of study,
language of instruction, full-time/ part-time*.

Documentation of the course of study at home university:
(e.g. programme completed, list of courses, grades, ECTS credits obtained):

.....
.....
.....
.....
.....
.....
.....
.....

Reason for transfer to Lodz University of Technology

.....
.....
.....
.....

....., on
place date

.....
signature

To be completed by Lodz University of Technology

<p>I give a positive/negative * on admission to studies at Lodz University of Technology by transfer from another university or foreign higher education institution</p>	<p>I give a positive/negative * on admission to studies at Lodz University of Technology by transfer from another university or foreign higher education institution</p>
<p>The dean of the faculty organising education to which the candidate wishes to transfer</p>	<p>Director of the International Cooperation Centre, Lodz University of Technology**</p>

Submission date of the application to the Faculty Dean's Office registrant's signature.....

* underlined as appropriate
** in case of IFE candidates

Application for admission to studies at Lodz University of Technology by way of transfer from another university or foreign higher education institution

PESEL

Personal questionnaire of the candidate

Surname		Name		Middle name		Gender Male/Female*	
Date of birth (yyyy-mm-dd)	Place of birth	Name of birth country		Father's name	Mother's name		
Candidate's family name		Nationality			Citizenship		
Second citizenship		The Card of the Pole Yes/No*					
Passport series and number (applies to foreigners)		Name of the country of issue of the passport (applies to foreigners)					

Address of residence

Street		Building number	Flat no.	Postcode	City/village*	Post office (town/city)	
Place		Voivodeship				Country	
Phone				E-mail address			

Correspondence address (if different from address of residence)

Street		Building number	Flat no.	Postcode	City/village*	Post office (town/city)	
Place		Voivodeship				Country	
Phone				E-mail address			

I study at:

University			Student reg. number				
Faculty							
Field of study							
Year	Semester	Mode of study (full-time, part-time)	Type of studies (Bachelor's, Engineering, Master's)				

I request to be accepted to studies at Lodz University of Technology

Faculty						
Field of study						
Year	Semester	Mode of study (full-time, part-time)	Type of studies (Bachelor's, Engineering, Master's)		Profile of studies (practical, general academic)	

I state that I am familiar with the rules for admission to studies by transfer from another university or foreign higher education institution at Lodz University of Technology, contained in the Resolution No. 48/2023 of the Senate of Lodz University of Technology dated 28 June 2023. Rules of admission to first- and second-cycle studies at Lodz University of Technology in the academic year 2024/2025.

I agree to receive information electronically, in accordance with the Act of 18 July 2002 on the provision of services by electronic means (i.e. Journal of Laws of 2020, item 344).

Aware of the criminal liability under Article 233 of the Act of 6 June 1997 Criminal Code (i.e. Journal of Laws of 2022, item 1138, as amended) on making false statements, I state that the above data are true.

....., on.....

Candidate's signature

To be completed by Lodz University of Technology

Submission date of the application to the Faculty Dean's Office..... registrant's signature

Decision of the Vice Dean

I admit/I do not admit*:

Name		Surname		PESEL	
To the Faculty					
Field of study			Field of study path		
Year	Semester	Mode of study full-time / part-time *	Type of studies Bachelor's / Engineering / Master's*	Profile of studies practical / general academic *	

.....
Date and signature of the Vice Dean

I confirm that the applicant's documents are in the Dean's Office

Date and signature.....

To be completed by the Admissions Office (in case of a positive decision)

date of receipt of application by the Admissions Office registrant's signature

New student register no.
assigned

--	--	--	--	--	--	--

.....
date of assignment and signature of authorised person in the Admissions Office

* underlined as appropriate

Documents required from candidates transferring from another university or foreign higher education institution

§ 1

Candidates for first-cycle and second-cycle studies as transfer students from another university or a foreign higher education institution who are Polish citizens are required to submit:

