****Resolution No. 41/2024

of the Senate of Lodz University of Technology

of 26 June 2024

Rules of admission to first and second-cycle studies at Lodz University of Technology in the academic year 2025/2026

*(Consolidated text as amended by Resolution No. 27/2025)*

Chapter 1

**General provisions**

§ 1

1. Legal basis: Art. 28(1) (10) and (13), Art. 69(1), Art. 70(1), Art. 71, Art. 323, Art. 324, Art. 326 and Art. 327 of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended.)[[1]](#footnote-1)1).

2. Polish citizens and candidates who are not Polish citizens, hereinafter referred to as ‘foreigners’, may be admitted to full-time and part-time first-and second-cycle studies at Lodz University of Technology by way of admission, by confirmation of learning outcomes or transfer from another university or higher education institution abroad.

§ 2

1. The admission procedure by way of qualification and confirmation of learning outcomes for full-time and part-time first- and second-cycle studies is conducted by Lodz University of Technology via the Rector's Admissions Proxy acting under his authority and the University Admissions Committee.

2. The admission procedure by way of transfer from another university or foreign higher education institution is conducted by the Rector of Lodz University of Technology via the Vice Dean competent for the field of study to which a candidate wishes to transfer, acting under his authority.

3. The structure, composition and tasks of the University Admissions Committee are set forth by the Rector of Lodz University of Technology.

4. Admission of candidates to full-time and part-time first- and second-cycle studies by way of recruitment is manged by the University Admissions Committee. For international candidates, however, the admission process to full-time and part-time first- and second-cycle studies is overseen by the Rector of Lodz University of Technology through a recruitment procedure.

5. Admission of candidates to full-time and part-time first-cycle and second-cycle studies by confirming learning outcomes is carried out by the University Admissions Committee, and in the case of international candidates, the admission to full-time and part-time first- and second-cycle studies is overseen by the Rector of Lodz University of Technology.

6. Admission of candidates to full-time and part-time first- and second-cycle studies by way of transfer from another university or a foreign higher education institution is carried out by the Vice Dean responsible for the field of study to which the candidate wishes to transfer.

7. Administrative service of the admissions procedure is provided by the Admissions Office (in the case of Polish citizens), the Student Mobility Section at the International Cooperation Centre of Lodz University of Technology (for international candidates) and deans' offices at the faculties.

8. Administrative service for the admissions procedure by way of confirming learning outcomes is provided by the Admissions Office and the deans' offices at the faculties.

9. Administrative service for the admissions procedure in case of transfer from another university or foreign higher education institution is provided by the dean's office of the faculty to which the candidate wishes to transfer.

§ 3

1. Admission of candidates to full-time and part-time first- and second-cycle studies by admission and confirmation of learning outcomes takes place within the admission limits set for individual fields of study and modes of study. Enrolment limits for studies commencing in the winter semester of the academic year 2025/2026 will be specified by the Senate of Lodz University of Technology by 31 March 2025, and enrolment limits for studies commencing in the summer semester of the academic year 2025/2026 will be specified by the Senate of Lodz University of Technology by 31 November 2025.

2. Separate admission limits are established for Polish and international candidates.

3. Lists of admitted candidates, lists of reserve candidates, as well as admitted and unaccepted Polish and international candidates are drawn up.

4. If the minimum limit of places set by the Senate of Lodz University of Technology is not met, Lodz University of Technology may decide not to open a degree programme in a given field of study. A candidate qualified for admission to a field of study that is not open will be able to study in another field at Lodz University of Technology chosen by the candidate at the time of registration or, if there is no choice, in another field at Lodz University of Technology, provided that the maximum number of places is not exceeded. The criterion for admission to another field of study will be meeting by the candidate the eligibility requirements for the specific field of study.

5. Admission procedure for full-time and part-time first- and second-cycle studies by way of recruitment and the procedure of confirming learning outcomes will be conducted in accordance with the admissions schedule determined by the Senate of Lodz University of Technology by 31 March 2025.

6. Admissions for first-cycle studies starting in the winter semester for Polish nationals will commence no earlier than 31 May 2025 and no later than 27 June 2025, and will end no earlier than 9 September 2025 and no later than 30 September 2025.

7. Admissions for second-cycle studies starting in the winter semester for Polish nationals will start no earlier than 20 August 2025 and no later than 2025, and will end no earlier than 9 September 2025 and no later than 15 October 2025.

8. Admissions for second-cycle studies starting in the summer semester for Polish nationals will begin no earlier than 15 January 2026 and no later than 10 February 2026, and will end no earlier than 17 February 2026 and no later than 14 March 2026.

9. Admissions for first-cycle and second-cycle studies beginning in the winter semester for foreigners will begin no earlier than 1 April 2025 and no later than 27 June 2025, and will end no earlier than 9 September 2025 and no later than 30 September 2025.

10. Admissions for second-cycle studies starting in the summer semester for international candidates will begin no earlier than 2 December 2025 and no later than 10 February 2026, and will end no earlier than 17 February 2026 and no later than 14 March 2026.

11. Admissions procedure for full-time and part-time first- and second-cycle studies by way of transfer from another university or a foreign higher education institution will be carried out within the following time limits: for studies starting from the winter semester for foreigners studying outside the Polish educational system until 19 July 2025; for candidates studying in the Polish educational system until 16 September 2025 r.; for studies starting from the summer semester for foreigners studying outside the Polish educational system until 20 December 2025; for candidates studying in the Polish educational system until 24 February 2026.

12. In the case of certificates obtained outside the Polish educational system, Lodz University of Technology conducts entrance examinations in accordance with the procedures contained in Appendix No. 3 for candidates applying for admission to first-cycle studies on the basis of a certificate, diploma or other document referred to in Article 69(2)(4) -(7) of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended)[[2]](#footnote-2)2) due to the necessity of verifying the scope not covered by the results of the foreign examination or the educational results included in that certificate, diploma or document.

13. The candidate is obliged to familiarise himself/herself with the harmful, arduous or hazardous to health conditions occurring in the individual fields of study available at rekrutacja.p.lodz.pl.

14. Aptitude tests for first-cycle studies, additional entrance examinations for first-cycle studies for candidates with a certificate from outside the Polish educational system, interviews for second-cycle studies and examinations confirming language competences in Polish or English for international candidates are conducted by Examination Boards appointed by the Rector's Proxy for Admissions.

15. Participation in aptitude tests for first-cycle studies, additional entrance examinations for first-cycle studies for candidates with a certificate from outside the Polish educational system, interviews for second-cycle studies and examinations confirming language competences in Polish or English in the case of international candidates is possible upon payment of the application fee referred to in § 14.

16. Persons admitted to studies are obliged to submit the required documents in accordance with the schedule of the admissions procedure. Failure to submit the documents by the deadline is tantamount to resignation from the studies in the field of study and faculty for which the candidate has been qualified.

17. A person enrolled on a degree programme who has resigned from enrolment or who has not taken the oath by the date specified by Lodz University of Technology and thus has not acquired student rights shall be struck off the list of students.

18. The decision is deemed to have been effectively delivered on the day it is downloaded from the *Candidate Portal*. Decisions not downloaded are deemed to have been automatically delivered within 14 days from the date of issue on the *Candidate Portal.*

19. In cases justified by extraordinary circumstances threatening the life or health of Lodz University of Technology staff or candidates, the University Admissions Committee, by way of a communication, may announce a different method of submitting documents required for admission to first- or second-cycle studies, taking into account the emergency situation.

Chapter 2

**Admissions to first-cycle studies by way of recruitment**

§ 4

1. An individual may be admitted to full-time and part-time first-cycle studies at Lodz University of Technology if he/she has:

1) secondary school leaving certificate or secondary school leaving certificate and a transcript of records of the secondary school leaving examination in individual subjects referred to in the provisions on the education system;

2) secondary school leaving certificate and a diploma confirming professional qualifications in the profession taught at the technician level, referred to in the provisions on the education system;

3) secondary school leaving certificate and a certificate of professional title in a profession taught at the technician level, referred to in the provisions on the education system;

4) secondary school leaving certificate and a transcript of records of the secondary school leaving examination in individual subjects and a diploma confirming professional qualifications in the profession taught at the technician level, referred to in the provisions on the education system;

5) secondary school leaving certificate and a transcript of records of the secondary school leaving examination in individual subjects and a certificate of professional title in the profession taught at the technician level, referred to in the provisions on the education system;

6) certificate or another document recognised by an administrative decision of the competent education officer in the Republic of Poland as a document entitling to apply for admission to university studies pursuant to Article 93(3) of the Act of 7 September 1991 on the Education System (i.e. Journal of Laws of 2024, item 750, as amended.)[[3]](#footnote-3)3);

7) certificate and other document or diploma referred to in Article 93(1) of the Act of 7 September 1991 on the Education System;

8) certificate or diploma recognised in the Republic of Poland as a document entitling the holder to apply for admission to studies in accordance with a bilateral agreement on the mutual recognition of education;

9) certificate or other document recognised as equivalent to the Polish secondary school leaving certificate pursuant to the provisions in force until 31 March 2015

and meets the admission criteria set out in § 5.

2. Foreign nationals may undertake and pursue studies on the basis of:

1) international agreements, under the terms specified in these agreements;

2) agreements concluded with foreign entities by Lodz University of Technology, in accordance with the rules laid down in those agreements;

3) the minister's decision;

4) the decision of the Director of the National Agency for Academic Exchange, hereinafter referred to as the NAWA, with regard to its scholarship holders;

5) administrative decision of the Rector of Lodz University of Technology.

3. Documents issued abroad should either be legalised or bear an apostille or be recognised by an education officer's decision. Documents issued in a language other than Polish or English shall be submitted by the candidate together with a translation into Polish or English certified by a sworn translator at the candidate's expense.

4. A candidate may only be admitted to one field of study, but is entitled to declare up to four fields for which a separate admissions procedure will be held.

5. The fields of study declared by the candidate must not include the field of study which he/she is currently pursuing or from which he/she graduated within the same faculty of Lodz University of Technology and the same degree programme.

6. The basis for qualification for all first-cycle study programmes at Lodz University of Technology is the number of points obtained in the *LP* qualification procedure, determined in accordance with the principles set out in § 5, on the basis of which ranking lists of candidates are drawn up, taking into account the provisions of § 11 (5) (6).

7. Places vacated by candidates who have not submitted the required set of documents or who have resigned from studies will be filled with candidates from the reserve lists.

8. The possibility of a supplementary admissions procedure is established for candidates passing the secondary school leaving exam in the Polish education system for first-cycle studies whose result in this exam in a given subject or subjects has been increased, as a result of verification of the sum of points or an appeal lodged with the District Examination Board, by re-conducting the admissions procedure and obtaining at least the lowest number of points achieved by a person admitted to a given field and level of study in the qualification process.

§ 5

**Qualification of candidates for first cycle studies**

1. Qualification for full-time and part-time first-cycle degree programmes for Polish and international candidates for studies follows the same conditions.

2. All candidates are obliged to comply with the deadlines given in the schedule of the admissions procedure published at: rekrutacja.p.lodz.pl.

3. Admission to first-cycle studies for candidates who have obtained documents in the Polish education system is based on:

1) the results of the written parts of the secondary school leaving examination or

2) the results of the written parts of the secondary school leaving examination

subject to sections 5 and 6.

4. Admission to first-cycle studies for candidates who have obtained documents outside the Polish education system is based on:

1) the results from an examination equivalent to the Polish secondary school leaving examination or

2) educational results attested by a certificate, diploma or other document

3) the results of the entrance examinations referred to in § 3(12)

subject to sections 5 and 6.

5. In the case of qualification for first-cycle studies in A*rchitecture, Design* and *Advanced Design and Technology,* the result of an aptitude test is also taken into account. Detailed information on the rules of the aptitude test is described in § 7.

6. Winners and finalists of central-level olympiads and winners of international and national competitions are released from the admissions procedure based on the result of the secondary school leaving examination in accordance with § 8.

7. Candidates applying for admission to first-cycle studies on the basis of **the secondary school leaving examination** (the so-called New Matura) taken in the Polish education system will be qualified on the basis of the number of points calculated according to the following rules:

**For fields of study** other than A*rchitecture*, *Design* and *Advanced Design and Technology***:**

*LP* = 6 · *k* · *LPmathematics* + 2 · *kforeign\_language* · *LPforeign\_language* + 4 · *k* · *LPadditional*  (1)

where:

*LP* – number of points in the qualification procedure;

*LPmathematics* – number of points (%) obtained in mathematics;

*LPforeign\_language –* number of points (%) obtained from a modern foreign language;

*LPadditional* – number of points (%) obtained from one additional subject taken into account for a given field of study as per Appendix 1 to this Resolution;

*k* = 0.5 for the basic level;

*k* =1 for the extended level;

*kforeign\_language* = 0.5 for the basic level;

*kforeign\_language* = 1 for the extended level;

*kforeign\_language* = 1.5 for the bilingual level.

For fields of study where the language of instruction is English, candidates must achieve a minimum of 60% in English at the extended level or a minimum of 30% at the bilingual level within foreign language in formula (1).

In the case of fields of study whose language of instruction is English and French, the candidate must obtain a minimum of 60% in English or French at the extended level or a minimum of 30% in English or French at the bilingual level within the foreign language in formula (1).

In the event that a candidate's secondary school certificate shows more than one result from a given examination, the result giving the candidate the highest number of points will be used for qualification.

Lack of a grade from an examination in an additional subject does not exclude a candidate from the qualification procedure, but is equivalent to a zero grade in that subject.

**For fields of study A*rchitecture*, *Design* and *Advanced Design and Technology*:**

*LP* = 6 · *k* · *LPmathematics* + 2 · *kforeign\_language* · *LPforeign\_language* + 4 · *k* · *LPadditional + LPartistic aptitude* (2)

where:

*LP* – number of points in the qualification procedure;

*LPmathematics* – number of points (%) obtained in mathematics;

*LPforeign\_language –* number of points (%) obtained from a modern foreign language;

*LPadditional* – number of points (%) obtained from one additional subject taken into account for a given field of study as per Appendix 1 to this Resolution;

*LPartistic\_aptitude* – number of points obtained in the artistic aptitude test (details in § 7);

*k* = 0.5 for the basic level;

*k* =1 for the extended level;

*kforeign\_language* = 0.5 for the basic level;

*kforeign\_language* = 1 for extended level;

*kforeign\_language* = 1.5 for the bilingual level.

For fields of study where the language of instruction is English, candidates must achieve a minimum of 60% in English at the extended level or a minimum of 30% at the bilingual level under foreign language within formula (2).

If more than one result from a given exam is provided on the candidate's secondary school leaving certificate, the result giving the candidate the highest number of points will be taken into consideration for qualification.

Lack of a grade from an examination in an additional subject does not exclude a candidate from the qualification procedure, but is equivalent to a zero grade in that subject.

8. In the case of candidates holding a vocational diploma or a diploma confirming a vocational qualification in an occupation taught at technical level as referred to in the regulations on the educational system, the results on the diploma are taken into account in the *LPadditional* in formula (1) or (2) respectively, with a coefficient *k* for the extended level.

9. For candidates with a vocational qualification diploma, the number of *LPadditional* points in the qualification procedure is defined by the formula:

*LPadditional =* $\frac{\sum\_{}^{}\left(0,3·W\_{p\_{n}}+0,7·W\_{pr\_{n}}\right)}{n}$ (3)

where:

*LPadditional* – number of points after converting the results of the certificate of vocational qualifications taken into account for a given field of study in accordance with Appendix 1 to this Resolution inserted into formula (1) or (2) respectively;

$W\_{p\_{n}}$ – number of points (%) obtained in the written part of the vocational examination for the given profession for qualification *n*;

$W\_{pr\_{n}}$ *–* number of points (%) obtained in the practical part of the vocational examination for the given profession for qualification *n*;

*n* – number of qualifications assigned to a profession.

10. Qualification of candidates for admission to first cycle studies on the basis of the ***International Baccalaureate* (IB)**, which entitles candidates to apply for admission to higher education studies on the basis of Article 93(2) of the Act of 7 September 1991 on the education system (i.e. Journal of Laws 2024, item 750, as amended)[[4]](#footnote-4)4), issued by the International Baccalaureate Organisation in Geneva will be conducted on the basis of the results obtained in the IB Baccalaureate examination in the subjects required for a given field of study converted into *LPsubject* points according to the formula (4) taking into account the weights, subjects and levels referred to in paragraph 7:

*LPsubject* = 50 + 50 · [(*Osubject* - *Omin*) / (*Omax* - *Omin*)] (4)

where:

*LPsubject* – number of points after conversion from a qualified subject (Appendix 1) inserted in formula (1) or (2) as appropriate

*Osubject* – grade in a subject obtained by a candidate provided it is greater than or equal to *Omin*;

*Omin* – the lowest pass grade on a given grading scale, i.e. grade 2;

*Omax* – the highest pass grade on a given grading scale, i.e. grade 7;

*k* = 1 for the SL basic level in formulas (1) or (2)

*k* = 1.5 for the HL extended level in formulas (1) or (2)

11. Qualification of candidates for admission to first cycle studies on the basis of the ***International Baccalaureate* (IB)**, which entitles candidates to apply for admission to higher education studies on the basis of Article 93(2) of the Act of 7 September 1991 on the education system (i.e. Journal of Laws 2024, item 750, as amended.)[[5]](#footnote-5)5) issued by the European Schools in accordance with the Convention on the Statute of the European Schools drawn up in Luxembourg on 21 June 1994 (Journal of Laws of 2005, No. 3, item 10) will be conducted on the basis of the results obtained in the EB Baccalaureate examination in the subjects required for a given field of study, converted into *LPsubject* points according to the formula (5) taking into account the weights, subjects and levels referred to in paragraph 7:

*LPsubject* = 50 + 50 · [(*Osubject* - *Omin*) / (*Omax* - *Omin*)] (5)

where:

*LPsubject* – number of points after conversion from a qualified subject (Appendix 1) inserted in formula (1) or (2) as appropriate

*Osubject* – grade in a subject obtained by a candidate provided it is greater than or equal to *Omin*;

*Omin* – the lowest pass grade on a given grading scale, i.e.; before 2021 grade 6, after 2021 grade 5;

*Omax* – the highest pass grade on a given grading scale, i.e. grade 10;

*k* = 1 for *mathematics* with a number of hours per week equal to 3 in formulas (1) or (2);

*k* = 1.5 for *mathematics* with a number of hours per week equal to 5 or 5+3 in formulas (1) or (2);

*kforeign\_language* = 0.5 for *foreign language* for level L1, L4 or L5 in formulas (1) or (2);

*kforeign\_language* = 1 for *foreign language* for Advanced level L1 (L1+3), L2 or L3 in formulas (1) or (2);

*kforeign\_language* = 1.5 for *foreign language* for Advanced L2 level (L3+3) in formulas (1) or (2);

*k* = 0.5 for other subjects with a number of hours per week equal to 2 in formulas (1) or (2);

*k* = 1 for other subjects with a number of hours per week equal to 4 in formulas (1) or (2).

12. Qualification of candidates applying for admission to first-cycle studies on the basis of the **secondary school leaving examination** (the so-called old Matura exam) taken in the Polish education system will be carried out on the basis of grades converted into *LPsubject* points in the subject in accordance with formula (6), taking into account the weights, subjects and levels referred to in section 7:

*LPsubject* = 30 + 70 · [(*Osubject* - *Omin*) / (*Omax* - *Omin*)] (6)

where:

*LPsubject* – number of points after conversion from a qualified subject (Appendix 1) inserted in formula (1) or (2) as appropriate;

*Osubject* – grade for a subject on the secondary school leaving certificate provided it is greater than or equal to *Omin*;

*Omin* – the lowest pass grade on the scale applicable to the school or institution that issued the certificate;

*Omax* – the highest pass grade on the scale applicable to the school or institution that issued the certificate;

*k* = 0.5 for the grades in the oral parts of the secondary leaving school examination in formula (1) or (2);

*k* = 1 for the grades in the written parts of the secondary leaving school examination in formula (1) or (2).

13. Candidates who hold a secondary school leaving certificate or an equivalent document obtained outside the Polish education system giving entitlement to apply for admission to first-cycle studies issued abroad other than those mentioned in sections 11 and 12 will be qualified on the basis of grades converted into *LPsubject* points according to the formula (7), taking into account the weights, subjects and levels referred to in section 7:

*LPsubject* = 30 + 70 · [(*Osubject* - *Omin*) / (*Omax* - *Omin*)] (7)

where:

*LPsubject* – number of points after conversion from a qualified subject (Appendix 1) inserted in formula (1) or (2) as appropriate

*Osubject* – grade for a subject on a secondary school leaving certificate or equivalent document provided it is greater than or equal to *Omin*;

*Omin* – the lowest pass grade on the scale applicable to the school or institution that issued the certificate;

*Omax* – the highest pass grade on the scale applicable to the school or institution that issued the certificate

coefficients *k*, *kforeign\_language* in formulas (1) or (2) are considered individually depending on the education system.

14. In the case of qualification of international candidates for first cycle studies, the candidate must confirm knowledge of the language of instruction at the appropriate level as referred to in § 6.

15. Candidates with a certificate equivalent to a secondary school leaving certificate obtained outside the Polish educational system applying for admission to degree programmes in English or in English and French, whose knowledge of the aforementioned language of instruction has been confirmed by graduation from a school or department in which that language was the language of instruction, and who have not taken the secondary school leaving examination in that language, are awarded the maximum number of points for that language at the bilingual level in formula (1) or (2) respectively.

16. Foreign candidates with a certificate equivalent to a secondary school leaving certificate obtained outside the Polish educational system applying for admission to degree programmes conducted in English or in English and French, whose knowledge of the aforementioned language of instruction was confirmed by a language certificate specified in Appendix 2(2) and (3) with the proficiency indicated in that certificate at a minimum B2 level in accordance with the requirements of the Common European Framework of Reference for Languages, and who did not take the secondary school leaving examination in that language, are awarded the maximum number of points for that language at the extended level in formula (1) or (2) respectively.

17.In special cases not covered by sections 1-16, the method of calculating *LP* points for individual subjects is determined by the University Admissions Committee.

§ 6

**Examination confirming language competence for international candidates**

1. An international candidate may be admitted to first-cycle studies conducted in Polish or English or English and French if he or she confirms knowledge of the language of instruction at an appropriate level. Proof of knowledge of the language of instruction may be provided on the basis of the documents listed in Appendix No. 2 to this Resolution or by graduation from a school or department where that language was the language of instruction or by taking an examination confirming linguistic competence organised by the Language Centre of Lodz University of Technology.

2. An international candidate may be admitted to a second-cycle studies conducted in either Polish or English if he/she confirms knowledge of the language of instruction at an appropriate level. Proof of knowledge of the language of instruction may be provided on the basis of the documents listed in Appendix No. 2 to this Resolution or by graduation from a school or department in which that language was the language of instruction or by taking an examination confirming linguistic competence organised by the Language Centre of Lodz University of Technology.

3. The procedure of the examination to confirm language competence for foreigners is set out in Appendix 3 to this Resolution.

4. A candidate whose language competence has been confirmed takes part in the qualification procedure for the field of study concerned.

5. A candidate whose language competence has not been confirmed but who has paid the fee referred to in §14 is not qualified and receives a decision of non-admission.

§ 7

**Artistic aptitude test**

1. The purpose of the artistic aptitude test for the field of A*rchitecture* is to test the candidate's aesthetic sensitivity, ability to perceive reality, spatial imagination, ability to represent and transform space.

2. The purpose of the artistic aptitude test for the fields of D*esign* and *Advanced Design and Technology* is to test abstract thinking skills and to demonstrate knowledge of composition on a plane, proportion, chiaroscuro treatment of solids and perspective.

3. The procedure for the artistic aptitude test, together with the range of grades a candidate can obtain, is set out in Appendix 3.

4. The results of the aptitude test will not be taken into account for the qualification of candidates for fields of study in which the above-described form of the test is not required.

5. The candidate may apply to have the form of the aptitude test adapted to own needs as a result of disability. To this end, the candidate should submit a written request to the Admissions Office to adapt the form of the aptitude test no later than five days before the end of the recruitment deadline specified in the admissions schedule. The adaptation of the form of the test is determined individually on the basis of a detailed interview with the candidate and documentation of the specific disability by the Office for People with Disabilities.

§ 8

**Participants in Olympiads and competitions**

1. In order to be admitted to the first year of first-cycle studies at Lodz University of Technology without the qualification procedure based on the results of the secondary school leaving examination, students must register in the *Candidate Portal* and pay the application fee referred to in § 14 and submit a certificate stating that they have been awarded the title of winner or finalist of a given Olympiad or winner of international and national competitions within the dates specified in the schedule of the admission procedure for the 2025/2026 academic year.

2. The entitlements of participants of olympiads and competitions for admission to first-cycle studies at Lodz University of Technology, as referred to in section 1, is defined in the Resolution No. 23/2021 of the Senate of Lodz University of Technology of 30 June 2021. ‘Rules of admission of laureates and finalists of central-level olympiads, laureates of international and national competitions at the admission to the first year of first-cycle studies at Lodz University of Technology in the academic year 2025/2026’, as amended.

3. The entitlements referred to in section 2, irrespective of their date of acquisition, may be exercised by candidates in the year in which they obtain their secondary school leaving certificate.

Chapter 3

**Admissions to second cycle studies by way of recruitment**

§ 9

1. A person may be admitted to second cycle studies if he or she holds a graduate degree awarded:

1) in the Republic of Poland,

2) abroad and recognised in the Republic of Poland in accordance with Articles 326 and 327 of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of2024, item 1571, as amended)[[6]](#footnote-6)6)

and meets the admission criteria set out in Appendix 4 to this Resolution.

2. Foreign nationals may take up and pursue studies on the basis of

1) international agreements, under the terms specified in these agreements;

2) contracts concluded with foreign entities by Lodz University of Technology, in accordance with the rules laid down in those contracts;

3) the Minister's decision;

4) the decision of the Director of the National Agency for Academic Exchange, hereinafter referred to as the NAWA, with regard to its scholarship holders;

5) administrative decision of the Rector of Lodz University of Technology.

3. Documents issued abroad should either be legalised or bear an apostille or be nostrified/recognised. Documents issued in a language other than Polish or English shall be submitted by the applicant together with a translation into Polish or English certified by a sworn translator at the applicant's expense.

4. A candidate may only be admitted to one field of study, but is entitled to declare up to four fields for which a separate qualification procedure will be held.

5. The fields of study declared by the candidate must not include the field of study which he/she is currently pursuing or from which he/she graduated within the same faculty of Lodz University of Technology and the same degree programme.

6. The basis for qualification for all second-cycle study programmes at Lodz University of Technology is the number of points obtained in the LP qualification procedure, determined in accordance with the principles set out in § 10, on the basis of which ranking lists of candidates are drawn up, taking into account the provisions of § 11(5) (6).

7. Places vacated by candidates who have not submitted the required set of documents or who have resigned from studies will be supplemented with candidates from the reserve lists.

§ 10

**Qualification of candidates for second cycle studies**

1. Qualification for full-time and part-time second-cycle studies for Polish and foreign nationals follows the same conditions.

2. The candidate is obliged to comply with the deadlines given in the schedule of the admissions procedure, published on the website: rekrutacja.p.lodz.pl.

3. The list of professional titles, and fields of study as well as academic disciplines for which graduates may apply for admission to the second cycle studies in the academic year 2025/2026 is set out in Appendix 4 to this Resolution.

4. In the case of qualification for second-cycle studies of international candidates, they must confirm knowledge of the language of instruction at the appropriate level as referred to in §6.

5. Candidates' qualification for full-time and part-time second-cycle programmes is based on the sum of points calculated according to the following formula:

*LP* = *ws* · *S* + *wr* · *R* (8)

where:

*LP* – the number of points in the qualification procedure;

*S* – grade point average for first-cycle studies, second-cycle studies, long-cycle studies or equivalent studies multiplied by 10 (if a five-grade scale is used at the degree-awarding institution) or 8.33 (if a six-grade scale is used at the degree-awarding institution); if a different scale is used, the grade point average is calculated individually;

*R* – the number of points obtained from the interview confirming the achievement of the selected learning outcomes in terms of knowledge, skills and social competences attained in the first cycle of the given field of study, if its weighting is set higher than 0; the scope of the interviews is defined in Appendix 4;

*ws* – the weighting of the grade point average for first-cycle studies, second-cycle studies, long-cycle Master's studies or equivalent studies is set out in Appendix 4;

*wr*– the weighting of the interview scores is set out in Appendix 4;

The *ws* and *wr* weights take integer values from 0 to 10 and

*ws* + *wr* = 10 (9)

6. In the case of a candidate with a document from outside the Polish educational system giving the right to continue education in second-cycle studies in Poland, the grade point average is converted to the scale used at Lodz University of Technology.

7. For graduates of Lodz University of Technology, in the case of continuing studies in the same field of study, the basis for calculating the value of the R component in formula (8) may be the result of the competency examination obtained in the first cycle programme multiplied by 10 in the case of studies conducted in Polish or multiplied by 12 in the case of studies conducted in English.

8. The interview is conducted by the Examination Board in accordance with the procedure set out in Appendix 3 to this Resolution.

9. Only candidates with a score greater than or equal to the minimum value set out in Appendix 3 to this Resolution from the interview are admitted to further stages of the qualification procedure.

10. In special cases, the manner in which *LP* points are calculated shall be determined by the University Admissions Committee.

Chapter 4

**Qualification procedure in the admission process**

§ 11

1. Admission of candidates for full-time and part-time first cycle studies takes place between April and September, in accordance with the admissions schedule set out in a separate resolution.

2. Admission of candidates for full-time and part-time second-cycle studies takes place in two cycles, in accordance with the admissions schedule set out in a separate Resolution:

1) between April and September – first cycle;

2) between December and February – second cycle.

3. The candidate is obliged to comply with the deadlines given in the schedule of the admissions procedure, published on the website: rekrutacja.p.lodz.pl.

4. The list of fields of study, together with the quotas for Polish and international candidates for studies, for which the admissions procedure will be held, will be published in a separate resolution of the Senate of Lodz University of Technology and published on the website rekrutacja.p.lodz.pl.

5. The qualification procedure for candidates for full-time and part-time first- and second-cycle programmes is carried out as follows:

1) the candidate sets up an individual online account in the *Candidate Portal* available at: rekrutacja.p.lodz.pl;

2) the candidate accepts the terms and conditions of the admission procedure, including:

a) declares that he/she has read and accepts terms and conditions of the admission procedure for studies at Lodz University of Technology,

b) declares that he/she has read the information on the processing of personal data,

c) declares that he/she is familiar with the admissions schedule and the required documents,

d) acknowledges that the admission procedure is conducted on the basis of data submitted electronically and accepts full responsibility for any incomplete, erroneous or false data provided in the *Candidate Portal* and for any consequences thereof, including possible removal from the list of students or refusal of admission;

e) acknowledges that all information on admissions is provided to candidates via the *Candidate Portal* or the admissions website (rekrutacja.p.lodz.pl), which act as a guide for candidates. It is the candidate's responsibility to keep up to date with the information provided to the candidate's account on the *Candidate Portal* and is liable for the consequences of failing to do so;

3) the candidate attaches a recent photograph that meets the requirements for the issue of an identity card;

4) the candidate completes the required personal and contact details and provides Lodz University of Technology with the results of the secondary school leaving certificate or diploma or other documents confirming eligibility for admission to the studies and allowing the results of the qualification procedure to be determined, in accordance with § 5 (7-16) in the case of first-cycle programmes or in accordance with § 10 (5) in the case of second-cycle programmes;

5) the candidate submits scans of the required documents; these documents are formally verified; failure to submit scans of documents, illegible scans of documents or formal errors and failure to rectify them by the deadline specified in the schedule is tantamount to withdrawal from the admission procedure;

6) the candidate chooses the fields of study he/she wishes to apply for and indicates a priority field from among those chosen. The priority field of study chosen by the candidate is taken into account when deciding on his/her place on the list. A candidate who has registered for more than one field of study and has been qualified for a priority field is not qualified for non-priority fields of study. Priority field of study can be changed until the last day of registration.