- 1) request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign higher education institution to the Vice Dean relevant to the field of study to which the candidate wishes to be transferred. A template of the application is set out in Appendix 7;
- 2) completed and signed form "Application for admission to studies at Lodz University of Technology by way of transfer from another university or foreign higher education institution", the specimen of which is in Appendix No. 8;
- 3) documents issued by the home university certifying the periods of study and the results obtained;
- 4) signed document "Clause concerning the processing of personal data of candidates for studies, students of all cycles and participants of doctoral studies", a specimen of which is set out in Appendix No. 10;
- 5) in the case of first cycle studies, the document entitling the student to apply for admission to university:
 - a) secondary school leaving certificate obtained in the Polish education system (original secondary school leaving certificate or original copy of the secondary school leaving certificate),
 - b) certificate or other document obtained outside the Polish education system entitling the holder to apply for admission to university:
 - original certificate or any other document obtained outside the Polish education system entitling to apply for admission to studies, legalised or accompanied by an apostille,
 - certificate stating that the certificate submitted entitles the candidate to apply for admission to university in the country in whose education system the institution issuing the certificate operates, or a decision of the education officer confirming the acquisition of rights to continue higher education in Poland,
 - sworn translation into Polish or English of the certificate and other aforementioned documents;
- 6) in the case of second-cycle studies, a copy of the higher education diploma and a photocopy of the supplement. In the case of a diploma obtained outside the Polish education system, its legalisation or apostille is required. A Polish or English translation of all the above-mentioned documents is also required;
- 7) one recent photograph meeting the requirements for the issue of an identity card.

§ 2

Candidates for first-cycle and second-cycle studies transferring from another university or foreign higher education institution who are foreigners are required to submit:

- 1) request for admission to studies at Lodz University of Technology by way of transfer from another university or foreign higher education institution to the Vice Dean relevant to the field of study to which the candidate wishes to transfer. A template of the application is set out in Appendix 7;
- 2) completed and signed form "Application for admission to studies at Lodz University of Technology by transfer from another university or foreign higher education institution", the specimen of which is specified in Appendix No. 8;
- 3) documents issued by home university certifying the periods of study and the results obtained;
- 4) signed document "Clause concerning the processing of personal data of candidates for studies, students of all cycles and participants of doctoral studies", a model of which is set out in Appendix 10;
- 5) in the case of first-cycle studies, a secondary school leaving certificate or diploma entitling the holder to undertake higher education studies with an apostille or legalisation in the country of issue or a confirmation from the competent institution that the candidate has started the procedure to obtain an apostille or legalisation;
- 6) in the case of second-cycle studies, the first-cycle diploma together with the transcript of records conferring entitlement to undertake higher education studies, stamped with an apostille or legalised in the country of issue;
- 7) sworn translation of the certificate or diploma into Polish or English;
- 8) language certificate as required for the chosen field of study;
- 9) copy of passport;
- 10) copy of the visa or residence card or other document entitling to stay in the territory of the Republic of Poland (if already issued);
- 11) one recent photograph meeting the requirements for the issue of an identity card;
- 12) confirmation of payment of the fee for the semester of study, in the case of admission on a fee-paying basis, before the beginning of the academic year;
- 13) health insurance within the meaning of the Act of 27 August 2004 on health care services financed from public funds (i.e. Journal of Laws of 2022, item 2561, as amended) or travel medical insurance with a minimum sum insured of €30,000.

**Clause on the processing of personal data of university candidates,
students at all levels and participants in doctoral programmes**

Pursuant to Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), (OJ 2016. EU. L. of 2016. No. 119, p. 1 as amended):

1. The administrator of the data processed in connection with the admissions process is Lodz University of Technology address: ul. Żeromskiego 116, 90-924 Łódź represented by the Rector.
2. A Data Protection Officer has been appointed at Lodz University of Technology (contact details: e-mail address: iod@adm.p.lodz.pl, telephone number (+48 42) 631 20 39).
3. The personal data will be processed for the purpose of admission to first-cycle, second-cycle studies or to the Interdisciplinary Doctoral School.
4. Personal data will be processed for the period necessary to fulfil the aforementioned purpose, taking into account the storing periods set out in separate legislation.
5. The legal basis for the processing is Article 6(1)(c) of the aforementioned Regulation.
6. Personal data will be disclosed to staff with data processing authorisation.
7. The data subject has the right to:
 - request access to and rectification or restriction of the processing of personal data;
 - lodge a complaint with the supervisory authority – the President of the Office for Personal Data Protection (Office for Personal Data Protection, ul. Stawki 2, 00-193 Warsaw).

The processing of personal data in connection with admission to studies process has its basis in the Act of 20 July 2018 – Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742). The data subject is obliged to provide this data when he or she applies for admission to university.

I acknowledge the above

date, signature

....., on
place date

PESEL

Name and surname.....

Street

Place

Post code -

tel.

Request for the refund of the application fee

I request the refund of PLN (say:), paid as the application fee for full-time /part-time studies* at the first/second* cycle:

by bank transfer to the bank account

(name of the bank and account number of the candidate)

The reason for the refund of the application fee is:

- failure to launch the field of study
 - other (provide a reason
-

.....
(candidate's signature)

Acknowledgment of receipt of the request:

Appendix:

- confirmation of payment of the application fee

* delete as appropriate

....., on
place date

.....
(name and surname of the person enrolled)

.....
(e-mail)

Request for refunding the fee for first semester of studies

I request a refund of my tuition fee for the first semester of study at Lodz University of Technology due to my inability to undertake studies.