7) the candidate pays the admissions fee specified in § 14 in a timely manner, failure to pay the admissions fee by the deadline specified in the schedule is tantamount to withdrawal from the admission procedure;

8) the candidate verifies the correctness of the calculated *LP* as defined in § 5 or § 10 in accordance with the admissions schedule set out in a separate resolution. In the event of a discrepancy in the result of the admissions procedure or any part thereof with respect to his/her person due to inaccuracies, clerical errors or other obvious mistakes, he/she may apply to the University Admissions Committee for its rectification through the body referred to in § 2(7).

6. The candidate, if applicable, attends the designated aptitude tests, entrance examinations, interviews or examinations to confirm language competence at the date, time and place indicated in the *Candidate Portal*.

7. At the end of the qualification process, the candidate will receive information on his/her account in the Candidate Portal about qualifying for admission to a priority field of study, qualifying for a non-priority field, being put on the reserve list or not qualifying within each declared and paid-for field.

8. The candidate prints the application form for the field of study in which he/she has been accepted. The choice of a particular field is tantamount to resignation from applying for the other fields of study regardless of which list the candidate is on in the other fields of study.

9. The Candidate is provided with information on the place, date and times at which the required documents referred to in Appendix No. 5 to this Resolution must be delivered, on the dates indicated in the schedule of admissions procedure and in the Candidate Portal.

10. After the deadline specified in the schedule for the admission procedure, the shortlists and reserve lists are updated, after which the documents from the candidates are again accepted and verified within the deadlines specified in the schedule for the admission procedure.

11. Lists of qualified and unqualified candidates, lists of reserve candidates, accepted and unaccepted candidates are published on the website rekrutacja.p.lodz.pl.

12. In the case of candidates with Polish citizenship, the University Admissions Committee verifies during the submission of the documents: the completeness of the documents provided by the candidate and their conformity with the data entered by the candidate in the *Candidate Portal.*

13. In the case of international candidates, the Student Mobility Section of the International Cooperation Centre of Lodz University of Technology verifies the following when submitting documents:

1) identity of the candidate on the basis of an identity card or passport;

2) the completeness of the documents provided by the candidate and their conformity with the data entered by the candidate in the *Candidate Portal*.

14. As a result of correct verification of the required documents submitted by a candidate with Polish citizenship, as referred to in Appendix 5, the University Admissions Committee makes an entry into the list of students. The document confirming enrolment on the list of students is available for the candidate to download from the *Candidate Portal* on the dates specified in the schedule of the admissions procedure.

In the case of correct verification of the required documents submitted by the international candidate, referred to in Appendix No. 5, the decision on admission is made by the Rector and will be delivered to the candidate by the Student Mobility Section at the International Cooperation Centre of Lodz University of Technology.

15. In the event of a negative result of the admission procedure, the University Admissions Committee in case of Polish citizens or the Rector in case of international candidates issues a decision to refuse admission.

16. If inconsistencies in the data are found, the University Admissions Committee in the case of Polish citizens or the Rector in the case of international candidates, depending on the type and extent of the discrepancies found, may issue a decision to refuse admission.

17. In the case of the International Baccalaureate (IB), the European Baccalaureate (EB), documents from other educational systems, in the event that the originals cannot be provided (have not been issued) within the days specified in the schedule for the admission procedure, a conditional entry to the list of students or a conditional decision on enrolment is issued. Original documents should be delivered before the beginning of the academic year, with the exception of para. 18. Failure to deliver the original documents results in the University Admissions Committee, in case of Polish citizens, or the Rector, in case of foreigners, issuing a decision on the expiry of the enrolment decision.

18. In the case of admission of a foreigner applying without nostrification (if applicable), a decision on conditional admission is issued and only after the candidate completes the nostrification will he/she receive a decision on admission. Failure to deliver original documents within the time limit specified in the conditional decision will result in the authority issuing a decision on the expiry of the decision on admission to studies.

19. A minor candidate must submit, together with the required documents, the written consent of his/her legal representative for the candidate to study in the chosen field of study at Lodz University of Technology. The presence of the legal representative when the candidate submits the documents is required. If the legal representative is not present when the documents are submitted, it is necessary to present this consent. At the time of submission of the documents, the candidate must present a copy of the identity card or passport of the legal representative.

20. Candidates with disabilities are provided with assistance and facilities in the admissions process according to their individual needs. The Office for Persons with Disabilities determines the form of assistance in the admissions process individually for each candidate with a disability.

21. Once a candidate has been entered on the list of those admitted, in the case of certain fields of study, the candidate will receive a referral for medical tests, which he/she must provide to the Dean's Office by the deadline set by Lodz University of Technology. In the case of a contraindication shown on the medical certificate, the candidate must have an interview with the Vice Dean relevant to the field and a representative of the Office for Persons with Disabilities to make arrangements for study. The candidate will be able to take up studies in another field of study, conducted by Lodz University of Technology, in case of not exhausting the limits of places in it. The criterion for admission to the proposed field of study will be the number of points obtained by the candidate.

Chapter 5

**Admission to studies by way of confirming learning outcomes**

§ 12

1. Admission of candidates to full-time and part-time first- and second-cycle studies by way of confirming learning outcomes, follows the qualification procedure based on the decision on recognition of learning outcomes, in accordance with Resolution No. 18/2021 of the Senate of Lodz University of Technology, dated 26 May 2021, on determining the method of confirmation of learning outcomes at Lodz University of Technology. The list of fields of study for which candidates may apply for enrolment by way of confirming learning outcomes is set out in Article 71 of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws 2024, item 1571, as amended)[[7]](#footnote-7)7).

2. The candidate is obliged to comply with the deadlines, given in the schedule of the admissions procedure published on the website: rekrutacja.p.lodz.pl.

3. A candidate who, as a result of undergoing the procedure for confirming learning outcomes, has received a positive decision on the recognition of learning outcomes and has obtained the number of ECTS credits required in § 6(1) of the aforementioned Resolution, submits an application for admission to study at Lodz University of Technology under the procedure for confirmation of learning outcomes, according to the specimen defined in Appendix No. 6 to this Resolution. Admission to studies by means of confirming learning outcomes can be applied for within one year of the decision on the recognition of learning outcomes and only in the field of study, level of study and profile to which the decision applies.

4. Persons who, as a result of the confirmation of learning outcomes, have obtained a number of ECTS credits lower than the number of ECTS credits referred to in section 3 may apply for admission for admission to the first year of study under the general rules.

5. The application for admission to study at Lodz University of Technology under the procedure of confirming learning outcomes referred to in section 3, together with the documents specified in Appendix No. 5 to this Resolution, shall be submitted by the candidate within the deadlines specified in the admissions procedure schedule.

6. The basis for the qualification of candidates for full-time and part-time second-cycle studies is the sum of points calculated according to the following formula:

*LPEU* =$ \sum\_{p=1}^{n}\left(LP\_{ECTS\\_p}·O\_{p}\right) $ (10)

where:

*LPEU* – number of points in the qualification procedure for confirmation of learning outcomes;

*LPECTS\_p* – the number of ECTS credits for subject *p* in the decision referred to in section 3.;

*Op* – grade for subject *p* on the decision referred to in section 3;

*p –* subject to the decision referred to in section 3;

*n –* number of subjects on the decision referred to in section3.

7. The University Admissions Committee, on the basis of the *LPEU* points obtained, creates a ranking list of candidates entitled to apply for admission to studies by way of confirmation of learning outcomes.

8. Admission to studies by way of confirmation of learning outcomes is made within the framework of the ranking list, until the number of places referred to in § 3(1) is exhausted.

Chapter 6

**Admission as a transfer student from another university or foreign higher education institution**

§ 13

1. Candidates for admission to full-time first-cycle and part-time first-cycle and second-cycle studies by transfer from another university or from a foreign institution are admitted following an admission procedure based on verification of the documentation of their previous studies at another university or a foreign higher education institution.

2. The candidate is obliged to comply with the deadlines set out in § 3(11).

3. A candidate may apply for admission by way of transfer from another university or from a foreign higher education institution if he/she has completed at least the first semester at his/her home university or has obtained at least 30 ECTS credits in the course of his/her studies to date.

4. A candidate submits a request for consideration for admission to study at Lodz University of Technology under the procedure transfer from another university or higher education institution abroad, as specified in Appendix No. 7 to this Resolution, together with the documents enabling the analysis and confirmation of the previous course of study. The application is submitted to the Vice Dean responsible for the field of study to which the candidate wishes to transfer.

5. The decision on admission to studies at Lodz University of Technology by transfer from another university or higher education institution abroad is taken by the Vice Dean appropriate to the field of study to which the candidate wishes to transfer.

6. When considering a request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI, the Dean responsible for the field of study takes into account in particular:

1) the results obtained during the course of study at the home university to;

2) possibility to confirm learning outcomes achieved in the course of study to date and to make up curriculum differences;

3) additional documents attached at the request of the Vice Dean.

7. The prerequisite for the successful consideration of a request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI is:

1) existence of technical and organisational possibilities to increase the number of students at Lodz University of Technology in a given field of study;

2) submission of documentation confirming the previous course of study.

8. Following a positive decision regarding the request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI by the Vice Dean for the relevant field of study, a candidate submits an application for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI, as specified in Appendix No. 8 to this Resolution.

9. In the case of a negative opinion regarding the request for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI by the Vice Dean in charge of the field of study, a candidate may submit an application for admission to studies at Lodz University of Technology by way of transfer from another university or a foreign HEI, as specified in Appendix No. 8 to this Resolution. Lodz University of Technology is not responsible for the consequences of a candidate's failure to collect documents from his/her home university at the stage of lacking a decision on admission to studies by transfer from another university or a foreign HEI.

10. The Vice Dean, after reviewing the application, decides whether to admit the candidate by transfer from another university or a foreign HEI after taking into account:

1) the consent of the Rector or his/her equivalent at the university the candidate is leaving;

2) documents submitted, as set out in Appendix 5 to this Resolution.

11. The decision on admission to studies by transfer from another university or foreign HEI specifies the field of study, level, profile and mode of study, the year and semester of study for which the first registration for a degree programme at Lodz University of Technology takes place, and confirms the learning outcomes obtained during the course of study in the previous program of study and specifies the curriculum differences to be completed by the candidate along with the deadlines for their completion and the financial conditions.

12. Refusal of admission to studies at Lodz University of Technology by transfer from another university or a foreign HEI is made by way of an administrative decision.

13. A decision of the Vice Dean to refuse admission to studies by transfer from another university or higher education institution abroad may be appealed against to the Rector of Lodz University of Technology within 14 days of the receipt of the decision.

14. In the event that due to sudden fortuitous reasons, e.g. acts of war or natural disasters, it is not possible to submit documents that allow verification of the data referred to in paragraph 6 and paragraph 7, in particular, documents certifying periods of study, examinations passed, credits or internships, issued by the home university, the decision on admission to studies by transfer is made after a procedure for confirming learning outcomes, carried out in accordance with the rules laid down in separate regulations. In the aforementioned circumstances, the provisions of § 3(11) shall not apply when deciding on admission to studies by transfer from another university or a foreign higher education institution.

Chapter 7

**Fees and charges**

§ 14

**Admission fee**

1. The candidate pays an admissions fee for the qualification procedure and for the recognition of learning outcomes for first- and second-cycle studies.

2. Non-payment of the admissions fee is tantamount to withdrawal from the qualification procedure and from the recognition of learning outcomes for first- and second-cycle studies.

3. The amount of the admission fee by way of recruitment is as follows:

1) PLN 150 – for the following fields of study: *Architecture, Design, Advanced Design and Technology*;

2) PLN 85 – for other first- and second-cycle studies.

4. The admission fee for confirmation of learning outcomes is PLN 85.

5. The candidate pays an admission fee for each field of study.

6. International candidates pay the admission fee expressed in PLN, using the electronic payment method provided in the *Candidate Portal*.

7. A condition for considering a candidate's application is payment of the admission fee by the last day of registration of candidates, as specified in the admissions schedule.

8. Lodz University of Technology shall not be liable for the consequences of a payment being incorrectly classified or not classified due to circumstances on the part of the paying candidate.

9. The admission fee may be refunded to the candidate in the event of non-enrolment in the field of study or withdrawal from the admissions procedure before the closing of the respective round in the *Candidate Portal*. A specimen application form for the refund of the admission fee is set out in Appendix No. 9 to this Resolution.

10. A candidate's failure to submit documents in accordance with the schedule published on the admissions page or a candidate's withdrawal of documents will not give rise to a claim and refund of the admission fee.

§ 15

**Fees related to university education for foreigners**

1. For foreigners not listed in Article 324(2) of the Act of 20 July 2018 – Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended)[[8]](#footnote-8)8), the condition for admission is payment of the fee for the first semester of studies by the date specified by Lodz University of Technology.

2. In justified cases that do not allow the candidate to undertake studies, the fee for the first semester may be refunded at the candidate's request. A model application is set out in Appendix 10 to this Resolution.

3. In a given academic year, Lodz University of Technology may offer places in full-time first- and second-cycle studies to which foreigners referred to in section 1 may be enrolled on a fee-exempt basis in a competition. The rules of the fee waiver admission competition are set out in Appendix 11 to this Resolution.

Chapter 8

**Final provisions**

§ 16

1. The results of the admissions procedure by way of recruitment and by way of confirming learning outcomes are open to the public.

2. Admission to studies by way of recruitment and by confirming learning outcomes is made by enrolment in the list of students, signed by representative of the University Admissions Committee or an administrative decision of the Rector of Lodz University of Technology on enrolment in the case of international students.

3. Refusal of admission to studies is made by an administrative decision of the University Admissions Committee, and in the case of international candidates, an administrative decision on refusing admission is made by the Rector of Lodz University of Technology.

4. A decision of the University Admissions Committee refusing admission to studies may be appealed to the Rector of Lodz University of Technology through the University Admissions Committee, and in the case of the Rector's decision in the first instance (applies to foreigners), an application for reconsideration of the case may be submitted within 14 days of the service of the decision. The candidate's appeal is reviewed by the University Admissions Committee. After consideration of the appeal, the Rector will make a decision. This decision is final.

§ 17

1. Lodz University of Technology shall not be liable for failure to comply with the qualification procedure referred to in §11, as well as for the consequences of a candidate's failure to familiarise himself/herself with the information posted on his/her account in the *Candidate Portal* and on the admissions website at rekrutacja.p.lodz.pl.

2. Lodz University of Technology is not responsible for any inability to register or make changes due to internet network failures beyond the control of Lodz University of Technology.

3. In situations not provided for in this Resolution, the Rector will make a decision.

§ 18

The Resolution comes into force on 26 June 2024.

Prof. dr hab. inż. Krzysztof Jóźwik

Rector of Lodz University of Technology

*/- signed with a qualified digital signature/*

Appendix 1

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

**List of applicable qualifying subjects and recognised professional diplomas**

**for a given field of study under the admissions procedure
to first-cycle studies in the academic year 2025/2026**

| **Field of study** | **Language of instruction** | **Mandatory subjects\*** | **Additional subjects\*** |
| --- | --- | --- | --- |
| **mathematics** | **foreign language** | **English (min. 60% at the extended level)** | **artistic** **aptitude test** | **physics** | **chemistry** | **IT** | **biology**  | **geography** | **professional diploma \*\* (numerical symbol of the profession and name of the profession in accordance with the Journal of Laws of 2024, item 611, as amended or the Journal of Laws of 2024, item 110)** |
| Advanced Biobased and Bioinspired Materials | English | X |  | X |  | X | X |  |  |  | 311103 analytical technician311603 chemical technology technician325511 environmental protection technician325515 waste management technician |
| Actuary and Financial Analysis | Polish | X | X |  |  |  |  |  |  |  |  |
| Chemical Analytics | Polish | X | X |  |  | X | X |  |  |  | 311103 analytical technician311603 chemical technology technician325511 environmental protection technician325515 waste management technician |
| Architecture | Polish | X | X |  | X |  |  |  |  |  | 311210 architectural restoration technician314202 landscape architecture technician |
| Architecture | English | X |  | X | X |  |  |  |  |  | 311210 architectural restoration technician314202 landscape architecture technician |
| Automation and Robotics | Polish | X | X |  |  | X |  | X |  |  | 311303 electrical technician311408 electronics technician311410 mechatronics technician311413 robotics technician311504 mechanical technician311909 automation technician315317 aircraft mechanic technician351203 IT technician351406 programming technician522305 commerce technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Automation and Robot Control | Polish | X | X |  |  | X |  | X |  |  | 311302 rail transport electrical technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communication technician311413 robotics technician311909 automation technician311929 refrigeration and air conditioning technician311930 technician of renewable energy equipment and systems311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Biomedical Engineering and Technologies | English | X |  | X |  | X | X | X | X |  | 311302 rail transport electrical technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communication technician311413 robotics technician311909 automation technician311929 refrigeration and air conditioning technician311930 technician of renewable energy equipment and systems311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Biotechnology | Polish | X | X |  |  | X | X |  | X |  | 311103 analytical technician311603 chemical technology technician314403 food technology technician |
| Civil Engineering | Polish | X | X |  |  | X | X |  |  |  | 311104 surveying technician311204 construction technician311205 hydraulic engineering technician311216 road construction technician311220 railroad construction technician311221 roofing technician311942 marine construction technician351203 IT technician351406 programming technician |
| Business, Society and Technology | English | X |  | X |  | X | X | X |  | X | 311410 mechatronics technician311413 robotics technician311504 mechanical technician311513 motor vehicle technician311909 automation technician331403 economist technician333107 logistics technician522305 commerce technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Business, Society and Technology | English - French | X |  | X\*\*\* |  | X | X | X |  | X | 311410 mechatronics technician311413 robotics technician311504 mechanical technician311513 motor vehicle technician311909 automation technician331403 economist technician333107 logistics technician522305 commerce technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Business Studies | English | X |  | X |  | X | X | X |  | X | 331403 economist technician333107 logistics technician522305 commerce technician |
| Chemistry | Polish | X | X |  |  | X | X |  |  |  | 311103 analytical technician311603 chemical technology technician325511 environmental protection technician325515 waste management technician |
| Chemistry of Building Materials |  | X | X |  |  | X | X |  |  |  | 311103 analytical technician311603 chemical technology technician325511 environmental protection technician325515 waste management technician |
| Computer Science | English | X |  | X |  | X |  | X |  |  | 311302 rail transport electrical technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communication technician311413 robotics technician311909 automation technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Digital Management | English | X |  | X |  | X | X | X |  | X | 331403 economist technician333107 logistics technician522305 commerce technician |
| Ecotechnologies and Bioprocesses | Polish | X | X |  |  | X | X |  | X |  | 311103 analytical technician311603 chemical technology technician325511 environmental protection technician |
| Electronic and Telecommunication Engineering | English | X |  | X |  | X |  | X |  |  | 311302 rail transport electrical technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communication technician311413 robotics technician311909 automation technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Electronics and Telecommunication | Polish | X | X |  |  | X |  | X |  |  | 11909 automation technician311413 robotics technician311408 electronical technician311410 mechatronics technician311412 broadband electronic communication technician352203 telecommunications technician351103 ICT technician311303 electrical technician311307 power and energy technician311930 renewable energy equipment and systems technician311940 lifting equipment technician311929 refrigeration and air conditioning technician311302 rail transport electrical technician 351203 IT technician351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Electrical Engineering | Polish | X | X |  |  | X |  | X |  |  | 311302 rail transport electrical technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communication technician311413 robotics technician311909 automation technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Power Engineering | Polish | X | X |  |  | X |  |  |  |  | 311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311413 robotics technician311504 mechanical technician311909 automation technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Technical Physics | Polish | X | X |  |  | X | X | X | X |  | 311408 electronics technician311410 mechatronics technician351203 IT technician351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Industrial Biotechnology | English | X |  | X |  | X | X |  | X |  | 311103 analytical technician311603 chemical technology technician314403 food technology technician |
| Information Technology | English | X |  | X |  | X | X | X |  |  |  |
| Computer Science | Polish | X | X |  |  | X |  | X |  |  | 311302 rail transport electrical technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communication technician311413 robotics technician311909 automation technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Applied Computer Science | Polish | X | X |  |  | X | X | X |  |  | 351103 ICT technician351203 IT technician351406 programming technician |
| Information Technology in Environmental Protection | Polish | X | X |  |  | X | X | X | X | X | 311103 analytical technician311412 broadband electronic communication technician311603 chemical technology technician321406 programming technician325511 environmental protection technician325515 waste management technician351103 ICT technician351203 IT technician |
| Occupational Safety Engineering | Polish | X | X |  |  | X | X | X | X | X | 311603 chemical technology technician325511 environmental protection technician |
| Biomedical Engineering | Polish | X | X |  |  | X | X | X | X |  | 311302 rail transport electrical technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communication technician311413 robotics technician311909 automation technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Environmental Engineering | Polish | X | X |  |  | X | X |  | X | X | 311103 analytical technician311208 environmental engineering and land reclamation technician311218 sanitary engineering technician311603 chemical technology technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician314403 food technology technician325511 environmental protection technician325515 waste management technician |
| Industrial Process Engineering | Polish | X | X |  |  | X | X |  | X | X | 311103 analytical technician311208 environmental engineering and land reclamation technician311218 sanitary engineering technician314402 dairy processing technician314403 food technology technician311603 chemical technology technician311925 glass technology technician311929 refrigeration and air conditioning technician311944 ceramic technician311504 mechanical technician311705 foundry technician311708 metalworking technician325511 environmental protection technician |
| Environmental Engineering in Civil Construction | Polish | X | X |  |  | X | X |  |  |  | 311104 surveying technician311204 construction technician311208 environmental engineering technician311218 sanitary engineering technician311913 gas systems technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician325511 environmental protection and land reclamation technician |
| Advanced Design and Technology | Polish | X | X |  | X | X | X |  |  |  | 311219 technician of finishing works in construction311601 papermaking technician311912 leather production technician311916 shoemaking technician311922 wood technology technician311926 leather products technician311931 decorative textile technician311932 textile technician311935 printing process technician311936 bookbinding technician311943 graphic arts and digital printing technician311946 stylist technician311941 fashion industry technician333907 advertising technician343105 photography and multimedia technician |
| Logistics | Polish | X | X |  |  | X | X | X |  | X | 311927 road transport technician311928 rail transport technician331403 economist technician333106 port and terminal operation technician333107 logistics technician333108 freight forwarding technician522305 commerce technician |
| Marketing in Industry | Polish | X | X |  |  | X | X | X |  | X | 331403 economist technician333107 logistics technician522305 commerce technician |
| Mathematical Methods in Data Analysis | English | X |  | X |  | X | X | X |  |  | 351103 ICT technician351203 IT technician351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Applied Mathematics | Polish | X | X |  |  |  |  |  |  |  |  |
| Materials and Technologies of the Future | Polish | X | X |  |  | X | X |  |  |  | 311220 railway construction technician311410 mechatronics technician311413 robotics technician311504 mechanical technician311513 motor vehicle technician311516 welding technician311518 railway vehicle technician311705 foundry technician311708 metalworking technician311909 automation technician311927 road transport technician311928 rail transport technician311930 renewable energy equipment and systems technician315105 shipbuilding technician315317 aircraft mechanic technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Mechanical Engineering | English | X |  | X |  | X | X |  |  |  | 311408 electronics technician311410 mechatronics technician311413 robotics technician311504 mechanic technician311513 automotive technician311515 agricultural mechanization and agrotronics technician311516 welding technician311518 railroad vehicle technician311704 metallurgical technician 311705 foundry technician311708 metallurgical industry technician311909 automation technician311940 crane equipment technician311942 marine construction technician315105 shipbuilding technician315317 aviation mechanic technician automation and robotics technician (Ministry of Education and  Science decision of 09.07.2019) |
| Mechanical Engineering | Polish | X | X |  |  | X | X |  |  |  | 311408 electronics technician311410 mechatronics technician311413 robotics technician311504 mechanical technician311513 automotive technician311515 agricultural mechanization and agrotronics technician311516 welding technician311518 railway vehicle technician311704 metallurgical technician311705 foundry technician311708 metallurgical industry technician311909 automation technician311940 lifting equipment technician311942 shipbuilding technician315105 marine engineering technician315317 aviation mechanic technician automation and robotics technician (Ministry of Education and  Science decision of 09.07.2019) |
| Mechatronics | Polish | X | X |  |  | X |  | X |  |  | 311302 rail transport electrical technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communications technician311413 robotics technician311909 automation technician311929 refrigeration and air-conditioning technician311930 renewable energy systems and equipment technician311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Food and Nutrition Manger | Polish | X | X |  |  | X | X |  | X |  | 314403 food technology technician331402 agribusiness technician343404 nutrition and catering services technician |
| Modelling and Data Science | English | X |  | X |  | X | X | X |  |  | 351203 IT technician351406 programming technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Nanotechnology | Polish | X | X |  |  | X | X |  |  |  | 311103 analytical technician311603 chemical technology technician325511 environmental protection technician325515 waste management technician |
| Papermaking and Printing | Polish | X | X |  |  | X | X | X | X | X | 311601 papermaking technician311603 chemical technology technician311922 wood technology technician311935 printing process technician (flexography and offset)311936 bookbinding process technician311943 graphic arts and digital printing technician314301 forestry technician333907 advertising technician343105 photography and multimedia technician |
| Urban Planning | Polish | X | X |  |  | X | X |  |  | X | 311104 surveying technician311204 construction technician311216 road construction technician314202 landscape architecture technician325511 environmental protection technician |
| Intelligent Building Control Systems | Polish | X | X |  |  | X |  | X |  |  | 311302 rail transport electrician technician311303 electrical technician311307 power and energy technician311408 electronics technician311410 mechatronics technician311412 broadband electronic communication technician311413 robotics technician311909 automation technician311929 refrigeration and air conditioning technician311930 renewable energy equipment and systems technician311940 lifting equipment technician351103 ICT technician351203 IT technician351406 programming technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Chemical Technology | Polish | X | X |  |  | X | X |  |  |  | 311103 analytical technician311603 chemical technology technician325511 environmental protection technician325515 waste management technician |
| Food Technology and Human Nutrition | Polish | X | X |  |  | X | X |  | X |  | 311103 analytical technician 314403 food technology technician343404 nutrition and catering services technician |
| Textronics | Polish | X | X |  |  |  |  | X |  |  | 311408 electronics technician311931 textile decorative products technician311932 textile technician311941 fashion industry technician351103 ICT technician351203 IT technician352203 telecommunications technician automation and robotics technician (Ministry of Education and Science decision of 09.07.2019) |
| Transport | Polish | X | X |  |  | X | X |  |  |  | 311220 railway construction technician311302 rail transport electrical technician311407 rail traffic control technician311410 mechatronics technician311513 motor vehicle technician311518 rail vehicle technician311519 electromobility technician311927 road transport technician311928 rail transport technician311940 lifting equipment technician311942 shipbuilding technician315105 ship mechanic technician315317 aircraft mechanic333107 logistics technician333108 freight forwarding technician |
| Textiles and Fashion Industry | Polish | X | X |  |  | X | X |  |  |  | 311912 leather production technician311916 shoemaking technician311926 leather technology technician311931 decorative textile technician311932 textile technician311941 fashion industry technician311946 stylist technician |
| Textiles and Fashion Industry | English | X |  | X |  | X | X |  |  |  | 311912 leather production technician311916 shoemaking technician311926 leather technology technician311931 decorative textile technician311932 textile technician311941 fashion industry technician311946 stylist technician |
| Design | Polish | X | X |  | X |  |  |  |  |  |  |
| Management | Polish | X | X |  |  | X | X | X |  | X | 331403 economist technician333107 logistics technician522305 commerce technician |
| Management and Production Engineering | Polish | X | X |  |  | X | X | X |  | X | 331403 economist technician333107 logistics technician522305 commerce technician |

\* In the case of a subject passed at the basic and extended level (and in case of a foreign language also at the bilingual level), the result most favourable to the candidate is taken for qualification

\*\* The vocational diploma score is converted like a subject at the basic level. Recognition of the diploma score is made only on the basis of the professional diploma or professional qualification diploma

\*\*\* As an alternative to English at min. 60% at the extended level (or 30% at the bilingual level), French at min. 60% at the extended level or 30% at the bilingual level (according to § 5 (7)).

Appendix 2

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

**Information on certificates, attestations and other documents
confirming knowledge of a foreign language**

1. An international candidate may be admitted to studies conducted Polish if:

1) has a certificate, diploma or other document confirming graduation from a secondary school in which classes were conducted in Polish or

2) has completed a one-year preparatory course in Polish in units designated by the minister responsible for higher education, or

3) holds a Polish language certificate issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language (certyfikatpolski.pl) at B1-C2 level, or

4) has completed a Polish language course at a language school and received a B1 language certificate.

2. An international candidate may be admitted to studies conducted English if

1) has a certificate, diploma or other document confirming the completion of a secondary school in which classes were taught in English, or

2) holds a certificate[[9]](#footnote-9)10) or attestation proving knowledge of English of at least level B2 on the scale of global proficiency according to the 'Common European Framework of Reference for Languages: learning, teaching, assessment (CEFR) - European Framework of Reference for Languages: learning, teaching, assessment (ESOL):

a) B2 First, formerly known as Cambridge English: First (FCE), C1 Advanced, formerly known as Cambridge English: Advanced (CAE), C2 Proficiency, formerly known as Cambridge English: Proficiency (CPE), Business English Certificate (BEC) Vantage - at least Pass, Business English Certificate (BEC) Higher, Certificate in English for International Business and Trade (CEIBT), Cambridge English - ECCE level B2, or

b) International English Language Testing System IELTS (IELTS Academic or General Training) – 6.0 or higher - certificates issued by the University of Cambridge ESOL Examinations, or

c) British Council, IDP IELTS Australia, or

d) Educational Testing Service (ETS) – in particular the following certificates: Test of English as a Foreign Language (TOEFL) – at least 87 points in the Internet-Based Test (iBT) version, Test of English for International Communication (TOEIC) – at least 785 points (all 4 parts), or

e) Edexcel, Pearson Language Tests, Pearson Language Assessments – in particular certificates: London Tests of English from Level 3, Edexcel Level 1 Certificate in ESOL International, PTE Academic level B2-C2 (59-90 points), or

f) Trinity ISE Exam II (B2), ISE III (C1), ISE IV (C2), or

g) TELC B2, TELC B2 Technical, TELC B2 Business, TELC B2-C1 University, TELC C1, or

h) LCCI EFB III (all 4 parts), LCCI EFB IV (all 4 parts), or

i) SAT Evidence-based reading and writing 520-570, Writing 28, SAT Evidence-based reading and writing 580-630, Writing 31, SAT Evidence-based reading and writing 640 or higher, Writing 33 or higher, or

j) TOEFL® EssentialsTM Test (General Academic Profile): B2 8-9 pts., C1 10-11 pts., C2 12 pts., or

k) The Duolingo English Test (academic profile): B2 100-125 points, C1 130-150 points, C2 155-160 points, or

l) English Language Competence Exam at B2 level conducted by the Language Centre of Lodz University of Technology.