Reasons:
.....
.....
.....

Bank transfer details:
(funds will be returned to this account)

Name and surname (of account holder)	
Address of residence (linked to an account)	
Name of bank	
SWIFT code	
Country code and account number	

.....
(signature)

Acknowledgment of receipt of the request:

NOTE: The currency in Poland in which all financial settlements are made at Lodz University of Technology is the Polish zloty - PLN. Accordingly, the university will reimburse the funds received in PLN, with the person requesting reimbursement having to reckon with the fact that the costs associated with bank fees and exchange rate differences are the responsibility of the candidate.

The request should be accompanied by a confirmation of the transfer of funds for the fees for the first semester of studies to the account of Lodz University of Technology, which includes: the date of the transfer, the name of the person ordering the transfer, the amount, the title of the transfer and the date on which the funds were transferred.

Rules of the competition for admission to studies on a fee waiver basis

§ 1

1. In accordance with Article 324(1)(1) of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2023, item 742), foreigners may be exempted from fees by an administrative decision of the Rector of Lodz University of Technology.
2. An independent organisational unit of Lodz University of Technology organising education in at least one field of study provides up to two places for persons referred to in section 1 and fulfilling the condition in section 3, who will not pay tuition fees.
3. The competition for admission to study on a fee-exempt basis at Lodz University of Lodz is open only to foreigners who have successfully completed the qualification process for first- or second-cycle studies and have exceptional academic achievements and can prove them with appropriate documents.

§ 2

Documents required

1. Foreigners referred to in § 1 (3), taking part in the competition for admission to studies on a fee-exempt basis at Lodz University of Technology, in addition to the documents required in the qualification process, submit the application form specified in Appendix No. 14 together with additional documents (e.g. diplomas, certificates, etc.) attesting exceptional academic achievements.
2. The additional documents referred to in paragraph 1 must be translated, at the applicant's expense, by a translator into Polish or English and bear the translator's signature and official stamp.

§ 3

Qualification procedure

The admission qualification for foreigners applying for places without tuition fees follows this procedure:

- 1) The Student Mobility Section at the International Cooperation Centre of Lodz University of Technology verifies the correctness and completeness of the application (Appendix no. 14) together with all the required documents and the compliance of the receipt of the application with the deadline in accordance with the admissions schedule.
- 2) Foreign nationals admitted to the next stage of the competition for places without tuition fees are those who:
 - a) meet the formal requirements,
 - b) have achieved high academic results,
 - c) have provided additional evidence of outstanding academic achievement,
 - d) have justified their candidature on the application;
- 3) a ranking list based on the number of *LPs* obtained in the qualification procedure is drawn up for the foreigners qualified in accordance with point 2;
- 4) The documents, after being reviewed by the Dean of a given faculty or the Director of the International Cooperation Centre of Lodz University of Technology, are submitted to the Rector of TUL, who finally decides on the admission of candidates to study at Lodz University of Technology without payment of tuition fees and scholarship benefits;
- 5) Candidates are informed of the results of the qualification procedure via the *Candidate Portal*.

§ 4

1. Winners of the competition for admission to studies on a fee waiver basis pay the remaining fees applicable to Lodz University of Technology in accordance with the Rector's Announcement on Fees.
2. Winners of the competition for admission to studies on a fee waiver basis, in the event of failure to pass the courses, moving on to the next semester with deficiencies, must pay for these deficiencies in accordance with the Announcement of the Vice-Rector for Student Affairs of Lodz University of Technology regarding fees.



.....
(name and surname)
.....
.....
.....
(address of permanent residence)

Vice Rector for Education TUL

Application in the competition for admission to studies on a fee waiver basis

I have been admitted to studies
in the field of,
level of studies.....,
language of instruction, full-time/part-time*.

I kindly request that my candidature be considered in the competition for admission to university on a fee waiver basis as
.....
.....
.....
.....
.....
.....
.....

I attach the following documentation of specific achievements:
.....
.....
.....
.....
.....
.....
.....

....., on,
place date

.....
signature

To be completed by Lodz University of Technology

<p>I give a positive/negative * opinion on admission to studies on a fee waiver basis</p>	<p>I give a positive/negative * opinion on admission to studies on a fee waiver basis</p>	<p>I agree/ I do not agree*</p>
<p>Dean of the Faculty</p>	<p>Director of the International Cooperation Centre, Lodz University of Technology**</p>	<p>Vice Rector for Education TUL</p>

* underline as appropriate
 ** in case of IFE candidates