3. An international candidate may be admitted to studies conducted in French if he or she has, in addition to the entitlements in section 2, a certificate or attestation of knowledge of the French language:

1) has a certificate, diploma or other document attesting to the completion of a secondary school where instruction was given in French, or

2) Diplôme d’Etudes de Langue Française (DELF), Diplôme Approfondi de Langue Française (SAFL) – issued by the French Ministry of National Education (National Commission for the DELF and DALF examinations), or

3) Certificat d’accès au DALF organised by the French Institute, or

4) Diplôme de Langue Française (DL), Diplôme Supérieur d’Etudes Françaises Modernes (DS.), Diplôme des Hautes Etudes Françaises (DHEF) – issued by Alliance Française.

4. A certificate does not need to be presented if the candidate has a certificate confirming that he/she is in the process of studying for a degree in foreign language philology or applied linguistics in the language concerned or is studying in the target language.

5. It is also acceptable to submit another certificate confirming the acquired competences, issued by another Polish university. The decision to recognise these documents is taken by the University Admissions Committee after consultation with the Lodz University of Technology Language Centre.

6. In the course of the admission activities, Lodz University of Technology reserves the right to hold additional interviews with selected candidates in order to confirm their language proficiency at the required level.

Appendix 3

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

**Procedures of the aptitude test, entrance examination for candidates for first-cycle studies with a certificate from outside the Polish educational system, examination confirming language competences for foreigners, interview for second-cycle studies**

Chapter 1

**Procedure for the artistic aptitude test**

§ 1

1. The Rector appoints from among the members of the technical and organisational team in the University Admissions Committee persons who, together with the Admissions Office, carry out organisational supervision of the artistic aptitude test.

2. The Admissions Office, in consultation with the heads of the units, appoints the teachers who will supervise the artistic aptitude test.

3. Designated teachers are not allowed to supervise on the aptitude test for a field of study with which they are directly involved.

4. The Rector's Proxy for Admissions appoints designated teachers to supervise in a given room the conduct of the artistic aptitude test.

5. The Rector's Proxy for Admissions appoints Examination Boards that prepare examination topics and evaluate the works of the artistic aptitude tests.

6. The composition of the Examination Boards is not public.

7. Dean of the Faculty of Architecture, Civil and Environmental Engineering and the Faculty of Materials Technology and Textile Design, members of the Examination Boards are obliged to maintain the confidentiality of the acquired information about the composition of the Examination Boards.

§ 2

1. The artistic aptitude test for candidates for A*rchitecture* consists of two hand-drawn imaginative pencil drawings on given subjects. One of the drawings should be made on a sheet measuring 50 cm x 70 cm (large format), the other drawing on a sheet measuring 35 cm x 50 cm (small format).

2. The artistic aptitude test for A*rchitecture* candidates lasts a total of five hours, during which the candidate decides how to divide his or her time between two freehand pencil drawings on given subjects.

3. The maximum number of points possible to be obtained from the aptitude test in the field of A*rchitecture* is 500. In order to qualify for studies in A*rchitecture,* candidates must obtain at least 250 points from the test.

4. The result of the artistic aptitude test A*rchitecture* is composed of grades in the following categories:

1) evaluation of relevance to the assigned topic (0 - 150 points);

2) evaluation of compositional solutions (0 - 100 points);

3) assessment of technical drawing skills (0 - 100 points);

4) evaluation of the visual sensitivity presented (0 - 150 points).

For each grade, the weight distribution of scores is: small format 35%, large format 65%.

5. The candidate for the field of A*rchitecture* brings pencils and erasers with him/her to the artistic aptitude test.

§ 3

1. The artistic aptitude test for candidates for *Design* and *Advanced Design and Technology* consists of a drawing from nature - still life (on a sheet measuring 50 cm x 70 cm) and a black and white composition measuring 30 cm x 30 cm and a colour composition measuring 30 cm x 30 cm (on a sheet measuring 50 cm x 70 cm) on given subjects.

2. The artistic aptitude test for candidates to the D*esign* and *Advanced Design and Technology* lasts a total of 4 hours, during which still life drawing is done for the first 2 hours, black and white composition for 1 hour and colour composition for 1 hour.

3. The maximum number of points possible to be obtained from the aptitude test for D*esign* and *Advanced Design and Technology* is 400. In order to qualify for studies in *Design* and *Advanced Design and Technology*, a candidate must obtain at least 200 points from the test.

4. The result of the artistic aptitude test for *Design* and *Advanced Design and Technology* is composed of grades in the following categories:

1) drawing from nature - still life (0 - 200 points), including:

a) assessment of the ability to correctly identify the principles of perspective and proportion of the observed reality (0 - 50 points),

b) assessment of solid building skills using valence gradation (0 - 50 points),

c) assessment of the ability to build up light and evoke relationships between observed objects, this refers to the valence interaction of objects with each other as well as the phenomenon of so-called reflexes (0 - 50 points),

d) evaluation of the ability to build foreground, middle ground and background in the presented composition (0 - 50 points);

2) black and white composition (0 - 100 points), including:

a) evaluation of the ability to consciously organise a plane with elements cut out of black bristol board (0 - 30 points),

b) evaluation of the ability to evoke rhythm on a plane (0 - 30 points),

c) evaluation of the author's solution to the problem posed (0 - 40 points);

3) colour composition (0 - 100 points), including:

a) evaluation of the ability to consciously organise a plane with elements cut from coloured paper (0 - 30 points),

b) assessment of the ability to use the simplest system of colour relationships, based on the three basic colours (0 - 30 points),

c) evaluation of the author's solution to the problem posed (0 - 40 points).

5. For the artistic aptitude test for D*esign* and *Advanced Design and Technology*, the candidate brings pencils and erasers (to make a drawing from nature), paper in colours: blue, yellow, red, grey, black (minimum size 210 mm x 297 mm), scissors, glue, ruler, compass.

§ 4

1. The tasks of the technical and organizational team include:

1) organising the artistic aptitude test;

2) preparing the rooms and workstations for the candidates.

2. The tasks of the teachers supervising in a given room include:

1) verifying the prepared workstations for the candidates

2) providing the appropriate sheets with a prepared space for entering candidate’s data

3) checking the list of candidates assigned to the room;

4) coding of the works;

5) preparing collective protocols.

3. The tasks of the Examination Board are:

1) the development of examination topics for the artistic aptitude tests;

2) checking the artistic aptitude test papers;

3) entering the scores obtained into the system and the reasons for them.

4. During the artistic aptitude test, only candidates assigned to a particular room, supervising teachers with an appointment to a particular room, members of the technical and organisational team responsible for organising the test, staff of the Admissions Office and the Rector's Proxy for Admissions may be present in a particular room.

5. In justified cases, another person not mentioned in section 4 may be present.

§ 5

1. The Examination Board prepares examination topics in accordance with the rules and scope of the aptitude tests, as defined by the relevant resolution of the Senate on the rules for admission to university.

2. The Examination Board prepares sets of examination topics each for the individual aptitude examinations held in June/July and three sets each for the aptitude examinations held in September, if there is one.

3. The Examination Board hands over the sets of examination topics secured in a sealed envelope to the members of the technical and organisational team on the day of the aptitude test.

4. The drawing of exam topics, is carried out with the Proxy for Admissions and members of the technical and organisational team.

5. Members of the technical and organisational team hand over the topics drawn in secure envelopes to the staff supervising in the individual rooms. The supervising teachers open the sealed envelope next to the candidates and hand over the topics to the candidates.

§ 6

1. The teachers supervising in a particular room record in the protocol all moments when the candidate leaves the room and returns to the room.

2. After the artistic aptitude test is completed, the teachers supervising in the room code the works in their room.

3. The coded and anonymised papers are forwarded to the Examination Board for evaluation.

4. At the end of the test, a protocol of the artistic aptitude test is made by the appointed teachers supervising in the room.

5. The protocols of the artistic aptitude tests are handed over by the supervising teachers in the room to the members of the organisational and technical team, who deliver all the protocols of the artistic aptitude tests to the Admissions Office at the end of the test.

§ 7

1. The Examination Board after evaluating the work papers:

1) enters the scores obtained from the coded works into the system, together with their justification

2) draws up collective protocols for coded work papers.

2. The protocols, once printed and signed by the Examination Board, are forwarded to the Admissions Office.

3. The Admissions Office prints out the individual evaluation protocols of the individual works decoded by the system.

4. The individual protocols are attached to the candidates' files.

Chapter 2

**Entrance examination procedure for candidates for first-cycle studies with a certificate from outside the Polish educational system**

§ 8

1. The entrance examination for candidates for first-cycle studies is conducted in the following subjects: mathematics, physics, chemistry and English at levels equivalent to the Polish high school leaving examination at basic level and/or at extended level.

2. The Rector's Proxy for Admissions in consultation with the Director of the Centre for Mathematics and Physics, the Vice Dean of the Faculty of Chemistry, the Director of the Language Centre of TUL appoints Examination Boards to verify competences in mathematics, physics, chemistry and English.

3. The composition of Examination Boards is not public until the start of the examination in a given subject.

4. The Director of the Centre for Mathematics and Physics, the Vice Dean of the Faculty of Chemistry, the Director of the Language Centre of TUL, the members of the Examination Board are obliged to maintain the confidentiality of the information obtained about the composition of the Examination Boards.

§ 9

1. The entrance examination in a given subject consists of a test containing closed and open questions.

2. The entrance examination in a given subject takes place on dates specified in the admissions schedule available at rekrutacja.p.lodz.pl.

3. Candidates will receive information about the time of the entrance examination in a given subject together with a link to the test and the method of logging in via the *Candidate Portal.*

4. A prerequisite for qualification of a candidate taking the examination at the basic or extended level is obtaining at least 30% of marks from the basic level and/or at least 30% of marks from the extended level equivalent to the Polish high school leaving examination, respectively.

5. The requirements and the scope of material for entrance examinations for particular subjects and their levels are available at rekrutacja.p.lodz.pl.

6. Results of entrance examinations for particular subjects will be published in the *Candidate Portal* at dates specified in the qualification procedure schedule.

§ 10

1. The tasks of the Examination Board are:

1) the development of a set of test questions for the entrance examination in a given subject;

2) conduct the entrance examination for the subject concerned;

3) assessing the candidate's answers in the entrance examination in the subject concerned;

4) entering the grades awarded into the system, together with the reasons for them;

5) drawing up individual protocols.

2. The protocols, once printed and signed by the Examination Board, are forwarded to the Admissions Office.

3. The individual records are attached to the candidates' files.

Chapter 3

**Procedure for testing language competence of international candidates**

§ 11

1. The examination confirming language competence for foreigners is conducted by the Language Centre of Lodz University of Technology.

2. The Rector's Proxy for Admissions in consultation with the Director of the Language Centre of Lodz University of Technology, appoints Examination Boards to verify the foreigners' language competences in Polish, for candidates applying to study in Polish, and in English, for candidates applying to study in English.

3. The Examination Board consists of an English language teacher for the exam confirming language competence in English and a Polish language teacher for the exam confirming language competence in Polish.

4. The composition of the Examination Boards is not public until the start of the examination to confirm language competence.

5. The Director of the Lodz University of Technology Language Centre, the members of the Examination Board are obliged to maintain the confidentiality of the information obtained about the composition of the Examination Board.

§ 12

1. The examination confirming language competence for foreigners consists of a written test and an oral part; candidates who obtain a positive result in the test are admitted to the oral part.

2. The examination confirming language competences takes place on the dates specified in the admissions schedule published at rekrutacja.p.lodz.pl.

3. The candidate will receive information about the time of the language competence test with a link to the test via the *Candidate Portal*. The oral part of the Language competency verification takes place via MS Teams at the designated time indicated in the message on the *Candidate Portal.*

4. During the oral part, the candidate and the Examination Board must have cameras on throughout the meeting, the entire meeting is recorded and the candidate must present a passport allowing proof of identity.

5. In order to qualify, candidates must obtain at least 55% in the written test part and at least 60% in the oral part.

6. The result of the written test of the English language competence examination for foreigners is composed of grades in the following criteria:

1) listening comprehension;

2) reading comprehension;

3) grammatical correctness and vocabulary.

7. The result of the oral part of the test of language competence for foreigners consists of a grade from a 12-15-minute conversation on a given topic. Topics include issues relating to everyday life.

8. The English language competence examination for foreigners tests English language skills at B2 level according to the requirements of the Common European Framework of Reference for Languages.

9. The examination confirming language competences for foreigners in Polish tests knowledge of Polish at B1 level in accordance with the requirements of the Common European Framework of Reference for Languages.

10 The type of test tasks, together with the range of possible points, as well as the type of questions and their scoring for a given language, will be published at rekrutacja.p.lodz.pl.

§ 13

1. The tasks of the Examination Board include:

1) the development of a set of test questions for the examination to confirm language competence;

2) the development of a set of discussion questions;

3) conduct the test to prove language competence;

4) evaluating the candidate's answers during the test to prove language competence;

5) entering the scores awarded into the system, together with the reasons for them;

6) drawing up individual protocols.

2. The exam to prove linguistic competence takes place in two stages – an online test verifying knowledge of language structures and an oral part in the form of an online interview during which communicative competence is verified.

3. Candidates who obtain at least the minimum number of points required for a language will be admitted to the oral part.

§ 14

1. After the assessment, the Examination Board:

1) enters the scores awarded into the system together with the reasons for them;

2) draws up individual protocols.

2. The protocols, once printed and signed by the Examination Board, are forwarded to the Admissions Office.

3. The individual protocols are attached to the candidates' files.

4. Candidates who obtain a confirmation of language competences in a given language will receive a document confirming language competences in a given language prepared by the Lodz University of Technology Language Centre. This document, once prepared, will be available for collection at the Student Mobility Section of the International Cooperation Centre of TUL.

Chapter 4

**Interview procedure for second-cycle studies**

§ 15

1. The Rector's Proxy for Admissions in agreement with the Vice Deans of the faculties responsible for the fields of study in which the interview is to be conducted appoints Examination Boards which prepare the examination topics in accordance with the rules and scope defined by the head of the organisational unit organising education in the field of study and assess the candidates during the interview.

2. The Examination Board for a given field consists of:

1) a member of the Field of Study Board for a given field;

2) an academic teacher teaching in a given field of study with a minimum of doctoral degree;

3) a teacher of the language in which the interview will be conducted, in the case of fields of study run in English.

3. One Examination Board is appointed for the interview for a given field of study.

4. The composition of the Examination Boards is not public until the interview begins.

5. The Dean of the Faculty, the members of the Examination Board are obliged to maintain the confidentiality of the information acquired about the composition of the Examination Board.

§ 16

1. The interview takes place in the premises of Lodz University of Technology, in the case of international candidates, it may take place online.

2. The interview takes place on the dates specified in the admissions procedure schedule published at rekrutacja.p.lodz.pl.

3. The candidate will receive information about the time and place of the interview via the *Candidate Portal*.

4. During the interview, the candidate will be verified by showing the Examination Board an identity card or passport confirming his/her identity.

5. In the case of an online interview, the candidate and the Examination Board must have cameras on throughout the meeting, the entire meeting is recorded, and the candidate must present a passport to enable proof of identity.

6. In justified cases, an online interview may also be conducted for candidates with Polish citizenship.

7. The maximum number of points from the interview for courses taught in Polish is 50 points. A minimum of 26 points from the interview is a prerequisite for qualification.

8. The result of an interview for fields of study run in Polish consists of grades in the following criteria:

1) the presentation of achievements in the context of the studied field, including the assessment of the portfolio, if such requirements have been specified for the particular study field (0-20 points);

2) discussion and argumentation skills (0-10 points);

3) substantive assessment of the candidate's knowledge and skills in the area of the major (0-20 points).

9. The maximum number of points from the interview for fields of study taught in English is 60 points. A prerequisite for qualification is to obtain at least 31 points from the interview, including at least 7 points from linguistic competence.

10. The result of the entrance examination for fields of study taught in English consists of grades in the following criteria:

1) presentation of achievements in the context of the studied field, including assessment of a portfolio, if such requirements are specified for the study field (0-20 points);

2) discussion and argumentation skills (0-10 points);

3) substantive assessment of the candidate's knowledge and skills in the field of the course (0-20 points);

4) assessment of linguistic competence (0-10 points).

§ 17

1. The tasks of the Examination Board are:

1) organising the interview;

2) preparation of rooms or online meetings via MS Teams;

3) development of exam topics;

4) conducting the interview;

5) evaluating the candidate's answers during the interview;

6) entering the scores awarded into the system along with the reasons for them;

7) preparation of individual protocols.

2. Only members of the Examination Board and the candidate may be present in the room or online meeting concerned during the interview.

3. In justified cases, it is possible for another person not mentioned in section 2 to be present.

§ 18

1. After the assessment, the Examination Board

1) enters the scores awarded into the system together with the reasons for them;

2) prepares individual protocols.

2. The protocols, once printed and signed by the Examination Board, are forwarded to the Admissions Office.

3. The individual protocols are attached to the candidates' files.

Appendix 4

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

**List of professional titles, fields of study, and corresponding weights [used in formula (8)] for graduates eligible to apply for second-cycle studies in the 2025/2026 academic year.**

| **Field of study** | **Language of instruction** | **Weights in formula (8)** | **Applications for admission are open to university graduates who** | **Interview subject areas** |
| --- | --- | --- | --- | --- |
| ***w*s** | ***wr*** |
| Architecture | Polish  | 10 | 0 | hold a bachelor of science in Architecture | not applicable |
| Architecture | English | 10 | 0 | hold a bachelor of science in architecture | not applicable |
| Automation and Robotics | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Automation and Robot Control | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with the specialisation in the following disciplines: 1) automation, electronics, electrical engineering and space technology or;2) technical computer science and telecommunications | not applicable |
| Sustainable Bioeconomy | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines: (1) forest sciences or (2) agriculture and horticulture or (3) food and nutrition technology or (4) zootechnics and fisheries or (5) veterinary science or (6) biological sciences or (7) chemical sciences or (8) physical sciences or (9) earth and environmental sciences or (10) biomedical engineering or (11) chemical engineering (12) materials engineering or (13) environmental, mining and energy engineering | not applicable |
| Biotechnology (3-semester studies) | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines: (1) forest sciences or (2) agriculture and horticulture or (3) food and nutrition technology or (4) zootechnics and fisheries or (5) veterinary science or (6) biological sciences or (7) chemical sciences or (8) physical sciences or (9) earth and environmental sciences or (10) biomedical engineering or (11) chemical engineering (12) materials engineering or (13) environmental, mining and energy engineering | not applicable |
| Biotechnology(4-semester studies) | Polish | 10 | 0 | hold a bachelor, bachelor of science, master, master of science or equivalent with specialisation in the following disciplines:(1) agricultural sciences or (2) sciences and life sciences or (3) engineering and technical sciences or (4) medical and health sciences or (5) veterinary sciences | not applicable |
| Civil Engineering | Polish | 10 | 0 | hold a bachelor of science in civil engineering | not applicable |
| Chemistry | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Chemistry of Building Materials | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Chemistry in Forensic Science | Polish | 8 | 2 | hold a bachelor, bachelor of science, master, master of science or equivalent | 1) fundamentals of chemistry2) fundamentals of analytical, chemical and instrumental methods3) fundamentals of biochemistry |
| Computer Science and Information Technology | English | 6 | 4 | hold a bachelor, bachelor of science, master, master of science or equivalent with specialisation in the following disciplines:1) engineering and technical sciences or 2) sciences and natural sciences | 1) data analysis2) information technology3) software engineering |
| Electronics and Telecommunications | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines:1) automation, electronics, electrical engineering and space technology or 2) technical computer science and telecommunications | not applicable |
| Electronics and Telecommunications (Applied Electronics, English) | English | 10 | 0 | hold a bachelor, bachelor of science, master of science or equivalent | not applicable |
| Electrical Engineering | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines:1) automation, electronics, electrical engineering and space technology or 2) technical computer science and telecommunications | not applicable |
| Energy Systems in the Built Environment | English | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines:1) architecture and urban planning or 2) civil, surveying and transport engineering or 3) biomedical engineering or 4) chemical engineering or 5) materials engineering or 6) mechanical engineering or 7) environmental, mining and energy engineering or 8) food and nutrition technology or 9) chemical sciences | not applicable |
| Technical Physics | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent, or bachelor with specialisation in the following disciplines:1) astronomy or 2) biology or 3) chemistry or 4) physics or 5) computer science or 6) mathematics or 7) applied mathematics | not applicable |
| Future Mobility | English | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Human-Computer Interaction | English | 5 | 5 | hold a bachelor, bachelor of science, master of science or equivalent with specialisation in the following disciplines:1) engineering and technical sciences or 2) science and natural sciences | 1) user-oriented design2) functional and non-functional requirements for designed technical solutions3) fundamentals of programming4) prototyping tools and methods |
| Industrial Biotechnology | English | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines:(1) forest sciences or (2) agriculture and horticulture or (3) food and nutrition technology or (4) zootechnics and fisheries or (5) veterinary science or (6) biological sciences or (7) chemical sciences or (8) physical sciences or (9) earth and environmental sciences or (10) biomedical engineering or (11) chemical engineering or (12) materials engineering or (13) environmental, mining and energy engineering | not applicable |
| Computer Science | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines:1) technical computer science and telecommunications or 2) computer science or 3) automation, electronics, electrical engineering and space technology or 4) biomedical engineering or 5) mathematics or 6) physical sciences or 7) economics and finance or 8) management and quality sciences | not applicable |
| Applied Computer Science | Polish | 6 | 4 | hold a bachelor of science, master of science or equivalent | 1) issues in programming languages2) data analysis3) software engineering4) computer graphics |
| Biomedical Engineering | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Environmental Engineering | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent in the following disciplines:1) biomedical engineering or 2) chemical engineering or 3) materials engineering or 4) mechanical engineering or 5) environmental, mining and energy engineering or 6) food and nutrition technology or 7) chemical sciences | not applicable |
| Industrial Process Engineering | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines:1) biomedical engineering or 2) chemical engineering or 3) materials engineering or 4) mechanical engineering or 5) environmental, mining and energy engineering or 6) food and nutrition technology or 7) chemical sciences | not applicable |
| Environmental Engineering in Civil Construction | Polish | 10 | 0 | hold a bachelor of science in the following disciplines:(1) environmental engineering or (2) chemical and process engineering or (3) oil and gas engineering or (4) water engineering and management or (5) civil engineering or (6) power engineering or (7) land use or (8) urban planning or (9) mechanical engineering or (10) environmental engineering or (11) environmental technologies or (12) oil and gas drilling or (13) networks and installations in environmental engineering or (14) environmental engineering in construction or (15) intelligent building control systems | not applicable |
| Master in Mechanical Engineering | English | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Master of Business Studies | English | 5 | 5 | hold a bachelor, bachelor of science, master, master of science or equivalent | 1) fundamentals of management2) corporate finance3) human resource management4) fundamentals of quantitative methods |
| Applied Mathematics | Polish | 10 | 0 | hold a bachelor of science, master of science, bachelor specialisation in:(1) mathematics or (2) applied mathematics or (3) computer science or (4) applied computer science or (5) physics or (6) technical physics or (7) data analysis or (8) after fields of study with a leading discipline in mathematics. | not applicable |
| Materials and Technologies | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Mechanical Engineering | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Mechatronics | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines:1) automation, electronics, electrical engineering and space technology | not applicable |
| Nanotechnology | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Nanotechnology (English) | English | 8 | 2 | hold a bachelor of science, master of science or equivalent | 1) fundamentals of chemistry2) fundamentals of physics3) fundamentals of nanotechnology |
| Papermaking and Printing | Polish | 10 | 0 | hold a bachelor, bachelor of science, master, master of science or equivalent | not applicable |
| Urban Planning | Polish | 10 | 0 | hold a bachelor of science with specialisation in:1) spatial management or 2) urban planning or 3) architecture or 4) civil engineering or 5) environmental engineering or 6) networks and installations in environmental engineering | not applicable |
| Smart Manufacturing | English | 3 | 7 | hold a bachelor of science, master of science or equivalent | 1) production management and production engineering2) manufacturing processes3) Lean Manufacturing4) Six Sigma5) project management6) logistics |
| Artificial Intelligence and Machine Learning | Polish | 4 | 6 | hold a bachelor, bachelor of science, master, master of science or equivalent | 1) fundamentals of mathematical analysis2) fundamentals of linear algebra3) fundamentals of probability calculus4) fundamentals of algorithmics5) fundamentals of programming |
| Chemical Technology | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Cosmetics Technology(3-semester studies) | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines:(1) forest sciences or (2) agriculture and horticulture or (3) food and nutrition technology or (4) zootechnics and fisheries or (5) veterinary science or (6) biological sciences or (7) chemical sciences or (8) physical sciences or (9) earth and environmental sciences or (10) biomedical engineering or (11) chemical engineering or (12) materials engineering or (13) environmental, mining and power engineering | not applicable |
| Cosmetics Technology(4-semester studies)) | Polish | 10 | 0 | hold a bachelor, bachelor of science, master, master of science or equivalent with specialisation in the following disciplines: (1) agricultural sciences or (2) sciences and natural sciences or (3) engineering sciences or (4) medical and health sciences or (5) veterinary sciences | not applicable |
| Food Technology and Human Nutrition(3-semester studies) | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent with specialisation in the following disciplines: (1) forest sciences or (2) agriculture and horticulture or (3) food and nutrition technology or (4) zootechnics and fisheries or (5) veterinary science or (6) biological sciences or (7) chemical sciences or (8) physical sciences or (9) earth and environmental sciences or (10) biomedical engineering or (11) chemical engineering or (12) materials engineering or (13) environmental, mining and power engineering | not applicable |
| Food Technology and Human Nutrition(4-semester studies) | Polish | 10 | 0 | hold a bachelor, bachelor of science, master, master of science or equivalent with specialisation in the following disciplines: (1) agricultural sciences or (2) sciences and life sciences or (3) engineering sciences or (4) medical and health sciences or (5) veterinary sciences | not applicable |
| Technologies of Modern Functional Materials | Polish | 10 | 0 |  hold a bachelor of science, master of science or equivalent | not applicable |
| Textiles Engineering | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Textiles Engineering (English) | English | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |
| Design | Polish | 10 | 0 | hold a bachelor in design or other fine arts or bachelor of science, master of science or equivalent:1) textiles and fashion industry or 2) industrial design engineering or 3) interior design or 4) graphic design | not applicable |
| Design (English) | English | 10 | 0 | hold a bachelor in design or other fine arts or bachelor of science, master of science or equivalent:1) textiles and fashion industry or 2) industrial design engineering or 3) interior design or 4) graphic design | not applicable |
| Management | Polish | 10 | 0 | hold a bachelor, bachelor of science, master, master of science or equivalent | not applicable |
| Production Management | Polish | 10 | 0 | hold a bachelor of science, master of science or equivalent | not applicable |

Appendix 5

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

**Documents required from candidates for studies at Lodz University of Technology**

§ 1

Candidates for first cycle studies by way of admission are required to submit:

1) A completed and signed form "Application for admission to study at Lodz University of Technology" downloaded from the *Candidate Portal*;

2) document entitling a candidate to apply for admission to university:

a) obtained in the Polish education system:

- original secondary school leaving certificate or original copy of the secondary school leaving certificate (in case of New Matura) or,

- original secondary school leaving certificate (in case of Old Matura),

- vocational diploma or a diploma attesting to a vocational qualification at technical level taken into account during the qualification process, if it has been recognised during the qualification process,

b) International Baccalaureate (IB) diploma from the International Baccalaureate Organisation in Geneva or a European Baccalaureate (EB) diploma from a European school; instead of a diploma, candidates may present a certificate showing that they have passed the examinations with the grades given and submit the diploma at a later date, but no later than 15 September,

c) obtained outside the Polish education system:

- the original secondary school leaving certificate, secondary school diploma or any other document obtained outside the Polish educational system entitling the candidate to apply for studies, legalised or accompanied by an apostille,

- an attestation stating that the certificate submitted gives the right to apply for admission to higher education in the country in whose educational system the institution issuing the certificate operates, or a decision of the education officer (nostrification) confirming the acquisition of rights to continue higher education in Poland,

- sworn translation into Polish or English of the certificate and other aforementioned document;

3) one recent photograph which meets the requirements for the issue of an identity card if the photograph is not accepted in the *Candidate Portal*;

4) in the case of candidates who are under 18 years of age, the consent of their legal guardians for the minor to study at Lodz University of Technology from the *Candidate Portal;*

5) in the case of international candidates, additionally:

a) certificate of proficiency in the foreign language (Appendix 2) in which the studies are conducted,

b) copy of their passport,

c) copy of their visa or residence card, or other document entitling them to stay in the territory of the Republic of Poland (if already issued) - before the beginning of the academic year,

d) confirmation of payment of the fee for the first semester of studies in the case of admission on a fee-paying basis – before the beginning of the academic year,

e) health insurance within the meaning of the provisions of the Act of 27 August 2004 on health care services financed from public funds (i.e. Journal of Laws of 2024, item 146, as amended[[10]](#footnote-10)11) or travel medical insurance with a minimum insurance amount of EUR 30,000 - before the beginning of the academic year.

§ 2

Candidates for second-cycle studies in the admissions procedure are required to submit:

1) completed and signed form "Application for admission to study at Lodz University of Technology" downloaded from the *Candidate Portal*;

2) document entitling a candidate to apply for admission to second cycle studies:

a) obtained in the Polish education system:

- the original or an original copy of the higher education diploma[[11]](#footnote-11)12) together with the original or a photocopy of the supplement,

b) obtained outside the Polish education system:

- the original of a higher education diploma[[12]](#footnote-12)13) together with the original or a photocopy of the supplement or the transcript of records, certified with an apostille or legalised in the country of issue,

- nostrification of a higher education diploma entitling the student to pursue higher education - if required,

- an attestation stating that the diploma submitted is valid for admission to higher education in the country in whose educational system the awarding institution operates,

- sworn translation into Polish or English of diplomas and other documents listed above;

3) one recent photograph which meets the requirements for the issue of an identity card if the photograph is not accepted in the *Candidate Portal*;

4) for international candidates, additionally:

a) certificate confirming the knowledge of the foreign language (Appendix no. 2) in which the language of instruction at studies,

c) copy of the visa or residence card, or other document entitling the holder to stay in the Republic of Poland (if already issued) – before the beginning of the academic year,

d) confirmation of payment of the fee for the first semester of studies in the case of admission on a fee-paying basis - before the beginning of the academic year,

e) health insurance within the meaning of the Act of 27 August 2004 on health care services financed from public funds (i.e. Journal of Laws of 2024 item 146, as amended)[[13]](#footnote-13)14) or travel medical insurance with a minimum sum insured of €30,000 - before the start of the academic year.

§ 3

Candidates for first- and second-cycle studies by way of confirming learning outcomes are required to submit:

1) completed and signed form "Application for admission to study at Lodz University of Technology by confirming learning outcomes" (Appendix no. 6);

2) decision to recognise learning outcomes achieved as a result of undergoing a procedure for the recognition of learning outcomes;

3) in the case of first cycle studies, the document entitling the student to apply for admission:

a) obtained in the Polish education system:

- original secondary school leaving certificate or an original copy of the secondary school leaving certificate (for the New Matura) or,

- original secondary school leaving certificate (for the Old Matura),

b) International Baccalaureate (IB) diploma from the International Baccalaureate Organisation in Geneva or a European Baccalaureate (EB) diploma from a European school,

c) obtained outside the Polish education system:

- original secondary school leaving certificate, secondary school diploma or any other document obtained outside the Polish educational system entitling the candidate to apply for studies, legalised or accompanied by an apostille,

- attestation stating that the certificate submitted gives the right to apply for admission to higher education institution in the country in whose educational system the institution issuing the certificate operates, or a decision of the education officer (nostrification) confirming the acquisition of rights to continue higher education in Poland,

- sworn translation into Polish or English of the certificate and other aforementioned documents;

4) for second-cycle studies, a document entitling to apply for studies:

a) obtained in the Polish educational system:

- original or an original copy of the higher education diploma together with the original or a photocopy of the supplement,

b) obtained outside the Polish educational system:

- original higher education diploma together with the original or a photocopy of the supplement or the transcript of records certified with Apostille or legalised in the country of issue,

- nostrification of the higher education diploma entitling to pursue higher education - if required,

- attestation stating that the diploma submitted entitles the candidate for to apply for higher education in the country in whose educational system the awarding institution operates,

- sworn translation into Polish or English of the diplomas and other documents mentioned above;

5) one recent photograph meeting the requirements for the issue of an identity card;

6) confirmation of payment of the admission fee to the account of Lodz University of Technology;

7) for international candidates, additionally:

a) certificate confirming knowledge of the foreign language (Appendix 2) which is the language of instruction at studies,

b) copy of the passport,

c) copy of the visa or residence card, or other document entitling the holder to stay in the Republic of Poland (if already issued) – before the beginning of the academic year,

d) confirmation of payment of the fee for the first semester of studies in the case of admission on a fee-paying basis - before the beginning of the academic year,

e) health insurance within the meaning of the Act of 27 August 2004 on health care services financed from public funds (i.e. Journal of Laws of 2024 item 146, as amended) [[14]](#footnote-14)15) or travel medical insurance with a minimum sum insured of €30,000 - before the start of the academic year.

§ 4

Candidates for first-cycle and second-cycle studies by transfer from another university or university abroad are required to submit:

1) request for consideration of the possibility of admission to studies at Lodz University of Technology byway of transfer from another university or higher education institution abroad to the Vice-Dean in charge of the field of study to which the candidate wishes to transfer; the specimen of the application is specified in Appendix No. 7.;

2) completed and signed form ‘Application for admission to study at Lodz University of Technology by way of transfer from another university or higher education institution abroad’, a specimen of which is enclosed as Appendix 8.;

3) documents issued by the home university attesting the periods of study and the results obtained;

4) for first-cycle studies, a document entitling to apply for studies:

a) obtained in the Polish educational system:

- original secondary school leaving certificate or an original copy of the secondary school leaving certificate (for the New Matura) or,

- original secondary school leaving certificate (for the Old Matura),

b) International Baccalaureate Diploma (International Baccalaureate, IB) obtained from the International Baccalaureate Organization in Geneva or the European Baccalaureate Diploma (EB) obtained from a European school

c) obtained outside the Polish education system:

- original secondary school leaving certificate, secondary school diploma or any other document obtained outside the Polish educational system entitling the candidate to apply for studies, legalised or accompanied by an apostille,

- attestation stating that the certificate submitted gives the right to apply for admission to higher education institution in the country in whose educational system the institution issuing the certificate operates, or a decision of the education officer (nostrification) confirming the acquisition of rights to continue higher education in Poland,

- sworn translation into Polish or English of the certificate and other documents listed above;

5) for second-cycle studies, a document entitling to apply for studies:

a) obtained in the Polish educational system:

- original or an original copy of the higher education diploma together with the original or a photocopy of the supplement,

b) obtained outside the Polish educational system:

- original higher education diploma together with the original or a photocopy of the supplement or the transcript of grades certified with Apostille or legalised in the country of issue,

- nostrification of a higher education diploma entitling to pursue higher education – if required,

- attestation stating that the diploma submitted entitles the candidate for to apply for higher education in the country in whose educational system the awarding institution operates,

- sworn translation into Polish or English of the diplomas and other documents listed above;

6) one recent photograph meeting the requirements for the issue of an identity card;

7) for international candidates, additionally:

a) certificate confirming knowledge of the foreign language (Appendix 2) which is the language of instruction at studies,

b) copy of the passport,

c) copy of the visa or residence card, or other document entitling the holder to stay in the Republic of Poland (if already issued) – before the beginning of the academic year,

d) confirmation of payment of the fee for the first semester of studies in the case of admission on a fee-paying basis - before the beginning of the academic year,

e) health insurance within the meaning of the Act of 27 August 2004 on health care services financed from public funds (i.e. Journal of Laws 2024, item 146, as amended)[[15]](#footnote-15)16) travel medical insurance with a minimum sum insured of EUR 30,000 – before the beginning of the academic year.

§ 5

Withdrawal of documents by a candidate by way of admission or recognition of learning outcomes procedure after the closing of the registration process is not a basis for the reimbursement of the admission fee paid.

§ 6

Withdrawal of all or part of the documents by a candidate admitted to studies at Lodz University of Technology by way of admission or recognising learning outcomes after the publication of the list of those accepted for study is tantamount to the candidate being struck off the list.

Appendix 6

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

**Application for admission to Lodz University of Technology by recognising learning outcomes**

**PESEL** 

*Personal questionnaire of the candidate*

|  |  |  |  |
| --- | --- | --- | --- |
| Surname | Name | Father's name | GenderMale/Female\* |
| Date of birth (yyyy-mm-dd) | Place of birth | Name of birth country | Passport series and number | Date of birth (yyyy-mm-dd) |
| Candidate's family name | Middle name | Mother's name |
| Nationality | Citizenship | Second citizenship | The Card of the PoleYes/No\* |

**Address of residence**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Street | Building number | Flat no. | Postcode | City/village\* | Post office (town/city) |
| Place | Voivodeship | Country |
| Phone | E-mail address |
| **Correspondence address (if other than address of residence)** |
| Street | Building number | Flat no. | Postcode | City/village\* | Post office (town/city) |
| Place | Voivodeship | Country |
| Phone | E-mail address |

**I request admission to**

|  |  |  |  |
| --- | --- | --- | --- |
| **Field of study** | ***Level of studies*** | Mode of study | Profile of studies |
| *first/second cycle studies* | ***full-time/ part-time*** | *general academic/practical* |
|  |  |  |  |

I declare that I am acquainted with the rules for admission to degree programmes at Lodz University of Technology, included in the Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024 Rules for admissions to first- and second-cycle studies at Lodz University of Technology in the academic year 2025/2026 and in the Resolution No. 18/2021 of the Senate of Lodz University of Technology of 26 May 2021 concerning the procedure for confirming learning outcomes at Lodz University of Technology.

I agree to receive information electronically, in accordance with the Act of 18 July 2002 on the provision of services by electronic means (i.e. Journal of Laws of 2024, item 1513, as amended)[[16]](#footnote-16)17).

I attach to my application:

* proof of payment of the admission fee to the account of the Admission Office of Lodz University of Technology;
* for a document obtained in the Polish educational system: secondary school leaving certificate (first cycle) or higher education diploma together with a supplement (second cycle);
* for a document obtained outside the Polish educational system: a certificate or other document obtained outside the Polish educational system entitling to apply for admission to studies, legalised or with an apostille attached (first cycle) or a higher education diploma together with a supplement or a transcript of records with an apostille or legalised in the country of issue;
* one recent photograph complying with the requirements for issuing identity cards;
* other required documents as specified in Appendix No. 5 to the Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024 Rules of admission to first- and second-cycle studies at Lodz University of Technology in the academic year 2025/2026;
* Aware of the criminal liability resulting from Art. 233 of the Act of 6 June 1997, Polish Penal Code (i.e. Journal of Laws of 2024, item 17, as amended.)[[17]](#footnote-17)18) on making false statements, I declare that the above data are true.

|  |  |
| --- | --- |
| ............................., on...................................... | signature of the candidate............................................................... |

|  |  |
| --- | --- |
| date of application............................................. | signature of the registrant................................................................ |

**Provision on the Processing of Personal Data of Students and Doctoral Candidates**

**at Lodz University of Technology**

In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), (OJ EU. L. 2016 No. 119, p. 1 as amended), please be informed that:

1. The Controller of your personal data is Lodz University of Technology, based at ul. Żeromskiego 116, 90-924 Łódź, represented by the Rector.

2. The Controller has appointed the Officer for Personal Data Protection, e-mail contact: iod@adm.p.lodz.pl; tel. 42 631 20 39.

3. Your personal data shall be processed for the purpose of documenting the course of first-cycle, second-cycle, doctoral studies and used for statutory, archival and statistical purposes, as well as in all processes resulting from the implementation of the course of studies, the implementation of the study regulations and any additional gratifications related thereto including social and scholarship assistance.

4. he legal basis for the processing of your data is Article 6(1)(b) and (e) of the aforementioned Regulation in conjunction with Article 469a of the Act of 20 July 2018– Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended)[[18]](#footnote-18)19).

5. The processing of your data is necessary for the purposes for which they were collected.

6. You have the right to request from the Controller access to your personal data, rectification, deletion or restriction of processing and the right to object to processing, the right to data transfer.

7. Decisions made with regard to your personal data will not be made in an automated manner, including profiling will not be applied to them.

8. The data Controller allows the use of your personal data (name and surname) and image on its website in the presentation of outstanding achievements obtained by students of Lodz University of Technology/doctoral students of the TUL Interdisciplinary Doctoral School.

9. You have the right to lodge a complaint to the supervisory authority, which in Poland is the President of the Office for Personal Data Protection, registered office address: ul. Stawki 2, 00-193 Warsaw, if you find that the processing of your personal data violates the provisions of the regulation indicated at the beginning.

*…………………………………………………………………………*

*Candidate's legible signature*

Łódź, on………………………………

Appendix 7

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

|  |  |
| --- | --- |
| ………………………………………………(name and surname)………………………………………………………………………………………………………………………………………………………………………………………………(address of permanent residence) | Obraz zawierający tekst, clipart  Opis wygenerowany automatycznie |

**Vice Dean of the Faculty**

**………………………………………**

**………………………………………**

**Request for admission to Lodz University of Technology via transfer from other university or foreign higher education institution**

I kindly request to be considered for admission to first/second \* cycle studies at Lodz University of Technology by way of transfer from other university or a foreign higher education institution

to the field of study ………………………………………………………………………………………………..…………,

specialisation ……………………………………………………... ,

level of studies ………………………………………………… ,

semester/year of study ……………………………………………. ,

language of instruction ………..……………………, full-time/ part-time \*.

Documentation of the course of study at home university:

(e.g. programme completed, list of courses, grades, ECTS credits):

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

Reason for transfer to Lodz University of Technology:

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

..................................., on ………………….… …………………………………

 place date signature

### **Data protection notice**

In compliance with Regulation (EU) 2016/679 of the European Parliament and Council, dated 27 April 2016, concerning the protection of natural persons with respect to the processing of personal data and the free movement of such data (General Data Protection Regulation), and repealing Directive 95/46/EC (OJ EU L. 2016 No. 119, p. 1, as amended), we hereby inform you that:

1. The Controller of your personal data is Lodz University of Technology, based at ul. Żeromskiego 116, 90-924 Łódź, represented by the Rector.

2. The Controller has appointed the Officer for Personal Data Protection, e-mail contact: iod@adm.p.lodz.pl nr tel. 42 631 20 39.

3. Personal data will be processed for the purpose of the admission procedure for first-cycle, second-cycle studies or Interdisciplinary Doctoral School.

4. Personal data will be processed for the period necessary for the above purpose, taking into account the storage periods specified in separate regulations.

5. The legal basis for data processing is Article 6(1)(c) of the aforementioned Regulation.

6. Personal data will be disclosed to employees with authorisation to process data.

7. The data subject shall have the right to: lodge a complaint to the supervisory authority, which in Poland is the President of the Office for Personal Data Protection, registered office address: ul. Stawki 2, 00-193 Warsaw, if you consider that the processing of your personal data violates the provisions of the Regulation indicated at the beginning).

The processing of personal data in connection with the conduct of the university admissions process finds its basis in Article 469a of the Law of July 20, 2018 – Law on Higher Education and Science (i.e., Journal of Laws 2024, item 1571, as amended.)[[19]](#footnote-19)20). The data subject is required to provide such data when applying for admission to a university.

*…………………………………………………………………………*

*Candidate's legible signature*

Łódź, on………………………………

**To be completed by Lodz University of Technology**

|  |  |
| --- | --- |
| I grant a positive/negative decision[[20]](#footnote-20)\*regarding admission to studies at Lodz University of Technology by transfer from other university or foreign higher education institution | I grant a positive/negative decision[[21]](#footnote-21)\*regarding admission to studies at Lodz University of Technology by transfer from other university or foreign higher education institution |
| The Vice Dean of the Faculty responsible for the programme to which the candidate seeks to transfer | Director of the International Cooperation Centre, Lodz University of Technology[[22]](#footnote-22)\*\* |

Application submission date at the Faculty Dean's Office......................... registrant’s signature....................................................

Appendix 8

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

**Request for admission to Lodz University of Technology via transfer from other university or foreign higher education institution**

**PESEL** 

*Personal questionnaire of the candidate*

|  |  |  |  |
| --- | --- | --- | --- |
| Surname | Name | Middle name | Surname |
| Date of birth (yyyy-mm-dd) | Place of birth | Name of birth country | Date of birth (yyyy-mm-dd) | Mother’s name |
| Candidate's family name | Nationality |  |
| Second citizenship | The Card of the PoleYes/No\* |
| Passport series and number (applies to foreigners) | Name of the country of issue of the passport (applies to foreigners) |

**Address of residence**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Street | Building number | Flat no. | Postcode | City/village\* | Post office (town/city) |
| Place | Voivodeship | Country |
| Phone | E-mail address |
| **Correspondence address (if other than address of residence)** |
| Street | Building number | Flat no. | Postcode | City/village\* | Post office (town/city) |
| Place | Voivodeship | Country |
| Phone | E-mail address |

I study at:

|  |  |
| --- | --- |
| University | Student reg. number |
| Faculty |
| Field of study |
| Year | Semester | Year | Semester |
|  |  |  |  |

**I request admission to studies at Lodz University of Technology:**

|  |
| --- |
| Faculty |
| Field of study |
| Year | Semester | Mode of study(full-time, part-time) | Type of studies(Bachelor's, Engineering, Master's) | Profile of studies(practical, general academic) |
|  |  |  |  |  |

I state that I am familiar with the rules for admission to studies by transfer from another university or foreign higher education institution at Lodz University of Technology, contained in the Resolution No. 41/2024 of the Senate Lodz University of Technology dated 26 June 2024 Rules of admission to first- and second-cycle studies at Lodz University of Technology in the academic year in the academic year 2025/2026.

I agree to receive information electronically, in accordance with the Act of 18 July 2002 on the provision of services by electronic (i.e. Journal of Laws of 2024 item 1513, as amended)[[23]](#footnote-23)21).

Aware of the criminal liability under Article 233 of the Act of 6 June 1997 Criminal Code (i.e. Journal of Laws of 2024 item 17, as amended)[[24]](#footnote-24)22) on making false statements, I state that the above data are true.

|  |  |
| --- | --- |
| ............................., on...................................... | Candidate’s signature...................................................................... |

**Provision on the Processing of Personal Data of Students and Doctoral Candidates**

**at Lodz University of Technology**

In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), (OJ EU. L. 2016 No. 119, p. 1 as amended), please be informed that:

1. The Controller of your personal data is Lodz University of Technology, based at ul. Żeromskiego 116, 90-924 Łódź, represented by the Rector.

2. The Controller has appointed the Officer for Personal Data Protection, e-mail contact: iod@adm.p.lodz.pl; tel. 42 631 20 39.

3. Your personal data shall be processed for the purpose of documenting the course of first-cycle, second-cycle, doctoral studies and used for statutory, archival and statistical purposes, as well as in all processes resulting from the implementation of the course of studies, the implementation of the study regulations and any additional gratifications related thereto including social and scholarship assistance.

4. he legal basis for the processing of your data is Article 6(1)(b) and (e) of the aforementioned Regulation in conjunction with Article 469a of the Act of 20 July 2018– Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended)[[25]](#footnote-25)23).

5. The processing of your data is necessary for the purposes for which they were collected.

6. You have the right to request from the Controller access to your personal data, rectification, deletion or restriction of processing and the right to object to processing, the right to data transfer.

7. Decisions made with regard to your personal data will not be made in an automated manner, including profiling will not be applied to them.

8. The data Controller allows the use of your personal data (name and surname) and image on its website in the presentation of outstanding achievements obtained by students of Lodz University of Technology/doctoral students of the TUL Interdisciplinary Doctoral School.

9. You have the right to lodge a complaint to the supervisory authority, which in Poland is the President of the Office for Personal Data Protection, registered office address: ul. Stawki 2, 00-193 Warsaw, if you find that the processing of your personal data violates the provisions of the regulation indicated at the beginning.

*…………………………………………………………………………*

*Candidate's legible signature*

Łódź, on………………………………

To be completed by Lodz University of Technology

Application submission date to the Faculty Dean's Office................................. registrant’s signature …………..............................................

Decision of the Vice Dean

I admit/I do not admit[[26]](#footnote-26)\*:

|  |  |  |
| --- | --- | --- |
| Name | Surname | PESEL |
| To the Faculty |
| Field of study | Specilisation path |
| Year | Semester | Mode of studyfull-time / part-time \* | Year | Semester |

 ……......................................................................................

 Date and signature of the Vice Dean

I confirm that the applicant's documents are in the Dean's Office

Date and signature ……………………………….......................................

to be completed by the Admissions Office (in case of a positive decision)

date of receipt of application by the Admissions Office registrant’s signature............................................................

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| New student ID assigned |  |  |  |  |  |  |

 ......................................................................................................................

 assignment date and signature of authorised person in the Admissions Office

Appendix 9

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

..................................., on ...............................

 place date

PESEL 

Name and surname ………………………………………………………….

Street ……………………………………………………………………..

Place ……………………………………………………………

Postal code -

tel. ……………………………………………………………………….

**Request for the refund of the application fee**

I request the refund of …………. PLN (say: ………………………………………….), paid as the application fee for full-time /part-time studies[[27]](#footnote-27)\* at the first/second\* cycle:

by bank transfer to the bank account …………………………………………………………………………..............

(applicant's bank name and account number)

The reason for the refund of the application fee is:

 failure to launch the field of study

 resignation from enrollment for the field(s) of study ………………………………….………………………… ……………………………………………………….………………………………..…………………………….., which occurred before the closure of the admissions process due to …………………………………………

…………………………………………………………………………………………………………………………….

 other (provide a reason) ………………………………………………………………………..……….....

………………………………………………………………………………………………………………………...

..…………………………………

 (candidate's signature)

Acknowledgment of receipt of the request: ……………………………………

Appendix:

* confirmation of payment of the application fee

Appendix 10

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

..................................., on ...............................

 place date

…………………………………………………

(name and surname of the person enrolled)

…………………………………………………

(e-mail address)

**Request for a refund of the first semester tuition fee**

I request a refund of my tuition fee for the first semester of study at Lodz University of Technology due to my inability to undertake studies.

**Reasons:** ………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………………

**Bank transfer details:**

 (funds will be refunded to this account)

|  |  |
| --- | --- |
| Name and surname (of account holder) |  |
| Address of residence (linked to an account) |  |
| Name of bank |  |
| SWIFT code |  |
| Country code and account number |  |

..…………………………………

 (signature)

Acknowledgment of receipt of the request: ……………………………………

**NOTE:** The official currency in Poland, and the currency used for all financial transactions at Lodz University of Technology, is the Polish zloty (PLN). Accordingly, the university will reimburse the funds received in PLN, with the person requesting reimbursement having to reckon with the fact that the costs associated with bank fees and exchange rate differences are the responsibility of the candidate.

The request should be accompanied by a confirmation of the transfer of funds for the fees for the first semester of studies to the account of Lodz University of Technology, which includes: the date of the transfer, the name of the person ordering the transfer, the amount, the title of the transfer and the date on which the funds were transferred.

Appendix 11

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

**Rules for the Competition for Admission to Tuition-Free Studies.**

§ 1

1. In accordance with Article 324(1)(1) of the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2024, item 1571, as amended)[[28]](#footnote-28)24), foreigners may be exempted from fees by an administrative decision of the Rector of Lodz University of Technology.

2. An independent organisational unit of Lodz University of Technology organising education in at least one field of study provides up to two places for persons referred to in section 1 and fulfilling the condition in section 3, who will not pay tuition fees.

3. The competition for admission to study on a fee-exempt basis at Lodz University of Lodz is open only to foreigners who have successfully completed the qualification process for first- or second-cycle studies and have exceptional academic achievements and can prove them with appropriate documents.

§ 2

**Documents required**

1. Foreigners referred to in § 1 (3), taking part in the competition for admission to studies on a fee-exempt basis at Lodz University of Technology, in addition to the documents required in the qualification process, submit the application form specified in Appendix No. 12 together with additional documents (e.g. diplomas, certificates, etc.) attesting exceptional academic achievements.

2. The additional documents referred to in section 1 must be translated, at the candidate's expense, by a translator into Polish or English and bear the translator's signature and official stamp.

§ 3

**Qualification procedure**

The admission procedure for foreigners applying for places without tuition fees follows this procedure:

1) The Student Mobility Section at the International Cooperation Centre of Lodz University of Technology verifies the correctness and completeness of the application (Appendix no. 12) together with all the required documents and the compliance of the receipt of the application with the deadline in accordance with the admissions schedule;

2) foreign nationals admitted to the next stage of the competition for places without tuition fees are those who:

a) meet the formal requirements,

b) have achieved high academic results,

c) have provided additional evidence of outstanding academic achievement,

d) have justified their candidature on the application;

3) ranking list based on the number of *LPs* obtained in the qualification procedure is drawn up for the foreigners qualified in accordance with point 2;

4) documents, after being reviewed by the Dean of a given faculty or the Director of the International Cooperation Centre of Lodz University of Technology, are submitted to the Rector of TUL, who finally decides on the admission of candidates to study at Lodz University of Technology without payment of tuition fees and scholarship benefits;

5) candidates are informed of the results of the qualification procedure via the Student Mobility Section.

§ 4

1. Winners of the competition for admission to studies on a fee waiver basis pay the remaining fees applicable to Lodz University of Technology in accordance with the Vice Rector's Announcement on Fees.

2. Winners of the competition for admission to tuition-free studies who fail to pass certain courses and progress to the next semester with outstanding academic deficiencies are required to cover the associated costs in accordance with the Announcement of the Vice-Rector for Student Affairs of Lodz University of Technology concerning tuition and fees.

Appendix 12

to Resolution No. 41/2024 of the Senate of Lodz University of Technology of 26 June 2024

Rules for admission to first- and second-cycle studies

at Lodz University of Technology in the academic year 2025/2026

|  |  |
| --- | --- |
| ………………………………………………(name and surname)………………………………………………………………………………………………………………………………………………………………………………………………(address of permanent residence) | Obraz zawierający tekst, clipart  Opis wygenerowany automatycznie |

**Vice Rector for Education**

**Application for Participation in the Competition for Tuition-Free Admission to Studies**

I have been admitted to studies

in the field of ……………………………………………………………………………………………………………………

level of studies ……………………………………,

language of instruction ………..………………………, full-time/part-time \*.

I kindly request that my candidature be considered in the competition for admission to university on a fee waiver basis as

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

I attach the following documentation of specific achievements:

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

………………………………………………………………………………..…………………………………………………

..................................., on ………………….… …………………………………

 place date signature

### **Data protection notice**

In compliance with Regulation (EU) 2016/679 of the European Parliament and Council, dated 27 April 2016, concerning the protection of natural persons with respect to the processing of personal data and the free movement of such data (General Data Protection Regulation), and repealing Directive 95/46/EC (OJ EU L. 2016 No. 119, p. 1, as amended), we hereby inform you that:

1. The Controller of your personal data is Lodz University of Technology, based at ul. Żeromskiego 116, 90-924 Łódź, represented by the Rector.

2. The Controller has appointed the Officer for Personal Data Protection, e-mail contact: iod@adm.p.lodz.pl nr tel. 42 631 20 39.

3. Personal data will be processed for the purpose of the admission procedure for first-cycle, second-cycle studies or Interdisciplinary Doctoral School.

4. Personal data will be processed for the period necessary for the above purpose, taking into account the storage periods specified in separate regulations.

5. The legal basis for data processing is Article 6(1)(c) of the aforementioned Regulation.

6. Personal data will be disclosed to employees with authorisation to process data.

7. The data subject shall have the right to: lodge a complaint to the supervisory authority, which in Poland is the President of the Office for Personal Data Protection, registered office address: ul. Stawki 2, 00-193 Warsaw, if you consider that the processing of your personal data violates the provisions of the Regulation indicated at the beginning).

The processing of personal data in connection with the conduct of the university admissions process finds its basis in Article 469a of the Law of July 20, 2018 – Law on Higher Education and Science (i.e., Journal of Laws 2024, item 1571, as amended.)[[29]](#footnote-29)25). The data subject is required to provide such data when applying for admission to a university.

*…………………………………………………………………………*

*Candidate’s legible signature*

Łódź, on………………………………

**To be completed by Lodz University of Technology**

|  |  |  |
| --- | --- | --- |
| I grant a positive/negative \* decision regarding admission to studies under a tuition waiver | I grant a positive/negative \* decision regarding admission to studies under a tuition waiver | I agree/I do not agree[[30]](#footnote-30)\* |
| Dean of the Faculty | Director of the International Cooperation Centre, Lodz University of Technology [[31]](#footnote-31)\*\* | Vice Rector for Education |

1. 1) The consolidated text of the aforementioned Act was published in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 1897. [↑](#footnote-ref-1)
2. 2) The consolidated text of the aforementioned Act was published in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 1897. [↑](#footnote-ref-2)
3. 3) Amendments to the consolidated text of the above Act were published in the Journal of Laws of 2024, item 854, 1473 and 1933. [↑](#footnote-ref-3)
4. 4) Amendments to the consolidated text of the said Act were published in the Journal of Laws of 2024, items 854, 1473 and 1933. [↑](#footnote-ref-4)
5. 5) Amendments to the uniform text of the aforementioned Act were published in the Journal of Laws of 2024, items 854, 1473 and 1933 [↑](#footnote-ref-5)
6. 6) The consolidated text of the aforementioned Act was published in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 1897. [↑](#footnote-ref-6)
7. 7) The consolidated text of the aforementioned Act was published in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 1897. [↑](#footnote-ref-7)
8. 8) The consolidated text of the aforementioned Act was published in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 1897. [↑](#footnote-ref-8)
9. 10) It applies to documents no more than 5 years old. [↑](#footnote-ref-9)
10. 11) Amendments to the consolidated text of the aforementioned Act were published in the Journal of Laws of 2024, item 858, 1222, 1593, 1615 and 1915 and of 2025, item 129. [↑](#footnote-ref-10)
11. 12) Candidates who have completed their studies in the Polish educational system and have not yet received a diploma for those studies may submit the relevant certificate issued by the dean's office. The certificate becomes invalid thirty days after its issue. Admission to a second-cycle programme is based on a higher education diploma. [↑](#footnote-ref-11)
12. 13) Candidates who have completed their studies outside the Polish educational system and have not yet received a diploma of completion of such studies may submit the relevant certificate of completion of studies, provided that such a document in the country of issue entitles them to enter higher education institutions and is endorsed with an apostille or legalised (the certificate must be replaced with a diploma within the time limit set by Lodz University of Technology) [↑](#footnote-ref-12)
13. 14) Amendments to the consolidated text of the aforementioned Act were published in the Journal of Laws of 2024, item 858, 1222, 1593, 1615 and 1915 and of 2025, item 129. [↑](#footnote-ref-13)
14. 15) Amendments to the consolidated text of the above Act were published in the Journal of Laws of 2024, item 858, 1222, 1593, 1615 and 1915 and of 2025, item 129. [↑](#footnote-ref-14)
15. 16) Amendments to the consolidated text of the said Act were published in the Journal of Laws of 2024, item 858, 1222, 1593, 1615 and 1915 and of 2025, item 129 [↑](#footnote-ref-15)
16. 17) The consolidated text of the aforementioned Act was published in the Journal of Laws 2024, item 1513. [↑](#footnote-ref-16)
17. 18) Amendments to the consolidated text of the aforementioned Act were announced in the Journal of Laws of 2024, items 1228, 1907 and 1965. [↑](#footnote-ref-17)
18. 19) The consolidated text of the aforementioned Act was announced in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 18. [↑](#footnote-ref-18)
19. 20) The consolidated text of the aforementioned Act was published in the Journal of Laws 2024, item 1571, and its amendments in the Journal of Laws 2024, items 1871 and 1897. [↑](#footnote-ref-19)
20. \* underscore as appropriate [↑](#footnote-ref-20)
21. \* underscore as appropriate [↑](#footnote-ref-21)
22. \*\* for IFE candidates [↑](#footnote-ref-22)
23. 21) The consolidated text of the above Act was published in the Journal of Laws of 2024, item 1513. [↑](#footnote-ref-23)
24. 22) Amendments to the consolidated text of the above Act were published in the Journal of Laws of 2024, item 1228, 1907 and 1965. [↑](#footnote-ref-24)
25. 23) The consolidated text of the aforementioned Act was published in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 1897. [↑](#footnote-ref-25)
26. \* underlined as appropriate [↑](#footnote-ref-26)
27. \* delete as appropriate [↑](#footnote-ref-27)
28. 24) The consolidated text of the above Act was published in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 1897. [↑](#footnote-ref-28)
29. 25) The consolidated text of the above Act was published in the Journal of Laws of 2024, item 1571, and its amendments in the Journal of Laws of 2024, items 1871 and 1897. [↑](#footnote-ref-29)
30. \* underline as appropriate [↑](#footnote-ref-30)
31. \*\* in case of IFE candidates [↑](#footnote-ref-31)